

**COASTSIDE FIRE PROTECTION DISTRICT BOARD OF DIRECTORS
SPECIAL BOARD MEETING
December 2, 2015
5:30 p.m.**

**LOCATION
1191 Main Street, Half Moon Bay, CA 94019**

AGENDA (Tab #1)

1. OPEN SESSION –5:30 pm
2. ROLL CALL
President Burke, Vice President Cockrell, Secretary McShane, Director MacKimmie,
Director Rarback
3. PLEDGE OF ALLEGIANCE
4. PUBLIC COMMENT
5. CONSENT CALENDAR
 - A. Approval of minutes of October 28, 2015 Regular Board Meeting
 - B. Approval of Vendor Checks #17095-17143 in the amount of \$204,451.30 dated October 1 to October 31, 2015
 - C. Approval of Payroll Checks #20815-20824 in the amount of \$1,123.75 dated October 1 to October 31, 2015
 - D. Direct Deposit of Federal, State & Hospital Taxes in the amount of \$205.72, dated October 1 to October 31, 2015
6. CONTINUING BUSINESS
 - A. SDLF District of Distinction Update – Dir. Burke
 - B. New Fire Station 41 and Station 40 Training Prop Construction Updates - Chief Cole
7. NEW BUSINESS
 - A. Review and Approve Board of Directors Fund Balance and Reserve Policy. Chief Cole **(Tab # 2)**
 - B. Review Site Specific Tsunami Study. Chief Cole **(Tab # 3)**
 - C. Review Actuarial Study of Retiree Health Liabilities Report. Chief Cole **(Tab # 4)**
 - D. Board Officer Elections and Committee Assignments. Dir. Burke
 - * Board President * Vice President *Secretary
 - * Finance Committee * Volunteer Liaison * Land and Structures Committee
 - * Veg. Management *Special District Association (SMCO Chapter)
 - * ALS JPA * Emergency Preparedness

- E. Motion to Adopt Resolution No. 2015-40; Consideration Of A Resolution Adopting The Initial Study And Mitigated Negative Declaration And Mitigation Monitoring And Reporting Program For The Coastside Fire Protection District's Fire Station 40 Training Prop Project And Authorizing The Filing Of The Notice Of Determination. Chief Cole **(Tab # 5)** NOTE: THIS AGENDA ITEM WILL BE HEARD AT 7:00 P.M.

8. BOARD OF DIRECTORS AND CHIEFS' REPORTS

- A. Finance Committee Report – Dir. Burke, Dir. McShane **(Tab # 6)**
* FY1516 October Reserves
* FY1516 October Revenue
* FY1516 October Expenses
* FY1516 October Internal Service Fund Expenses
- B. Volunteer Committee Report – Dir. Cockrell
- C. Land and Structures Committee Report - Dir. Cockrell, Dir. Burke
- D. Vegetation Management Committee Report – Dir. McShane
- E. Special Districts Association (SMCO Chapter) - Dir. Rarback
- F. ALS/JPA – Dir. MacKimmie
- G. Emergency Preparedness – Dir. Rarback
- H. Attorney's Report – Attorney Jean Savaree
- I. Fire Chief's Report - Chief Jalbert / Chief Cole **(Tab # 7)**
* October Statistics
* PARS Monthly Statement 9/1/15 to 9/30/15

9. CORRESPONDANCE

10. ADJOURNMENT

Note: Any writings or documents provided to a majority of the Board regarding any item on this agenda will be made available for public inspection at the Administration Office front counter located at 1191 Main Street, Half Moon Bay, California, during normal business hours.

Oral Communications Procedures: This portion of the meeting has been allocated for public comments concerning items on the agenda for this meeting. If a member of the public wishes to defer comment until the item comes up on the agenda, the Board should be so advised during Oral Communications. In such event, the Board may permit public comment to be taken following the staff presentation of the item. The amount of time allotted for public comment shall be subject to reasonable limitations established by the Board.

Access for the Disabled

Board Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Fire Chief at least 1 working day before the meeting at phone number (650) 726-5213. Notification in advance of the meeting will enable the District make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

Posted: November 25, 2015



Paul Cole, Assistant Chief