

**COASTSIDE FIRE PROTECTION DISTRICT  
REGULAR BOARD OF DIRECTORS MEETING**

**March 27, 2013**

**LOCATION:  
1191 Main Street  
Half Moon Bay, CA 94019**

**ACTION MINUTES**

**1. OPEN SESSION**

President Mackintosh called to order the regular meeting of the Board of Directors of the Coastside Fire Protection District at 7:35 p.m.

**2. PRESENT AT ROLL CALL**

Directors Present: Secretary Ginny McShane, Director Gary Riddell, Vice President Mike Alifano, Director Gary Burke, and President Doug Mackintosh.  
Staff: Assistant Chief Paul Cole.  
Legal Counsel: Attorney Jean Savaree.  
Admin. Secretary: Jean Headley.

Also in attendance were District Consultants Susan George and Retired Fire Chief Dan Belville.

Cal Fire Acting Chief Scott Jalbert was absent.

**3. PLEDGE OF ALLEGIANCE**

**4. PUBLIC COMMENT**

President Mackintosh announced there will be a Special Board Meeting on Monday, April 15, 2013, for the purposes of (1) to deal with the Salary and Benefits Resolution, and (2) to decide whether or not to issue a Letter of Intent to Cal Fire.

President Mackintosh indicated there will be a two-minute time limit on each public comment.

The Board heard public comments from several members of the audience.

**5. CONSENT CALENDAR**

- A. Approval of minutes of February 27, 2013 Regular Board Meeting
- B. Approval of revised minutes of January 30, 2013 Special Board Meeting
- C. Approval of Vendor Checks #14854-14912 in the amount of \$75,293.58, dated February 1 to February 28, 2013
- D. Approval of Payroll Checks #20546-20554 in the amount of \$2,450.56, dated February 1 to February 28, 2013
- E. Direct Deposit of Federal, State, & Hospital Taxes in the amount of \$512.51, dated February 1 to February 28, 2013

Director Riddell recused himself and left the room as he not going to vote on Items A and B.

Director Burke removed Item A from the Consent Calendar, the Minutes of February 27, 2013, made a change to the minutes and indicated that the revised minutes should be brought back to the next Board meeting for approval.

ON MOTION by Vice President Alifano, seconded by Secretary McShane, the Board voted to approve Item A of the Consent Calendar as amended. Motion passed 4-0.

ON MOTION by Director Burke, seconded by Vice President Alifano, the Board approved Item B of the Consent Calendar as submitted. Motion passed 4-0.

Director Riddell returned to the meeting.

ON MOTION by Director Burke, seconded by Vice President Alifano, the Board unanimously approved Items C, D, and E of the Consent Calendar as submitted. Motion passed 5-0.

Director Riddell recused himself on Items 6A and 7A and left the meeting.

**6. CONTINUING BUSINESS**

- A. Review, Discuss and Take Action to Nullify the 2012-03 Salary and Benefits Resolution Adopted on 7/3/12

Attorney Savaree provided brief comments on this issue.

Director Burke provided more extensive comment on this issue.

The Board heard public comments from members of the audience.

**7. NEW BUSINESS**

- A. Side by Side Chart/Display of Full Budget Comparisons of Current Cal Fire and the Proposed Standalone District Budgets: Include Everything, also Benefit Comparisons and Long-Term Taxpayer Liabilities to Include Lifetime Health Care Comparison

Secretary McShane thanked District Consultant Susan George for her work and turned this item over to her to discuss the Staff Report.

Ms. George summarized the Staff Report.

The Board heard public comments from the audience, and Ms. George responded to some of the questions raised during public comment.

The Board members provided comments.

Director Riddell returned to the meeting.

- B. Resolution Authorizing the Execution of Professional Services Agreements with (1) the Industrial Emergency Council (IEC); (2) U.S. Health Works; (3) Preferred Investigations; and (4) Lawrence E. Murphy, PhD, for the provision of Screening, Interviewing, and Backgrounding Services Being Provided in Support of the Current Recruitment Efforts and Further Authorizing the District to Avail Itself of Live Scan Services from the County of San Mateo

District Consultant Susan George briefly summarized the Staff Report.

District Consultant Dan Belville responded to certain questions asked during public comments in Item 7A. He then provided a status report on the recruitment process and the hiring status. He responded to comments from the Board throughout his discussion

The Board heard public comments from members of the audience.

Mr. Belville responded to comments made during public comment and to additional questions and comments from the Board.

The Board members provided comments.

ON MOTION by Vice President Alifano, seconded by Director Riddell, by the following Roll Call vote, the Board adopted Resolution No. 2013-04, Authorizing the Execution of Professional Services Agreements with (1) the Industrial Emergency Council (IEC); (2) U.S. Health Works; (3) Preferred Investigations; and (4) Lawrence E. Murphy, PhD, for

the provision of Screening, Interviewing, and Backgrounding Services Being Provided in Support of the Current Recruitment Efforts and Further Authorizing the District to Avail Itself of Live Scan Services (Fingerprinting) from the County of San Mateo:

Director Burke	No
Vice President Alifano	Yes
Director Riddell	Yes
Secretary McShane	No
President Mackintosh	Yes

Motion passed 3-2.

- C. Request a report about misuse of Coastside Fire Protection District owned property, specifically Engine 44 from Montara pulled out of service by Cal Fire Union Representative Justin Sheaff to promote a Cal Fire's Union Recall Mail item targeting Directors Alifano, Mackintosh and Riddell

Vice President Alifano requested Assistant Chief Cole to provide some background on this issue.

Assistant Chief Cole provided background and referenced a report from the Unit Chief on this issue.

Attorney Savaree provided legal comments on this item.

Discussion occurred between Assistant Chief Cole and the Board.

The Board heard public comments from the audience.

President Mackintosh recessed the meeting at 9:47 p.m. and reconvened the meeting at 9:50 p.m.

## 8. BOARD OF DIRECTORS AND CHIEFS' REPORTS

- A. Finance Committee Report

Assistant Chief Cole reported the District has received the ERAF rebate in the amount of \$763,000. He also indicated that the District has currently received approximately 60% of budgeted revenues and has expended approximately 51% of budgeted expenditures.

- B. Volunteer Liaison Report

No report.

C. Land and Structures Committee Report

No report.

D. Vegetation Management Committee

No report.

E. California Independent Special Districts Association (San Mateo Chapter)

No report.

F. ALS/JPA

No report.

G. Water Supply Assessment Committee Report

No report.

H. Attorney's Report

No report.

I. Fire Chief's Report

Assistant Chief Cole reported that Devil's Slide Tunnel is now open. He commended all the Chiefs, especially Chiefs Cosgrave, Jolley, and Rounds, for their work on this project and correcting the problems with communications in the tunnel. He discussed what will happen with the old portion of Highway One and the potential of the necessity for rescues.

Assistant Chief Cole reported on the status of the PARS account.

Assistant Chief Cole referred to a San Mateo County Grand Jury inquiry regarding Board compensation.

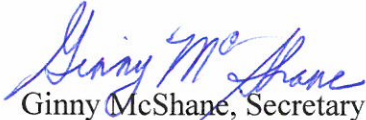
**9. CORRESPONDENCE**

President Mackintosh indicated that a letter from former Director Lane Lees has been referred to legal counsel.

**10. ADJOURNMENT**

ON MOTION by Secretary McShane, seconded by Director Burke, President Mackintosh adjourned the meeting at 9:55 p.m.

Respectfully submitted,

A handwritten signature in blue ink that reads "Ginny McShane". The signature is written in a cursive style with a large initial "G".

Ginny McShane, Secretary  
Coastside Fire Protection District

Note: Audio and video tapes of meetings are available for inspection during regular business hours.

**BOARD ACTION TAKEN AND DIRECTION TO STAFF**

ON MOTION by Vice President Alifano, seconded by Secretary McShane, the Board voted to approve Item A of the Consent Calendar as amended. Motion passed 4-0.

ON MOTION by Director Burke, seconded by Vice President Alifano, the Board approved Item B of the Consent Calendar as submitted. Motion passed 4-0.

ON MOTION by Director Burke, seconded by Vice President Alifano, the Board unanimously approved Items C, D, and E of the Consent Calendar as submitted. Motion passed 5-0.

ON MOTION by Vice President Alifano, seconded by Director Riddell, the Board adopted Resolution No. 2013-04, Authorizing the Execution of Professional Services Agreements with (1) the Industrial Emergency Council (IEC); (2) U.S. Health Works; (3) Preferred Investigations; and (4) Lawrence E. Murphy, PhD, for the provision of Screening, Interviewing, and Backgrounding Services Being Provided in Support of the Current Recruitment Efforts and Further Authorizing the District to Avail Itself of Live Scan Services (Fingerprinting) from the County of San Mateo. Motion passed 3-2, with Director Burke and Secretary McShane the dissenting votes.

ON MOTION by Secretary McShane, seconded by Director Burke, President Mackintosh adjourned the meeting at 9:55 p.m.