

**COASTSIDE FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS MEETING**

**June 27, 2012**

**7:30 p.m.**

**LOCATION**

**Coastside Fire Protection District  
Board Room  
1191 Main Street  
Half Moon Bay, CA 94019**

**AGENDA**

**(Tab #1)**

1. OPEN SESSION – 7:30 pm
2. ROLL CALL  
President Mackintosh, Vice President Alifano, Secretary McShane, Director Burke,  
Director Riddell
3. PLEDGE OF ALLEGIANCE
4. PUBLIC COMMENT
5. NEW BUSINESS
  - A. Review of Board Policy Manual and Bylaws – Director Mackintosh **(Tab #2)**
6. CONSENT CALENDER
  - A. Approval of minutes of May, 23, 2012 Regular Board Meeting
  - B. Approval of minutes of May 30, 2012 Special Board Meeting
  - C. Approval of minutes of June 5, 2012 Special Board Meeting
  - D. Approval of minutes of June 18, 2012 Special Board Meeting
  - E. Approval of Vendor Checks #14227-14305 in the amount of \$2,625,191.31, dated May 1 to May 31, 2012
  - F. Approval of Payroll Checks #20461-20473 in the amount of \$2,859.41, dated May 1 to May 31, 2012  
Direct Deposit of Federal, State & Hospital Taxes in the amount of \$1,047.78, dated May 1 to May 31, 2012
7. CONTINUING BUSINESS
  - A. Review and Approve District Comments to San Mateo County Civil Grand Jury Report – “Going Backward or Forward” (April 25, 2012), Attorney Savaree **(Tab #3)**
  - B. Continuing review and direction to staff regarding proposed Coastside Fire Protection District Fire Department Employee’s Salary and Benefits Resolution and financial analysis for standalone fire department from Consultants. Attorney Savaree **(Tab #4)**
    - 1) Review and Discuss Stand Alone Salary and Budget Comparison – Dir. Alifano
    - 2) Discuss Pros and Cons, including fiscal comparisons, of Stand Alone vs. Current Contract – Dir. Alifano
    - 3) Provide Cal Fire an opportunity to bid on the contract for CFPD as a side by side comparison to what the board and consultants have furnished – Dir. McShane
    - 4) Financial analysis of proposed stand-alone department compared to Cal Fire – Dir. Burke

- C. Depending Upon Outcome of Agenda Item #7B, the Board will take action on the following:
  - 1) Approve Resolution No. 2012-03; Resolution of The Coastside Fire Protection District Adopting the Salary & Benefits Resolution For A Standalone Coastside Fire Department – Dir. Alifano  
**(Tab #5)**
  - 2) Provide direction to staff regarding recruitment of Fire Chief – Director Alifano

8. NEW BUSINESS

- A. Review and Adopt FY 2012/13 Coastside Fire District Preliminary Budget – Chief Cole **(Tab #6)**
- B. Set Date for Special Board Meeting For No Later Than July 16, 2012 (Weed Abatement Charges, Community Facilities Districts, HMB special tax and PTM special tax) – Chief Cole
- C. Community Facilities District #22 (Carnoustie, Half Moon Bay)
  - 1) Motion to Adopt Resolution No. 2012-02; Resolution of Intention to Form Community Facilities District No. 22 (Carnoustie, Half Moon Bay) – Chief Cole **(Tab #7)**
- D. Set Point Montara Special Tax Amount For FY 2012/2013 – Chief Cole
- E. Discuss and take action on Grand Jury recommendations – Dir. Burke

9. BOARD OF DIRECTORS AND CHIEFS' REPORTS

- A. Finance Committee Report – Dir. Burke, Dir. Mackintosh
- B. Volunteer Liaison Report – Dir. Alifano
- C. Land and Structures Committee Report – Dir. Alifano, Dir. Riddell
- D. Vegetation Management Committee Report – Dir. Mackintosh, Dir. McShane
- E. California Independent Special Districts Association (San Mateo Co. Chapter) - Dir. McShane
- F. ALS/JPA – Director Mackintosh
- G. Water Supply Assessment Committee Report – Dir. Burke, Dir. Riddell
- H. Shared Services Committee Report – Dir. Alifano, Dir. Riddell
- I. Attorney's Report – Attorney Jean Savaree
- J. Fire Chief's Report - Chief Ferreira/Chief Cole **(Tab #8)**
  - 1) Cal Fire Administrative Fee's – Chief Ferreira
  - 2) Salary Reduction and Personal Leave Program (PLP) – Chief Ferreira

10. CORRESPONDENCE - Chief Cole **(Tab #9)**

11. ADJOURNMENT

Note: Any writings or documents provided to a majority of the Board regarding any item on this agenda will be made available for public inspection at the Administration Office front counter located at 1191 Main Street, Half Moon Bay, California, during normal business hours.

Oral Communications Procedures: This portion of the meeting has been allocated for public comments concerning items on the agenda for this meeting. If a member of the public wishes to defer comment until the item comes up on the agenda, the Board should be so advised during Oral Communications. In such event, the Board may permit public comment to be taken following the staff presentation of the item. The amount of time allotted for public comment shall be subject to reasonable limitations established by the Board.

Access for the Disabled

Board Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Fire Chief at least 1 working day before the meeting at phone number (650) 726-5213. Notification in advance of the meeting will enable the District make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

Posted:  
June 22, 2012



Paul Cole, Assistant Chief