

**COASTSIDE FIRE PROTECTION DISTRICT BOARD OF DIRECTORS
REGULAR BOARD MEETING**

**February 23, 2022
6:00 p.m.**

LOCATION

Pursuant to Governor Newsom's Executive Order N-29-20, the meeting will be held by teleconference or video conference only. On March 17, 2020, the Governor issued Executive Order N-29-20 suspending certain provisions of the Ralph M. Brown Act in order to allow for local legislative bodies to conduct their meetings telephonically or by other electronic means. Pursuant to the Shelter-in-Place Order issued by the San Mateo County Health Officer which became effective on March 17, 2020, and which was updated and extended on March 31, 2020; the statewide Shelter-in-Place Order issued by the Governor in Executive Order N-33-20 on March 19, 2020; and the CDC's social distancing guidelines which discourage large public gatherings, the Board meeting room is no longer open to the public for meetings of the Coastside Fire Protection District Board of Directors. Members may participate in the meeting via the Zoom application, or by phone.

Join Zoom Meeting Online at:

<https://us02web.zoom.us/j/87418487303>

Join Zoom Meeting By Phone at:

+1(669) 900-6833

Meeting ID: 874 1848 7303

Any request for reasonable accommodation should be addressed to Michele Ortiz at mortiz@coastsidefire.org

AGENDA (Tab #1)

1. **OPEN SESSION** – 6:00 pm
2. **ROLL CALL**
President Burke, Vice President Cockrell, Director MacKimmie, Director Stockman, Director Sherrill
3. **PLEDGE OF ALLEGIANCE**
4. **PUBLIC COMMENT**
5. **CONSENT CALENDAR**
 - A. [Approval of minutes from January 12, 2022 Special Board meeting.](#)
 - B. [Approval of minutes from January 26, 2022 Regular Board meeting.](#)
 - C. [Approval of Vendor Checks #51528-51603 in the amount of \\$1,833,895.04 dated January 1, 2022 to January 31, 2022.](#)
 - D. [Approval of electronic payment to CalPERS in the amount of \\$116,043.91 dated January 1 to January 31, 2022.](#)
 - E. [Approval of Payroll Checks #21182-21185 and DD in the amount of \\$1,375.56, dated January 1 to January 31, 2022 \(pay period 12/2021.\)](#)

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- F. [Direct Deposit of Federal, State & Hospital Taxes in the amount of \\$247.28, dated January 1 to January 31, 2022 \(pay period 12/2021.\)](#)

6. CONTINUING BUSINESS

- A. Redistricting the District – Chief Cox (**Tab #2**)

1. Public Hearing on District Map Drawing: Presentation From Redistricting Partners and Hearing to Receive Input from the Community Regarding the Coastside Fire Protection District’s Transition From an “At-Large” to a “By-District” Election System and Alignment of District Lines.
 - i. [Coastside FPD Draft Maps Presentation](#)
 - ii. [Coastside FPD Draft Plan A](#)
 - iii. [Coastside FPD Draft Plan B](#)
 - iv. [Coastside FPD Draft Plan C](#)

7. NEW BUSINESS

- A. Review, Discuss and Adopt a Resolution finding that meetings of the Board of Directors via Teleconference Protect against the ongoing and Imminent Health and Safety Risks Posed by Covid-19 and Determining that all Such Meetings Will Continue To Be Teleconference Pursuant to California Government Code Section 54953(e) – Chief Cox (**Tab #3**)
1. Adopt Resolution No. 2022-04; Resolution of the Coastside Fire Protection District Board of Directors Finding that Meetings of the Board of Directors via Teleconference Protects Against the Ongoing and Imminent Health and Safety Risks Posed by Covid-19 and Determining that all such Meetings will Continue to be by Teleconference Pursuant to California Government Code Section 54953(e)
- B. Review, Discuss and Adopt a Resolution Approving the Purchase of Thirty-Five (35) Self-Contained Breathing Apparatus (SCBA) Systems from Allstar Fire Equipment, Inc. – Chief Cox (**Tab #4**)
1. Adopt Resolution No. 2022-05; A Resolution of the Coastside Fire Protection District Board of Directors Approving the Purchase of Thirty-Five Self-Contained Breathing Apparatus Systems from Allstar Fire Equipment, Inc.
- C. Discuss and Provide Direction to Staff Regarding Increasing Staffing Levels at Fire Station 41 – Dir. Cockrell

8. BOARD OF DIRECTORS AND CHIEFS’ REPORTS

- A. Finance Committee Report – Dir. Burke (**Tab #5**)
- [FY21-22 January Revenue](#)
 - [FY21-22 January Expenses](#)
 - [FY21-22 January Reserve/Assets](#)
- B. Volunteer Committee Report – Dir. Cockrell
- C. Land and Structures Committee Report - Dir. Cockrell, Dir. MacKimmie
- D. Vegetation Management Committee Report – Dir. Stockman (**Tab #6**)
- [San Mateo Resource Conservation District Proposal for El Granada Wildfire Resiliency Consultant](#)
 - [Request For Proposals – El Granada Wildfire Resiliency Consultant](#)

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- E. Special Districts Association (SMCO Chapter) Liaison Report - Dir. Burke
- F. ALS JPA Liaison Report– Dir. Burke
- G. FDAC Liaison Report – Dir. Burke
- H. Emergency Preparedness Liaison Report – Dir. Sherrill
- I. CERT Report – Dir. Sherrill
- J. Attorney’s Report – Attorney Jean Savaree
- K. Fire Chief’s Report - Chief Cox (**Tab #7**)
 - [January Statistics](#)
 - [PARS Monthly Statement to 1/1/22 to 1/31/22](#)

9. CORRESPONDENCE - Chief Cox (Tab #8**)**

- A. [Susan Casey Letter](#)

10. ADJOURNMENT

11. CLOSED SESSION

CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)

Property: 531 Obispo Road El Granada, California
Agency Negotiator: Jonathan Cox, Deputy Chief

Negotiating Parties: Coastside Fire Protection District Under Negotiation: Terms and price for potential lease of property

Note: Any writings or documents provided to a majority of the Board regarding any item on this agenda will be made available for public inspection at the Administration Office front counter located at 1191 Main Street, Half Moon Bay, California, during normal business hours.

Oral Communications Procedures: This portion of the meeting has been allocated for public comments concerning items on the agenda for this meeting. If a member of the public wishes to defer comment until the item comes up on the agenda, the Board should be so advised during Oral Communications. In such event, the Board may permit public comment to be taken following the staff presentation of the item. The amount of time allotted for public comment shall be subject to reasonable limitations established by the Board.

Access for the Disabled

Board Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Fire Chief at least 1 working day before the meeting at phone number (650) 726-5213. Notification in advance of the meeting will enable the District make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

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Jonathan Cox, Deputy Chief

Posted: February 18, 2022