

**COASTSIDE FIRE PROTECTION DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS**

February 24, 2010

**LOCATION:
1191 Main Street
Half Moon Bay, CA 94019**

ACTION MINUTES

OPEN SESSION

President Chris Cilia called to order the regular meeting of the Board of Directors of the Coastside Fire Protection District at 7:30 p.m.

PRESENT AT ROLL CALL

Directors Present: President Chris Cilia, Vice President Gregg Hosfeldt, Secretary John Draper, Director Gary Burke, Director Doug Mackintosh, Director Ginny McShane, and Director Gary Riddell.
Staff: Division Fire Chief Paul Cole.
Cal Fire: Fire Chief John Ferreira.
Legal Counsel: Attorney Jean Savaree.

Admin. Secretary Jean Headley was absent.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

Heavy Fire Equipment Operator Justin Sheaff and Captain Lord presented two short videos to clarify any confusion the Board may have with respect to Cal Fire's forte regarding fire protection. Mr. Sheaff then distributed DVD's and Cal Fire caps to each Board member and requested a group picture following the meeting.

Lane Lees provided his thoughts regarding the January 27, 2010 Board meeting and the subsequent committee meeting regarding Cal Fire. He talked about retention bonuses, training and service levels provided by Cal Fire, and ambulance, cliff rescue and surf rescue services. He asked what is wrong with the current Cal Fire contract and urged the Board to follow-through on the committee process but to also look at the good services being provided.

Director Gary Riddell responded to Mr. Lees' comments and quoted from the Cal Fire contract. Board discussion occurred.

CONSENT CALENDAR

- A. Approval of Minutes of January 27, 2010 Special Board Meeting
- B. Approval of Vendor Checks #12325 - #12397 in the amount of \$1,323,534.49, dated January 1 to January 31, 2010.
- C. Approval of Payroll Checks #20191 - #20193 in the amount of \$332.46 dated January 1 to January 31, 2010.
Direct Deposit of Federal, State and Hospital Tax in the amount of \$55.08 dated January 1 to January 31, 2010.

Regarding Item A of the Consent Calendar, Vice President Hosfeldt corrected the words "President Gary Burke" to "President Chris Cilia" in the Open Session section of the Minutes.

ON MOTION by Director Burke, seconded by Vice President Hosfeldt, the Board unanimously approved the Consent Calendar as corrected. Motion passed 7-0.

CONTINUING BUSINESS

- A. Staff Update on CalPERS ER 1979 Safety Plan Unfunded Liability

Division Chief Paul Cole reported that he provided information to the Finance Committee earlier this evening. Staff has been in contact with CalPERS and is in the process of finalizing arrangements for a meeting in Sacramento in April to address the side fund issue. Chief Cole stated he would keep the Board informed.

NEW BUSINESS

- A. Coastside Cliff Rescue Program Presentation

Cal Fire Chief John Ferreira indicated that in his opinion, the best way to evaluate the effectiveness of sharing Division Chief Paul Cole with County Fire is to look at the various programs to see if they are successful. He introduced Chief Cosgrave and Captain Lord to make a presentation on the cliff rescue program.

Captain Lord showed a short news video regarding a recent accident and cliff rescue on Devil's Slide, and he discussed firefighters who participate in cliff rescues. He also gave a PowerPoint presentation regarding the cliff rescue program and discussed the various equipment used. He responded to questions and comments throughout the presentation.

Additional discussion occurred.

BOARD OF DIRECTORS AND CHIEFS' REPORTS

A. Finance Committee Report

Director Mackintosh commented on the \$684,457 received from ERAF that was not expected this year and said that the Finance Committee recommends using these monies to pay down the CalPERS side fund liability.

ON MOTION by Director Mackintosh, seconded by Director McShane, Staff was given direction to prepare a Resolution for next month's meeting to authorize the payment of the \$684,457 received from ERAF to pay down the CalPERS side fund liability.

Director Mackintosh stated that the \$292,798 shown under "Miscellaneous Reimbursements" represents Proposition 1A monies that are coming back to the District because the District joined JPIA.

Director Burke stated that the Finance Committee also discussed recommending that Staff transfer monies from the San Mateo Fund to LAIF next month.

B. Volunteer Liaison Report

Vice President Hosfeldt reported the volunteers are involved in mandated training and are working towards Firefighter I certifications. He stated that the application phase for volunteer recruitment is almost complete. He also said the volunteers have been assisting in storm relief and were present at the Mavericks surf event.

C. Land and Structures Committee Report

No report.

D. Vegetation Management Committee Report

No report.

Cal Fire Chief John Ferreira referred to a recent front-page article in the Half Moon Bay Review entitled "Draft of Wildfire Plan Available" referring to the Community Wildfire Protection Plan prepared by Cal Fire in conjunction with the Resource Conservation District. He distributed copies to the Board and requested Chief Sampson to discuss the wildfire plan.

Chief Sampson talked about the CWPP that has been prepared over a two-year period. He discussed the ongoing process involved in the preparation of the Plan, and indicated a final draft will be ready for presentation to both counties' Boards of Supervisors and various fire jurisdictions including CFPD Board. If approval is

given, grants applications can be completed. Chief Ferreira discussed additional aspects of the finalization and approval process.

E. California Independent Special Districts Association (San Mateo Co. Chapter)

Director McShane reported the next meeting will be in March.

F. ALS/JPA

President Cilia reported the next meeting is in May.

G. Water Supply Assessment Committee Report

President Cilia reported no meeting has yet occurred, but he indicated there will be a meeting in the near future.

H. Fire Protection Staffing/Management Committee Report

President Cilia initiated a discussion with Attorney Savaree about whether or not this committee fits the description of an ad hoc committee. Attorney Savaree opined that this committee does fit the description of an ad hoc committee because it has a defined assignment, will deliver a report, and then disband. Attorney Savaree added that if, in the course of the committee's work, it determines it wants to become a standing committee instead, that this is a longer term process that won't terminate at the end of an initial report, then that can be disclosed to the Board at that time and the Board may determine if this should become a standing committee.

Attorney Savaree also stated that ad hoc committees are not required to comply with the 72-hour agenda-posting requirement of the Brown Act, and that these are open meetings and members of the public can attend.

Director Mackintosh distributed copies of his notes from the committee meeting. He briefly discussed some of these notes.

President Cilia requested that the agenda for the monthly Board meetings go to each Board member for review prior to publication on the District's web site. In the past the agenda only went to the Board President for review with Staff.

Director McShane relayed comments made to her by community members in support of Cal Fire.

Director Hosfeldt indicated he appreciates that the benefit of longevity is being discussed by the committee. He also said he would like to find a way for local people to be recognized for wanting to work in their own community. Cal Fire

Chief John Ferreira responded about the hiring process and indicated there are things they can do to assist local people being hired.

Additional Board discussion occurred.

I. Attorney's Report

Attorney Jean Savaree stated that Director Mackintosh requested her to remind the Board that AB1234 requires that each Board member attend two hours of ethics training every two years. For newly elected Board members, that needs to be completed within one year of election. She said her office would look into who has or has not completed said training, and she will send information regarding online training as well as live trainings held throughout the Bay Area.

Director Burke suggested exploring the possibility of the District hosting the ethics training at the District office, and that other newly elected public officials in the area might welcome the opportunity to attend the training on the coast.

J. Fire Chief's Report

Cal Fire Chief John Ferreira discussed the recent cooperative meeting that was held in Ione. Director Burke indicated he found the meeting informative and that the training material was particularly informative and interesting. He feels there were many good questions asked and a healthy, open discussion occurred. He encouraged other Directors to attend any future cooperative meetings.

Chief Ferreira also discussed the recent Mavericks surf competition and the District's response to the events that occurred. Chief Delay provided a brief synopsis of the Mavericks event and the aftermath, as well as a brief history of the contest itself. Lane Lees inquired if there was any provision for the Mavericks organizers to pay for all the overtime that was generated, and he asked the same question regarding the Pumpkin Festival or Dream Machines organizers. Chief Delay responded that although there was no provision this year, hopefully this can be part of the planning process for future Mavericks events. Chief Ferreira indicated that some other emergency agencies were partially reimbursed for their expenses, and this will be included in the planning process next year.

Division Chief Paul Cole recognized Chief Delay for his successful work on the AFG grant application for which the District recently received \$114,000 for portable radios.

Chief Cole referred to a letter to the Half Moon Bay Review from the Half Moon Bay Phoenix Project thanking Chief Delay and the firefighters of Cal Fire for volunteering to unload and stack 400 boxes of medical records.

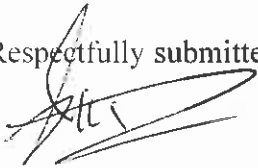
CORRESPONDENCE

Division Chief Paul Cole referred to the items in tonight's meeting packet.

ADJOURNMENT

President Cilia adjourned the meeting at 9:17 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "John Draper", written over a horizontal line.

John Draper, Secretary
Coastside Fire Protection District

Note: Audio and video tapes of meetings are available for inspection during regular business hours.

BOARD ACTION TAKEN AND DIRECTION TO STAFF

ON MOTION by Director Burke, seconded by Vice President Hosfeldt, the Board unanimously approved the Consent Calendar as corrected. Motion passed 7-0.

ON MOTION by Director Mackintosh, seconded by Director McShane, Staff was given direction to prepare a Resolution for next month's meeting to authorize the payment of the \$684,457 received from ERAF to pay down the CalPERS side fund liability.