# COASTSIDE FIRE PROTECTION DISTRICT BOARD OF DIRECTORS MEETING

April 29, 2008 7:30 p.m.

# **LOCATION**

Coastside Fire Protection District Board Room 1191 Main Street Half Moon Bay, CA 94019

#### **AGENDA**

(Tab #1)

- 1. OPEN SESSION
- 2. ROLL CALL

President Burke, Vice-President McShane, Secretary MacKimmie, Director Cilia, Director Cockrell, Director Draper, Director Hosfeldt, Director Mackintosh, Director Lees

- 3. PLEDGE OF ALLEGIANCE
- 4. PUBLIC COMMENT
- 5. <u>REPORT BY FIREFIGHTER IAFF LOCAL 2400</u> Report by Firefighter IAFF Local 2400
- 6. <u>CONSENT CALENDAR</u> (Tab #2)
  - A. Approval of minutes of Coastside Fire District Regular Meeting of March 18, 2008
  - B. Approval of Vendor Checks #10510 -#10661 in the amount of 256,10.2.97, dated March 1 to March 31 2008
  - C. Approval of Payroll Checks #44001632 #44001650 in the amount of \$10,340.24, dated March 1 to March 31, 2008

    Direct Payroll Deposits #110001 #110025 in the amount of \$64,126.51, dated March 14, 2008

    Direct Payroll Deposits #130001 #130025 in the amount of \$65,874.51, dated March 28, 2008

    Direct Deposit of Federal, State and Hospital Tax in the amount of \$41,865.26, dated March 1 to March 31, 2008
- 7. CONTINUING BUSINESS
  - A. Strategic Planning Update (Burke) (Tab # 3)
- 8. <u>NEW BUSINESS</u>
  - A. Adopt Resolution No. <u>2008-09</u> Resolution To Tax Defer Member Paid Contributions In The Public Employees' Retirement System (CalPERS). Chief Cole (Tab # 4)
  - B. Adopt Resolution <u>2008-10</u> Resolution Of Intention To Approve A Contract Between The Board Of Administration California Public Employees' Retirement System And The Board Of Directors Coastside Fire Protection District. Chief Cole (Tab #5)
  - C. Adopt Resolution No. <u>2008-11</u> Resolution Authorizing a Retroactive Payment Adjustment Of Health Care To Retirees, Chief Cole (Tab #6)

- D. Adopt Resolution No. <u>2008-12</u> Resolution Adopting An Amended Conflict of Interest Code for the Coastside Fire District. Chief Cole (Tab #7)
- E. Approve Website Re-Design Estimate from Wired Moon. Chief Cole (Tab #8)
- F. Review and Approve Agreement For Financial Management and Administrative Services with Regional Government Services. Chief Cole (Tab #9)
- G. Review Proposals and Select Firm To Perform District Auditing Services. Chief Cole (Tab #10)
- H. Discuss Installation of Voice Mail for District Administration. (Cilia)

#### BOARD OF DIRECTORS AND CHIEFS' REPORTS

- A Finance Committee Report Dir. Burke (Tab #11)
- B. Volunteer Liaison Report Dir. Hosfeldt
- C. California Independent Special Districts Association (San Mateo Co. Chapter) Dir. Burke
- D. ALS/JPA Dir. Lees, Dir. MacKimmie
- E. Attorney's Report Attorney Savaree
- F. Fire Chief's Report Chief Cole (Tab #12)
- 10. <u>CORRESPONDENCE</u> Chief Cole (Tab #13)

### 11. ADJOURNMENT

<u>Note:</u> Any writings or documents provided to a majority of the Board regarding any item on this agenda will be made available for public inspection at the Administration Office front counter located at 1191 Main Street, Half Moon Bay, California, during normal business hours.

<u>Oral Communications Procedures</u>: This portion of the meeting has been allocated for public comments concerning items on the agenda for this meeting. If a member of the public wishes to defer comment until the item comes up on the agenda, the Board should be so advised during Oral Communications. In such event, the Board may permit public comment to be taken following the staff presentation of the item. The amount of time allotted for public comment shall be subject to reasonable limitations established by the Board.

## Access for the Disabled

Board Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Fire Chief at least 1 working day before the meeting at phone number (650) 726-5213. Notification in advance of the meeting will enable the District make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

Posted:

April 24, 2008

Paul Cole, Fire Chief