

**COASTSIDE FIRE PROTECTION DISTRICT
SPECIAL MEETING OF THE BOARD OF DIRECTORS**

June 18, 2012

**LOCATION:
1191 Main Street
Half Moon Bay, CA 94019**

ACTION MINUTES

OPEN SESSION

President Mackintosh called to order the special meeting of the Board of Directors of the Coastside Fire Protection District at 6:31 p.m. This special Board meeting is being held to complete the information and make the necessary decisions so that the consultants can complete a wage and benefits package regarding a standalone department.

PRESENT AT ROLL CALL

Directors Present: Secretary Ginny McShane, Director Gary Riddell, Vice President Mike Alifano, Director Gary Burke, President Doug Mackintosh.
Cal Fire: Fire Chief John Ferreira.
Staff: Assistant Chief Paul Cole.
Admin. Secretary: Jean Headley.
District Consultant: Attorney Rick Bolanos

Attorney Jean Savaree was not in attendance.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

ON MOTION by Secretary McShane, seconded by Vice President Alifano, the Board voted unanimously to give the taxpayers five minutes to speak during Public Comment. Motion passed 5-0.

The Board received public comment from members of the audience.

CONTINUING BUSINESS

- A. Continuing review and direction to Staff regarding employment structure and policies for standalone department, to include salary and benefits resolution, job classifications, work rules, policies and procedures, and labor relations resolution

Some Board discussion occurred.

Attorney Rick Bolanos of Liebert, Cassidy, Whitmore referred the Board to the June 5, 2012 report by Susan George, and he discussed what additional information is needed.

The Board and Attorney Bolanos discussed the figures in the June 5th report.

Secretary McShane left the meeting at 7:15 p.m.

Extensive additional discussion continued between the Board, Staff, and Attorney Bolanos. Attorney Bolanos took notations regarding the additional information requested by the Board, and he summarized the five items requested as follows:

1. Potential FTE (full-time employee) cost to fill the Fire Marshal and HR positions.
2. Compute two-tier system of 3% at 55 for certain red-circled employees (Cal Fire to standalone) and 2% at 50 for new employees.
3. For base wage, use San Carlos figures.
4. For medical, use 125 plan @ \$1,100 per month per employee.
5. Use \$600,000 to estimate overtime.

Direction to Staff was for Attorney Bolanos to list the requested items and to email the list to President Mackintosh by noon on Friday, June 22nd, and he will then forward the list to the rest of the Board and place it on the District's website.

President Mackintosh requested each Board member to provide him with reasons pro or con regarding remaining with Cal Fire or creating a stand-alone department.

Staff was directed to draft a new budget based on the proposed new figures for a standalone department.

Cal Fire Chief John Ferreira announced that a contingent of Korean firefighters would be visiting the District this Thursday, June 21st, between 1 and 4 p.m.

ADJOURNMENT

ON MOTION by Vice President Alifano, seconded by Director Riddell, President Mackintosh adjourned the meeting at 9:04 p.m.

Respectfully submitted,



Douglas Mackintosh, President
Coastside Fire Protection District

Note: Audio and video tapes of meetings are available for inspection during regular business hours.

BOARD ACTION TAKEN AND DIRECTION TO STAFF

ON MOTION by Secretary McShane, seconded by Vice President Alifano, the Board voted unanimously to give the taxpayers five minutes to speak during Public Comment. Motion passed 5-0.

Direction to Staff was for Attorney Bolanos to list the requested items and to email the list to President Mackintosh by noon on Friday, June 22nd, and he will then forward the list to the rest of the Board and place it on the District's website.

Staff was directed to draft a new budget based on the proposed new figures for a standalone department.