

**COASTSIDE FIRE PROTECTION DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS**

September 22, 2010

**LOCATION:
1191 Main Street
Half Moon Bay, CA 94019**

ACTION MINUTES

OPEN SESSION

President Chris Cilia called to order the regular meeting of the Board of Directors of the Coastside Fire Protection District at 7:40 p.m.

PRESENT AT ROLL CALL

Directors Present: President Chris Cilia, Vice President Gregg Hosfeldt, Secretary John Draper, Director Gary Riddell, Director Doug Mackintosh, Director Ginny McShane, and Director Gary Burke.
Staff: Division Fire Chief Paul Cole.
Cal Fire: Fire Chief John Ferreira.
Legal Counsel: Attorney Jean Savaree.
Admin. Secretary: Jean Headley.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

Vince Williams of Moss Beach spoke regarding the issue of sharing services with the Menlo Park Fire District.

CONSENT CALENDAR

- A. Approval of Minutes of August 25, 2010 Special Board Meeting
- B. Approval of Minutes of August 25, 2010 Regular Board Meeting
- C. Approval of Vendor Checks #12762-12714 in the amount of \$591.04, dated August 1 to August 31, 2010
- D. Approval of Payroll Checks #20255-20260 in the amount of \$591.04, dated August 1 to August 31, 2010
Direct Deposit of Federal, State & Hospital Tax in the amount of \$97.92, dated August 1 to August 31, 2010

Director Burke removed Item B from the Consent Calendar for a correction.

ON MOTION by Secretary Draper, seconded by Director McShane, the Board voted unanimously to approve Items A, C, and D of the Consent Calendar as submitted. Motion passed 7-0.

Director Burke made a correction to Page 4 of Minutes of the August 25, 2010 Regular Board Meeting, changing "the Side Fund Balance" to "the 2010 Coastside Fire Protection District Fund Balance."

ON MOTION by Director Burke, seconded by Vice President Hosfeldt, the Board voted unanimously to approve Item B of the Consent Calendar, as amended. Motion passed 7-0.

CONTINUING BUSINESS

A. Staff Update on CalPERS ER 1979 Safety Plan Unfunded Liability

Division Chief Paul Cole reported that the lump sum payments were made to CalPERS during the past week on the active pool and Staff will report back to the Board following receipt of the Finance Committee's report.

Director Burke referred to a newspaper article regarding CalPERS management. Some Board discussion occurred.

NEW BUSINESS

A. Motion to Adopt Resolution No. 2010-17, Resolution Establishing the Appropriations Limit Applicable to the District during Fiscal Year 2010/11

Division Chief Paul Cole introduced the Resolution and recommended adoption of the Resolution as presented.

ON MOTION by Director Burke, seconded by Vice President Hosfeldt, by the following Roll Call vote, the Board unanimously adopted Resolution No. 2010-17 – Resolution Establishing the Appropriations Limit Applicable to the District during Fiscal Year 2010/11:

Director Riddell	Yes
Director Mackintosh	Yes
Director McShane	Yes
Vice President Hosfeldt	Yes
Secretary Draper	Yes
Director Burke	Yes
President Cilia	Yes

Motion passed 7-0.

B. Review and Approve Final Budget for Fiscal Year 2010/11

Division Chief Paul Cole summarized the Staff report.

1. Public Hearing

President Cilia opened the public hearing. Vince Williams of Moss Beach spoke on this issue.

Seeing no further members of the public wishing to speak on this issue, President Cilia closed the public hearing.

2. Motion to Adopt Final Budget for Fiscal Year 2010/11

Board discussion occurred.

ON MOTION by Director Burke, seconded by Director Mackintosh, the Board voted unanimously to adopt the Final Budget for Fiscal Year 2010/11. Motion passed 7-0.

C. Review and Discuss Request for Qualifications Proposals to Conduct a Performance and Management Audit of the Coastside Fire Protection District

President Cilia opened this item for Board discussion regarding the five proposals received. Board discussion occurred.

Attorney Jean Savaree discussed a possible method for the Board to arrive at its selection. Following additional Board discussion, it was decided that the top 2 vote getters (or top 3 if #s 2 and 3 are very close) will be invited to the next regular Board meeting to give a presentation of up to ten minutes.

D. Review and Consider Hourly Rate Increase for Board Administrative Secretary

Division Chief Paul Cole introduced this item. Discussion occurred between the Board and Jean Headley.

ON MOTION by President Cilia, seconded by Secretary Draper, the Board voted to approve the rate of \$55.00 per hour for Board Administrative Secretary effective October 1, 2010. Motion passed 6-1, with Vice President Hosfeldt the dissenting vote.

E. Discuss and Act on Request by Board Member Ginny McShane to Extend the Cal Fire Contract to June 30, 2012

Director McShane made a motion, and Director Burke seconded, to extend the Cal Fire contract to June 30, 2012. Following Board discussion, the motion and the second were withdrawn.

Extensive Board discussion occurred.

Vince Williams of Moss Beach spoke on this issue.

Lane Lees spoke on this issue.

Justin Sheaff, Heavy Fire Equipment Operator with Station 17 and San Mateo County Representative of Local 2881, spoke on this issue.

Additional Board discussion occurred.

ON MOTION by Director McShane, seconded by Director Burke, by the following Roll Call Vote, the Board extended the Cal Fire contract through September 30, 2011:

Director Riddell	No
Director Mackintosh	Yes
Director McShane	Yes
Vice President Hosfeldt	Yes
Secretary Draper	Yes
Director Burke	Yes
President Cilia	No

Motion passed 5-2.

The Board took a recess at 8:53 p.m. and reconvened at 9:00 p.m.

It was decided to first hear the Board of Directors and Chiefs' Reports and then go back to Item 7F, the continued discussion of the negotiations with Cal Fire.

BOARD OF DIRECTORS AND CHIEFS' REPORTS

A. Finance Committee Report

Director Burke reported that the Finance Committee reviewed the Final Budget as well as the actuarial report from Mr. Itelson and decided it was not necessary for Mr. Itelson to attend tonight's Board meeting. Mr. Itelson's report states that the District is currently at a fund level of \$614,283, which is far in excess of GASB 45 requirements.

Director Burke stated the Finance Committee did not review the spreadsheet because it is only for two months, but he did point out a couple of specific items to the Board.

B. Volunteer Liaison Report

Vice President Hosfeldt reported ongoing structure fire training, driver operator training, ten new pending volunteers, and developing an MOU for the volunteers.

C. Land and Structures Committee Report

Station 44 bathroom renovations have been completed.

D. Vegetation Management Committee Report

No report.

E. California Independent Special Districts Association (San Mateo Co. Chapter)

No report.

F. ALS/JPA

President Cilia stated the September meeting was canceled.

G. Water Supply Assessment Committee Report

Vice President Hosfeldt reported a meeting has tentatively been scheduled for the first week in October with Coastside County Water District.

H. Fire Protection Staffing/Management Committee Report

No report.

I. Attorney's Report

No report.

J. Fire Chief's Report

Cal Fire Chief John Ferreira discussed the September 22, 2010 Staff Report regarding August 2010 statistics. Direction to Staff is to keep a Year-to-Date tally of the statistics.

Chief Ferreira referred to a full-page newspaper ad regarding water safety.

Chief Ferreira discussed the District's cooperative participation in the major San Bruno fire last week.

Chief Ferreira discussed the governor's statement regarding no more overtime and the effects of this.

Division Chief Paul Cole introduced Jay Abrams, the District's IT Specialist, and Mr. Abrams spoke with the Board regarding the new laptops. Attorney Jean Savaree discussed the issue of District documents being public record. Chief Cole stated that Staff will provide a policy for this at the next Board meeting.

Director McShane showed a certificate she received for completing the Special District's Leadership and Management course of studies.

NEW BUSINESS (continued)

F. Continued Discussion – "Negotiations with Cal Fire" – Discussion Continued from the 9/22/10 Special Board Meeting

Cal Fire Chief John Ferreira continued reviewing Exhibit E of the Cal Fire Contract negotiations, responding to Board questions and comments through discussion.

After Chief Ferreira finished going over the 15-page document, he summarized the eight items still pending discussion.

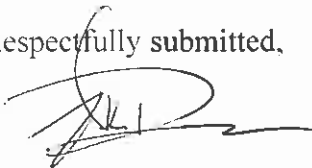
Staff will provide each Board member with a document showing all of the requested changes and the items still to be discussed.

Additional Board discussion occurred.

ADJOURNMENT

ON MOTION by Director Mackintosh, seconded by Secretary Draper, President Cilia adjourned the meeting at 10:00 p.m.

Respectfully submitted,



John Draper, Secretary
Coastside Fire Protection District

Note: Audio and video tapes of meetings are available for inspection during regular business hours.

BOARD ACTION TAKEN AND DIRECTION TO STAFF

ON MOTION by Secretary Draper, seconded by Director McShane, the Board voted unanimously to approve Items A, C, and D of the Consent Calendar as submitted. Motion passed 7-0.

ON MOTION by Director Burke, seconded by Vice President Hosfeldt, the Board voted unanimously to approve Item B of the Consent Calendar, as amended. Motion passed 7-0.

ON MOTION by Director Burke, seconded by Vice President Hosfeldt, by Roll Call vote the Board unanimously adopted Resolution No. 2010-17 – Resolution Establishing the Appropriations Limit Applicable to the District during Fiscal Year 2010/11. Motion passed 7-0.

ON MOTION by Director Burke, seconded by Director Mackintosh, the Board voted unanimously to adopt the Final Budget for Fiscal Year 2010/11. Motion passed 7-0.

Regarding the RFPs for the audit, it was decided that the top 2 vote getters (or top 3 if #s 2 and 3 are very close) will be invited to the next regular Board meeting to give a presentation of up to ten minutes.

ON MOTION by President Cilia, seconded by Secretary Draper, the Board voted to approve the rate of \$55.00 per hour for Board Administrative Secretary effective October 1, 2010. Motion passed 6-1, with Vice President Hosfeldt the dissenting vote.

ON MOTION by Director McShane, seconded by Director Burke, by Roll Call Vote, the Board extended the Cal Fire contract through September 30, 2011. Motion passed 5-2, with Director Riddell and President Cilia the dissenting votes.

Direction to Staff is to keep a Year-to-Date tally of the statistics.

Attorney Jean Savaree discussed the issue of District documents being public record. Chief Cole stated that Staff will provide a policy for this at the next Board meeting.

Staff will provide each Board member with a document showing all of the requested changes to Cal Fire Exhibit E and the items still to be discussed.