



# Coastside Fire Protection District

## STAFF REPORT

**TO:** Honorable Board of Directors

**FROM:** Ryan West, Deputy Chief

**DATE:** August 26, 2026

**SUBJECT: PROPOSAL FOR UPDATED CAL FIRE FISCAL SHEETS TO CONVERT 2 FTE FIRE APPARATUS ENGINEER POSITIONS TO 2 FTE FIRE CAPTAIN POSITIONS AND ADJUST OPERATING EXPENSES IN COASTSIDE FIRE PROTECTION DISTRICT'S COOPERATIVE FIRE PROTECTION CONTRACT**

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### **Staff Recommendation**

Approve a change to the CAL FIRE Fiscal Sheets for the Cooperative Fire Protection contract with the California Department of Forestry and Fire Protection to convert 2 FTE Fire Apparatus Engineer positions to 2 FTE Fire Captain Positions and adjust Operating Expenses for IT services.

### **Background/Discussion**

On July 1, 2020, Coastside Fire Protection District renewed a contract for fire protection service with CAL FIRE for an additional seven years at a not-to-exceed amount of \$70,929,629. The contract includes fire protection services provided by employees of the State of California, including Emergency Fire Protection, Medical and Rescue Response, Basic Life Support, Advanced Life Support, Fire Code Inspection, Prevention and Enforcement Services, Land Use/Pre-Fire Planning Services, Disaster Planning Services. These services are provided in accordance with state and federal plans and agreements.

Currently, the District contracts with CAL FIRE for the employment of 38.7 full-time equivalent (FTE) positions, including both uniformed and non-uniformed personnel. This includes the four staffing increases the district approved in October and December of 2021, January of 2022 and April of 2024. Since the initial contract was signed, the district has realized significant cost savings each year, primarily a result of the CAL FIRE personnel staff benefits rate.

On November 1, 2024, CAL FIRE adopted a 66-hour workweek aligning with the approved Bargaining Unit 8 Memorandum of Understanding (MOU) shift pattern for Bargaining Unit 8 personnel. Within the District, all apparatus is staffed with Bargaining Unit 8 personnel. To prepare for the transition to the 66-hour work week, compliance with the new staff model was necessary for Schedule A Cooperative Fire Protection, such as the one with Coastside Fire District. The contract required a staffing factor of 3 personnel for each assigned post position.

At the onset of the 66-hour work week, Coastside Fire Protection District met this staffing requirement for all fire apparatus, with a daily minimum staffing of nine (three

per engine), and personnel assigned to 3 Platoons (A Shift, B Shift and C Shift). However, the current Staffing models did not provide a Fire Captain for all of the Platoons. Currently Station 41 A-Shift and Station 44 B-Shift do not have an identified Fire Captain.

The Fire Captain position is a 24/7 staffed front line supervisor who oversees the day-to-day operations of Crew and Fire Apparatus at their assigned Fire Station. The Fire Captain reports directly to the On-Duty Battalion Chief.

Due to recent promotions, there are currently two vacant Fire Apparatus Engineer Positions within the Coastsides Fire Protection District. One vacancy is at Station 41 A-Shift and the other is at Station 44 B-Shift. Those positions are being left unfilled in anticipation of converting them to Fire Captain to align with Conventional Staffing requirements to have one Fire Captain assigned to each platoon.

The Current Staffing Levels would not increase with this proposed change. The Contracted positions would decrease by 2 FTE – Fire Apparatus Engineers and would increase by 2 FTE – Fire Captain. These positions are not Paramedic positions and do not change the number of Paramedic positions within the Coastsides Fire Protection District

In addition to converting the FAE positions to Fire Captain, there is an identified need to adjust IT Operating Expenses outlined within the Coastsides Fire Protection District.

Coastsides Fire Protection District currently relies on CAL FIRE IT personnel to assist with purchasing and maintaining District owned IT Equipment and networks. Utilizing the CAL FIRE IT Personnel allows for replacement of needed equipment that is compliant with CAL FIRE regulations and allows the ability to acquire them at lower State Contracted rates. Our current identified IT Operating Expenses do not adequately cover the amount of funds that are budgeted for this purpose. Increasing the IT Operating Expenses to \$60,000 Annually will adequately cover anticipated needs. It should be noted that IT Operating Expenses are billed as actual charges and will not exceed \$60,000.

### **Fiscal Impact**

The not-to-exceed amount of the CAL FIRE Cooperative Agreement will increase by \$58,406. The new not-to-exceed amount of the contract will increase from \$70,929,629 to \$70,988,035.

### **Attachments**

1. Staffing Levels
2. Staff Factor Diagram
3. CAL FIRE LG1 Amendment with Fiscal Sheets
4. Resolution

## **ATTACHMENT 1**

### Coastside Fire Protection District Staffing Levels

| Line Employees                                   | Current FTE | Proposed FTE |
|--------------------------------------------------|-------------|--------------|
| Fire Captain (Paramedic)                         | 4           | 4            |
| Fire Apparatus Engineer (Paramedic)              | 12          | 12           |
| Fire Captain                                     | 3           | 5            |
| Fire Apparatus Engineer                          | 9           | 7            |
| <b>Total Line Employees</b>                      | <b>28</b>   | <b>28</b>    |
| <b>Total Paramedics</b>                          | <b>16</b>   | <b>16</b>    |
| Command & Control                                | Current FTE | Proposed FTE |
| Battalion Chief                                  | 3           | 3            |
| Fire Marshal Battalion Chief                     | 0.5         | 0.5          |
| Fire Captain - Deputy Fire Marshal               | 2.5         | 2.5          |
| Battalion Chief – Training Paramedic Coordinator | 0           | 0            |
| Fire Captain - Training Officer                  | 1           | 1            |
| Deputy Chief                                     | 0.5         | 0.5          |
| Division Chief                                   | 1           | 1            |
| <b>Total Command &amp; Control Employees</b>     | <b>8.5</b>  | <b>8.5</b>   |
| Support Personnel                                | Current FTE | Proposed FTE |
| Administrative Officer II (Felton AGPA)          | 0.2         | 0.2          |
| Associate Government Program Analyst (Finance)   | 1           | 1            |
| Staff Services Analyst (Office/Prevention)       | 1           | 1            |
| <b>Total Support Personnel</b>                   | <b>2.2</b>  | <b>2.2</b>   |
| <b>Total Personnel</b>                           | <b>38.7</b> | <b>38.7</b>  |

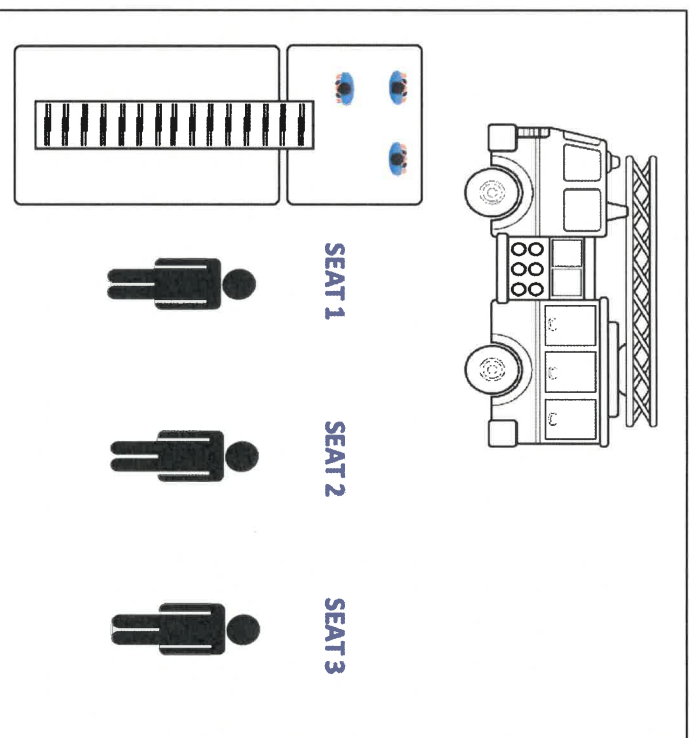
## **ATTACHMENT 2**



## COOPERATIVE FIRE LOCAL GOVERNMENT PROGRAM

### STAFFING LEVEL

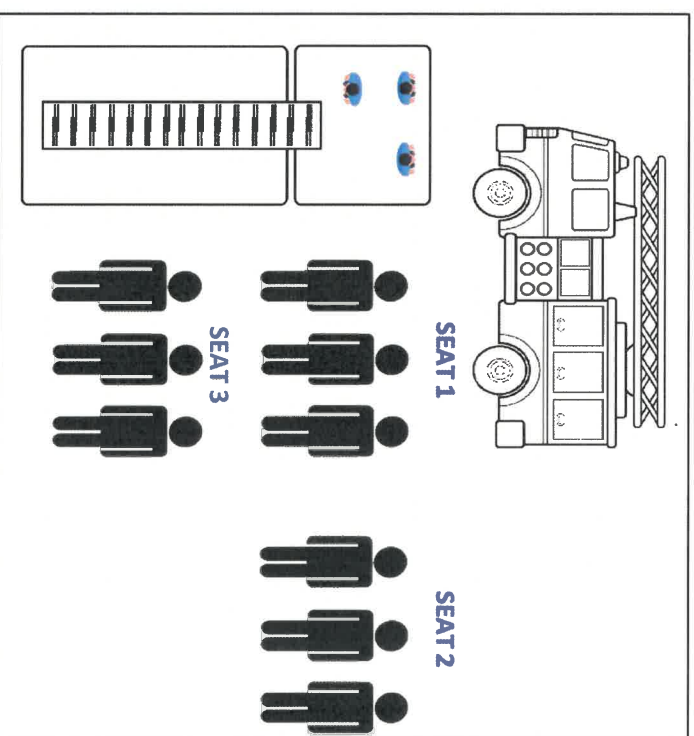
Below demonstrates a 3-0 staffing level



VS

### STAFFING FACTOR

Below demonstrates a 3.0 staffing factor



The staffing level of an engine is defined by how many individuals are assigned to that piece of equipment per day. An engine with 3 individuals assigned per day would be classified as a 3-0 staffing level. This means 3 “seats” are occupied each day.

The staffing factor of an engine is defined by how many individuals are permanently assigned to each “seat.” This is used to account for relief since a single individual cannot fill a seat 365 days per year. If an engine is 3-0 staffed, and you need a staffing factor of 3.0, you will need nine position numbers for that engine.

## **ATTACHMENT 3**

**COOPERATIVE FIRE PROGRAMS  
FIRE PROTECTION REIMBURSEMENT AGREEMENT AMENDMENT**

AGREEMENT  
NUMBER

AMENDMENT  
NUMBER

LG-1A REV. 1/2024

☒ CHECK HERE IF ADDITIONAL PAGES ARE ATTACHED 5 Pages

**1CA04859**

**1**

1. This Agreement is entered into between the State Agency and the Local Agency named below:

STATE AGENCY'S NAME

California Department of Forestry and Fire Protection – (CAL FIRE)

LOCAL AGENCY'S NAME

Coastside Fire Protection District

2. The term of this Agreement is: July 1, 2020 through June 30, 2027

3. The maximum amount of this Agreement is: \$ 70,988,035.00  
Seventy million, nine hundred eighty-eight thousand, thirty-five dollars and zero cents.

4. The parties agree to comply with the terms and conditions of the following exhibits which are by this reference made a part of the Agreement.

This amendment makes changes to the number of positions in the agreement and to the Operating Expenses and Equipment. There are increases of .5 FTE Assistant Chief (Supervisory) - Division Chief, .5 FTE Battalion Chief, 1 FTE Fire Captain (Paramedic), 2 FTE Fire Captain, Range A, and 2.2 FTE Analyst II positions and decreases of 1 FTE Fire Apparatus Engineer, Range A, .2 FTE Administrative Officer II, Res. Agency, 1 FTE Associate Governmental Program Analyst, and 1 FTE Staff Services Analyst positions. There is an increase in total Operating Expenses and Equipment of \$56,202.00, from \$132,640.00 to \$188,842.00. These changes equate to a net increase from the original agreement of \$58,406, from \$70,929,629.00 to \$70,988,035.00. Exhibit D amended to include updated schedules.

All other terms and conditions shall remain the same.

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

**LOCAL AGENCY**

LOCAL AGENCY'S NAME

Coastside Fire Protection District

BY (Authorized Signature)



DATE SIGNED(Do not type)

PRINTED NAME AND TITLE OF PERSON SIGNING

Gary Burke, President, Board of Directors, Coastside Fire Protection District

ADDRESS

1191 Main Street, Half Moon Bay, CA 94019

**STATE OF CALIFORNIA**

AGENCY NAME

California Department of Forestry and Fire Protection

BY (Authorized Signature)



DATE SIGNED(Do not type)

PRINTED NAME AND TITLE OF PERSON SIGNING

Matthew Sully, Deputy Director, Cooperative Fire Protection

ADDRESS P.O. Box 944246, Sacramento, CA 94244-2460

**California Department of General  
Services Use Only**

| Coastside Fire Protection District Schedule A Totals |                        |
|------------------------------------------------------|------------------------|
| Fiscal Years 2020/21 to 2026/27                      |                        |
| Fiscal Year                                          | PCA 17750              |
| 2020/21                                              | \$8,711,564.00         |
| 2021/22                                              | \$9,147,142.00         |
| 2022/23                                              | \$9,604,500.00         |
| 2023/24                                              | \$10,084,724.00        |
| 2024/25                                              | \$10,588,961.00        |
| 2025/26                                              | \$11,118,409.00        |
| 2026/27 (Amended)                                    | \$11,732,735.00        |
| <b>TOTAL</b>                                         | <b>\$70,988,035.00</b> |

Unit: San Mateo Santa Cruz

|                 |              |
|-----------------|--------------|
| Agreement Total | \$11,732,735 |
|-----------------|--------------|

Contract Name: Coasistde Fire Protection District

Contract No.: ICA04859-A1

Page No.:

2

| Fiscal Year 26/27 |              |
|-------------------|--------------|
| 17750 PS Total    | \$11,520,080 |
| 17750 OE Total    | \$212,655    |
| TOTAL             | \$11,732,735 |

Comments

This is a Schedule A - 4142 of the Cooperative Agreement, dated July 1, 2026 between Coastside Fire Protection District and The California Department of Forestry and Fire Protection (CAL FIRE)

| Staff Benefit Rate as of 7/1/26 for POF Classifications |  |  |  |  |  |  |  |  |  |  |  |  |  |  | 89.97% |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |    |
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| Staff Benefit Rate as of 7/1/26 for SAF Classifications |  |  |  |  |  |  |  |  |  |  |  |  |  |  | 62.10% |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |    |
| Staff Benefit Rate as of 7/1/26 for MIS Classifications |  |  |  |  |  |  |  |  |  |  |  |  |  |  | 76.81% |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |    |
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| Fiscal Year: 2026 |            |     |                    | Unit: San Mateo-Santa Cruz |         |           |     | Sub Total    |     | Contract Name:            |     | Coastside Fire Protection District |           |           |
|-------------------|------------|-----|--------------------|----------------------------|---------|-----------|-----|--------------|-----|---------------------------|-----|------------------------------------|-----------|-----------|
| Index: 1700       |            |     |                    |                            |         |           |     | Admin        |     | Contract No.: ICA04859-A1 |     |                                    |           |           |
| PCA: 17750        |            |     |                    |                            |         |           |     | Total        |     | Page No.:                 |     |                                    |           |           |
| PRC: 4142         |            |     |                    |                            |         |           |     | \$11,520,080 |     | 4                         |     |                                    |           |           |
| Comments          |            |     |                    | Overtime Total:            |         |           |     | \$355,075    |     |                           |     |                                    |           |           |
| 2.2               | Analyst II | MIS | 7/1/2026-6/30/2027 | 12                         | \$7,547 | \$199,241 | \$0 | 0            | \$0 | \$153,037                 | \$0 | \$0                                | \$352,278 | \$352,278 |
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|                   | Overtime   |     |                    |                            |         |           |     |              |     |                           |     |                                    |           |           |

[illegible]

## **ATTACHMENT 4**

**RESOLUTION NO. 2026-45**

**A RESOLUTION OF THE COASTSIDE FIRE PROTECTION DISTRICT BOARD OF DIRECTORS APPROVING UPDATED CAL FIRE FISCAL SHEETS TO CONVERT 2 FIRE APPARATUS ENGINEER POSITIONS TO FIRE CAPTAIN POSITIONS AND ADJUST OPERATING EXPENSES in COASTSIDE FIRE PROTECTION DISTRICT'S COOPERATIVE FIRE PROTECTION CONTRACT**

WHEREAS, on July 1, 2020, Coastside Fire Protection District renewed a contract for fire protection service with CAL FIRE for an additional seven years at a not-to-exceed contract amount of \$70,929,629; and

WHEREAS, CAL FIRE approved a new staffing model and 66-hour work week for Bargaining Unit 8 Personnel in November of 2024; and

WHEREAS, the District currently meets the staffing requirement for minimum daily personnel staffing; and

WHEREAS, the number of identified Fire Captain positions identified in the contract does not provide for one Fire Captain assigned to every shift reducing effectiveness of daily station management and supervision for all shifts; and

WHEREAS, converting 2 FTE Fire Apparatus Engineer Positions to 2 FTE Fire Captain Positions will provide one Fire Captain for each shift; and

WHEREAS, adjusting IT Operating Expenses to \$60,000 adequately covers annual budgeted amounts for IT Services provided to the Coastside Fire Protection District.

NOW, THEREFORE, BE IT RESOLVED that the Coastside Fire Protection District Board of Directors does hereby approve an amendment to the Cooperative Agreement with CAL FIRE with an increase \$58,406 and a new not-to-exceed dollar amount of \$70,988,035.

PASSED AND ADOPTED as a Resolution of the Coastside Fire Protection District at the regular meeting held on the 26th day of August, 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

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Gary Burke, Board President

ATTEST:

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Fire Chief Jed Wilson, District Secretary