

**COASTSIDE FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
March 23, 2011
7:30 p.m.**

**LOCATION
Coastside Fire Protection District
Board Room
1191 Main Street
Half Moon Bay, CA 94019**

**AGENDA
(Tab #1)**

1. OPEN SESSION – 7:30 pm
2. ROLL CALL
President Hosfeldt, Vice President Draper, Secretary Mackintosh, Director Alifano, Director Burke,
Director McShane, Director Riddell
3. PLEDGE OF ALLEGIANCE
4. PUBLIC COMMENT
5. CONSENT CALENDAR (Tab #2)
 - A. Approval of minutes of Feb. 23, 2011 Regular Board Meeting
 - B. Approval of Vendor Checks #13183-13237 in the amount of \$84,457.54, dated Feb. 1 to Feb. 28, 2011
 - C. Approval of Payroll Checks #20317-20330 in the amount of \$1,346.96, dated Feb. 1 to Feb. 28, 2011
 - D. Direct Deposit of Federal, State & Hospital Taxes in the amount of \$203.20, dated Feb. 1 to Feb. 28, 2011
6. CONTINUING BUSINESS
 - A. Staff update on CalPERS ER 1979 Safety Plan Unfunded Liability. No action requested.
 - B. Auditor Services – Consider extending contract audit services with Caporicci & Larson, Inc, for \$15,000 or Approve and Direct Fire Chief to develop and solicit Request for Proposals (RFP's) for new District financial auditing services. Chief Cole (Tab #3)
 - C. TriData, System Planning Division, Fire District Audit Update. Chief Cole
 - D. Review Amended "Draft" Knox Box Agreement with Cabrillo Unified School District and Provide Direction to Staff. Chief Cole (Tab #4)
7. NEW BUSINESS
 - A. Review and Approve LG-1 FY 11/12 Cal Fire "Exhibit E", of the Cooperative Fire Programs Fire Protection Reimbursement Agreement. Chief Ferreira (Tab #5)
 - B. Discuss LG-1 FY 11/12 "Schedule A" Fiscal Sheets and Preliminary Rate Letter. Chief Ferreira (Tab #6)
 - C. Review Received Bids for Station 41 Repaving, Drainage Improvement and Apparatus Bay Resurfacing Project and Provide Direction to Staff. Chief Cole (Tab #7)
 - D. Review and Approve Updated Apparatus Replacement Schedule Internal Service Fund. Chief Cole (Tab #8)
 - E. Weed Abatement – Authorization to advertise for Weed Abatement Contract Bids for 2011 and 2012. Chief Cole (Tab #9)
8. BOARD OF DIRECTORS AND CHIEFS' REPORTS
 - A. Finance Committee Report – Dir. Burke, Dir. Mackintosh, Dir. Riddell (Tab #10)
 - B. Volunteer Liaison Report – Dir. Hosfeldt
 - C. Land and Structures Committee Report – Dir. Draper, Dir. McShane, Dir. Riddell
 - D. Vegetation Management Committee Report – Dir. Draper, Dir. Hosfeldt, Dir. McShane
 - E. California Independent Special Districts Association (San Mateo Co. Chapter) - Dir. Burke
 - F. ALS/JPA – Director Mackintosh
 - G. Water Supply Assessment Committee Report – Dir. Riddell, Dir. Hosfeldt, Dir. Alifano

- H. Attorney's Report – Attorney Jean Savaree (**Tab #11**)
- I. Fire Chief's Report - Chief Ferreira/Chief Cole (**Tab #12**)
 - Monthly Statistics
 - Draft Annual Report

9. CORRESPONDENCE - Chief Cole (**Tab #13**)

10. ADJOURNMENT

Note: Any writings or documents provided to a majority of the Board regarding any item on this agenda will be made available for public inspection at the Administration Office front counter located at 1191 Main Street, Half Moon Bay, California, during normal business hours.

Oral Communications Procedures: This portion of the meeting has been allocated for public comments concerning items on the agenda for this meeting. If a member of the public wishes to defer comment until the item comes up on the agenda, the Board should be so advised during Oral Communications. In such event, the Board may permit public comment to be taken following the staff presentation of the item. The amount of time allotted for public comment shall be subject to reasonable limitations established by the Board.

Access for the Disabled

Board Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Fire Chief at least 1 working day before the meeting at phone number (650) 726-5213. Notification in advance of the meeting will enable the District make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

Posted:
March 21, 2011



Paul Cole, Assistant Chief