

ORDINANCE NO. 2024-01

AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE COASTSIDE FIRE PROTECTION DISTRICT AMENDING THE DISTRICT FEE SCHEDULE TO INCREASE, MODIFY, AND ESTABLISH FEES FOR THE COASTSIDE FIRE PROTECTION DISTRICT

THE COASTSIDE FIRE PROTECTION DISTRICT BOARD OF DIRECTORS DOES HEREBY ORDAIN, as follows:

WHEREAS, pursuant to Health and Safety Code Section 13916, the Coastside Fire Protection District ("District") is authorized to adopt reasonable fees to cover the cost of any service which the District provides, or the cost of enforcing any regulation for which the fee is charged; and

WHEREAS, the District adopted a rate and fee schedule in 2000 and that schedule has been amended several times since its adoption; and

WHEREAS, over the last decade, certain fees have been altered through amendments to the rate and fee schedule, but the District has not completed a comprehensive review and update to its rates and fees; and

WHEREAS, in October and November of 2023, the Board reviewed a comprehensive fee study and thereafter approved a Cost Recovery and Fee Schedule Policy dated November 15, 2023, calling for Eighty Percent (80%) cost recovery for services provided by the District; and

WHEREAS, in order to achieve Eighty Percent (80%) cost recovery, the District's fee schedule should be now be amended and should thereafter be adjusted annually to reflect increases in the Consumer Price Index for San Francisco, San Mateo and Redwood City, and a comprehensive fee study should be conducted every five (5) to seven (7) years to determine whether fees should be updated further to reflect the true cost of providing services; and

WHEREAS, notice of the proposed increases in order to bring fees into compliance with the Eighty Percent (80%) cost recovery called for by the Cost Recovery and Fee Schedule Policy has been published in a newspaper of general circulation in the District and the Board has provided an opportunity to the public to comment on the proposals at a public hearing held in conjunction with a regular meeting of the Board; and

WHEREAS, after investigation, discussion, and consideration of the comments received at the public meeting, the Board finds the rates hereinafter set forth to be reasonable and required for the proper operation of the District; and

WHEREAS, the Board further finds that the amounts of the fees hereinafter set forth comply with the Eighty Percent (80%) cost recovery called for in the Cost Recovery and Fee Schedule Policy; and

WHEREAS, the Board further finds that the increases in fees affected by this Ordinance are exempt from the California Environmental Quality Act, pursuant to Section 21080(b)(8) of

the Public Resources Code, because they are for the purposes of (1) meeting operating expenses, (2) purchasing or leasing supplies, equipment, and materials, (3) meeting financial reserve requirements, and (4) obtaining funds for capital projects necessary to maintain service within existing service areas.

NOW, THEREFORE, the Board of Directors of the Coastside Fire Protection District does hereby find, declare, order, and ordain as follows:

Section 1. All previous Ordinances and Amendments thereto adopting the District's Rate and Fee Schedule are hereby repealed and the District hereby adopts the Coastside Fire Protection District Fee Schedule as set forth in Exhibit A to this Ordinance.

Section 2. Severability. If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The Board of Directors of the Coastside Fire Protection District hereby declares that it would have adopted this Ordinance irrespective of the fact that any one or more section, subsection, sentence, clause, phrase, or portion be declared invalid or unconstitutional or ineffective.

Section 3. Pursuant to Section 13861 of the Health & Safety Code and Section 25123 of the Government Code of the State of California, this Ordinance shall take effect and be in full force and effect thirty (30) days after its final passage.

Section 4. Within fifteen (15) days after the adoption of this Ordinance, the Board Secretary shall have it posted in three (3) public places designated by the Board of Directors.

This Ordinance was introduced and read on the 28th day of February, 2024, and passed and adopted on the 27th day of March 2024.

AYES: Burke, Cockrell, Hanna, MacKimmie, Sherrill

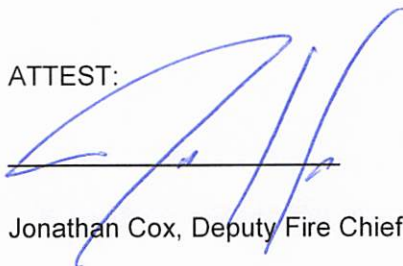
NOES: none

ABSTAIN: none



Gary Burke, Board President

ATTEST:



Jonathan Cox, Deputy Fire Chief





EXHIBIT A – COASTSIDE FIRE PROTECTION DISTRICT FEE SCHEDULE

Coastside Fire Protection District Fee Schedule

Fee Name	Unit	Fee
LAND USE / ENTITLEMENT APPLICATION REVIEW		
Single Family	Flat	\$152
Multi-Family	Flat	\$304
New Commercial	Flat	\$608
Commercial TI	Flat	\$152
BUILDING (FIRE & LIFE SAFETY)		
Single Family Residential Plan Review		
<u>New Construction</u>		
3,600 sq ft and less	Flat	\$228
3,601 sq ft and over	Per 3,600 sq ft	\$152
<u>Remodel / Addition</u>		
1,000 sq ft and less	Flat	\$152
1,001 sq ft and over	Per 1,000 sq ft	\$152
Single Family Residential Inspection		
<u>New Construction</u>		
3,600 sq ft and less	Flat	\$228
3,601 sq ft and over	Per 500 sq ft	\$228
<u>Remodel / Addition</u>		
500 sq ft and less	Flat	\$152
501 sq ft and over	Per 500 sq ft	\$152
Multi-Family Plan Review		
<u>New Construction</u>		
10 units or less	Flat	\$304
11-49 units	Flat	\$456
50 or more units	Per 10 Units	\$152
Tenant Improvement	Flat	\$152
Multi-Family Inspection		
<u>New Construction</u>		
10 units or less	Flat	\$152
11-49 units	Flat	\$304
50 or more units	Per 10 Units	\$152
Tenant Improvement	Flat	\$152
Commercial Plan Review		
<u>New Construction or Addition</u>		
Up to 5,000 sq ft	Flat	\$380
5,001 - 10,000 sq ft	Flat	\$760
10,001 - 20,000 sq ft	Flat	\$1,216
Each additional 10,000 sqft	Flat	\$380
<u>Alterations or Renovations</u>		
Up to 5,000 sq ft	Flat	\$304
5,001 - 10,000 sq ft	Flat	\$456
10,001 - 20,000 sq ft	Flat	\$608
Each additional 10,000 sqft	Flat	\$304
Commercial Inspection		
<u>New Construction or Addition</u>		
Up to 5,000 sq ft	Flat	\$304
5,001 - 10,000 sq ft	Flat	\$456
10,001 - 20,000 sq ft	Flat	\$608
Each additional 10,000 sqft	Flat	\$152
<u>Alterations or Renovations</u>		

Coastside Fire Protection District Fee Schedule

Fee Name	Unit	Fee
Up to 5,000 sq ft	Flat	\$304
5,001 - 10,000 sq ft	Flat	\$456
10,001 - 20,000 sq ft	Flat	\$608
Each additional 10,000 sqft	Flat	\$152
Miscellaneous		
Alternate Means and Methods		
Residential	Flat	\$304
Commercial	Flat	\$608
Radio Communications Systems	Flat	\$659
Certificate of Occupancy Inspection / Sign-Off	Flat	\$355
EXTINGUISHING AND ALARM SYSTEMS		
Automatic Sprinkler Systems		
Plan Review		
Residential	Flat	\$165
Commercial		
First 100 heads	Base	\$608
Each Additional 100 heads	Each Add 100 heads	\$304
Inspection		
Residential (13R) First 35 heads	Base	\$608
Each additional head	Per Head	\$1.27
Commercial (13D) First 100 heads	Base	\$608
Each Additional 100 Heads	Each Add 100 heads	\$152
Automatic Extinguishing Systems		
Plan Review		
Hood and Duct	Flat	\$304
Clean Agent	Flat	\$152
Spray Booth	Flat	\$152
Inspection		
Hood and Duct	Flat	\$203
Clean Agent	Flat	\$203
Spray Booth	Flat	\$203
Standpipe Systems		
Existing System		
Plan Review	Flat	\$152
Inspection	Flat	\$152
New Systems Plan Review		
Dry Standpipe	Flat	\$152
Single Family	Flat	\$152
Commercial	Flat	\$304
ADU	Flat	\$152
Addition / Tenant Improvement	Flat	\$152
New Systems Inspection		
Dry Standpipe	Hourly	\$152
Single Family	Hourly	\$152
Commercial	Houlyry	\$152
ADU	Flat	\$152
Addition / Tenant Improvement	Hourly	\$152
Fire Alarms		
Existing System		
Plan Review	Flat	\$304

Coastside Fire Protection District Fee Schedule

Fee Name	Unit	Fee
Inspection	Flat	\$355
<u>New Systems Plan Review</u>		
Single Family	Flat	\$152
Commercial		
Up to 5,000 sq ft	Flat	\$304
5,001 - 10,000 sq ft	Flat	\$456
10,001 - 20,000 sq ft	Flat	\$608
Each additional 10,000 sqft	Flat	\$304
ADU	Flat	\$152
Addition / Tenant Improvement	Flat	\$152
<u>New Systems Inspection</u>		
Single Family	Flat	\$203
Commercial		
Up to 5,000 sq ft	Flat	\$304
5,001 - 10,000 sq ft	Flat	\$912
10,001 - 20,000 sq ft	Flat	\$1,824
Each additional 10,000 sqft	Flat	\$304
ADU	Flat	\$203
Addition / Tenant Improvement	Flat	\$203
Fire Pump		
Plan Review	Flat	\$608
Inspection	Flat	\$456
Hydrants - New Construction		
Fire Service Lines to Hydrants	First Line	\$659
Additional Hydrants Flowed	Per Hydrant	\$228
Hydrant Flows		
Fire Flows	Per Hydrant	\$355
Additional Flows	Per Hydrant	\$152
SOLAR SYSTEMS		
<u>Residential</u>		
Solar PV	Flat	\$355
Solar PV with Energy Storage System (ESS)	Flat	\$659
Energy Storage System (ESS)	Flat	\$355
<u>Commercial</u>		
Solar PV	Flat	\$355
Solar PV with Energy Storage System (ESS)	Flat	\$659
Energy Storage System (ESS)	Flat	\$355
OCCUPANCY INSPECTIONS		
High-rise Building Inspections	Hourly	\$152
Multi-family Dwellings R-1, R-2 Occupancies	Hourly	\$152
State Facilities, State Required Pre-Inspection	Hourly	\$152
State Licensed Care Facility Inspections:		
State Licensed Care Facility Annual Inspection 6 or less clients	Annual	\$203
I-1, I-2, I-3, I-4, R-2.1, R-3, R-3.1, R-4 Occupancies	Annual	\$355
ANNUAL OPERATIONAL FIRE PERMITS		
Aerosol Products	Annual	\$203
Amusement Buildings Seasonal	Annual	\$203
Aviation Facilities	Annual	\$203
Battery System Stationary Storage (capacity more than 50 gallons)	Annual	\$203
Carbon Dioxide Systems for Beverage Dispensing	Annual	\$203

Coastside Fire Protection District Fee Schedule

Fee Name	Unit	Fee
Cellulose Nitrate Film (in Group A Occupancy)	Annual	\$203
Combustible Dust-Producing Operations	Annual	\$203
Combustible Fiber Storage/Handling	Annual	\$203
Compressed Gases Storage/Handling	Annual	\$203
Cryogenic Fluids	Annual	\$203
Cutting & Welding	Annual	\$203
Dry Cleaning Plants	Annual	\$203
Electric Fence	Annual	\$203
Explosives and/or Blasting Agents, Fireworks/Pyrotechnics manufacturing, storage/handling/sale	Annual	\$203
Fire Hydrants and Valves (Use other than Fire Suppression purposes)	Annual	\$203
Fireworks/Pyrotechnics	Per Hour	\$202
Flammable Combustible Liquids	Annual	\$203
Floor Finishing/Surfacing Operations	Annual	\$203
Fruit & Crop Ripening Facilities (use with ethylene gas)	Annual	\$203
Hazardous Materials Storage	Annual	\$203
High Piled Combustible Storage and Warehousing (Including Idle Wood/Plastic Pallets)	Annual	\$203
Hood and Duct	Annual	\$203
Hot Works Operations	Annual	\$203
Hydrant Water flow testing	Annual	\$203
Liquefied Petroleum Gases	Annual	\$203
Lumber Yards & Woodworking Plants	Annual	\$203
Magnesium Working (less than 10 lbs.)	Annual	\$203
Medical Gas	Annual	\$203
Miscellaneous Combustible Storage	Annual	\$203
Mobile Food Preparation Vehicles (Food Trucks)	Annual	\$203
Monitor Sprinklered Buildings that do not require additional fire permits	Annual	\$203
Motor Vehicle and/or Marine Fuel-dispensing Stations	Annual	\$203
Open Flames and Torches	Annual	\$203
Organic Coatings	Annual	\$203
Ovens: Industrial, baking, or drying	Annual	\$203
Pallet Storage	Annual	\$203
Place of Assembly	Annual	
Occupant Load 50-300	Annual	\$203
Occupant Load 301-1,000	Annual	\$203
Occupant Load over 1,000	Annual	\$203
Plant Extraction Systems	Annual	\$203
Private Fire Hydrant System Inspections	Annual	\$203
Pyroxylin Plastics	Annual	\$203
Refrigeration Equipment (Ammonia, Freon, others)	Annual	\$203
Repair Garage and/or Service Garage (includes Cutting/Welding)	Annual	\$203
Self Storage - Mini Storage Facilities (With Private Hydrants and/or Monitored Sprinklers)	Per Hour	\$152
Spraying or Dipping - Flammable and/or Combustible Finishing	Annual	\$203
Temporary Membrane Structure, Tents & Canopies in excess of 400 sq. ft or canopies of 700 sq.ft.	Annual	\$203
Wood Products Storage: chips, hogged material, lumber or plywood in excess of 200 cu. ft.	Annual	\$203

TEMPORARY OPERATIONAL PERMITS

Coastside Fire Protection District Fee Schedule

Fee Name	Unit	Fee
Tents in excess of 400 sq. ft or canopies in excess of 700 sq.ft.	Flat	\$355
Seasonal Lots (X-Mas Trees, Pumpkin Patches, etc.)	Flat	\$659
Outdoor Assembly Events	Flat	\$355
Hazardous Materials		
Flammable / Combustible Liquid Tanks Inspection	Each	\$203
Flammable / Combustible Liquid Tank Removal	Per Tank	\$203
Liquid Petroleum Gas (LPG) Tanks Inspection	Per Tank	\$203
Medical Gas Systems Inspection	Each	\$203
OTHER SERVICES		
<u>Smoke Detector Inspection</u>		
Initial Inspection	Each	\$25
Subsequent Inspection	Each	\$25
Business Change of Ownership	Flat	\$152
Missed Inspection	Flat	\$304
Remote Travel	Hourly	\$152
Knox Box / Gate	Flat	\$127
Cell Tower Inspection	Each	\$203
Cell Vault Inspection	Each	\$203
Standard 850 Fire Clearance Inspection	Hourly	\$152
<u>Temporary Condition of Occupancy</u>		
Approval	Flat	\$203
Extension	Flat	\$127
<u>Stationary Generators</u>		
Installation	Flat	\$152
Pressure Test	Flat	\$203
<u>Project Consultation</u>		
Remote / Video	Flat	\$152
Onsite	Flat	\$203
<u>Inspections (Stand Alone or Additional)</u>		
Normal Business Hours	Hourly	\$152
After Hours	Hourly	\$231
<u>Weed Abatement</u>		
Site Visit	Each	\$203
<u>Returned Check / NSF</u>		
First Check	Flat	\$25
Each Additional Check	Flat	\$35
<u>Online Transaction Fee (for electronic billing through Square, Inc.)</u>	Per transaction	3.3% of all fees charged plus \$.30
SPECIAL EVENTS		
<u>Application</u>		
New	Flat	\$152
Annual	Flat	\$152
Inspection	Flat	\$152
Standby	Hourly	\$270
FALSE ALARMS		
1st & 2nd Alarms	Flat	\$0
3rd Alarm	Flat	\$541
4th Alarm	Flat	\$1,081
5th Alarm	Flat	\$2,163

Coastside Fire Protection District Fee Schedule

Fee Name	Unit	Fee
6th Alarm	Flat	\$4,326
7th and Subsequent Alarm	Each	\$5,407