

**COASTSIDE FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR BOARD MEETING**

July 22, 2026

LOCATION:

Pursuant to Resolution No. 2023-01,
the meeting was held as a hybrid meeting with attendance both in person at Fire Station 40, 1191
Main Street, Half Moon Bay, CA 94019, and via Zoom.
Members of the public were able to participate in person or via Zoom. Every
vote was done by Roll Call Vote.

ACTION MINUTES

1. OPEN SESSION

President Burke called to order the regular meeting of the Board of Directors of the
Coastside Fire Protection District at 4:00 p.m.

2. ROLL CALL

Directors Present:	President Gary Burke, Vice President J.B. Cockrell, Director Patrick Hanna, Director Bruce MacKimmie, and Director Cynthia Sherrill
Board Secretary:	Deputy Chief Ryan West
CAL FIRE:	Chief Jeremy Rochholz, Battalion Chief Fire Marshal Patrick Griffin, Analyst Meghan Henry
Attorney:	Jean Savaree

Also present, either in person or via Zoom, were Cid Young and BC Dave Hibdon.

3. PLEDGE OF ALLEGIANCE

President Burke led the Pledge of Allegiance.

4. PUBLIC COMMENT

No public comment was made.

5. CONSENT CALENDAR

- A. Approval of minutes from June 24, 2026 Board Regular meeting
- B. Approval of Vendor Checks #58345-58416 in the amount of \$280,494.24 dated June 1 to June 30, 2026.
- C. Approval of Payroll Checks #21334-21335 and DDs in the amount of \$1,074.40 dated June 1 to June 30, 2026 (pay period 5/2026.)
- D. Direct Deposit of Federal, State & Hospital Taxes in the amount of \$177.98 dated June 1 to June 30, 2026 (pay period 5/2026.)

ON MOTION by Vice President Cockrell, seconded by Director Hanna, by the following Roll Call Vote, the Board voted to approve the Consent Calendar Items A-D as submitted:

Director Hanna	Aye
Director Sherrill	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 4-0-1, with Director MacKimmie having recused himself.

6. CONTINUING BUSINESS

A. Receive an Update on Wildfire Prevention, Zone 0

The Board of Forestry is continuing to meet before guidance rolls out.

B. Receive an Update on Temporary and New Station 44 projects

Chief Rochholz gave small updates on the two projects.

7. NEW BUSINESS

A. Weed Abatement

ON MOTION by Director MacKimmie, seconded by Director Sherrill, by the following Roll Call Vote, the Board voted to adopt Resolution 2026-44; A Resolution of the Board of Directors of the Coastsides Fire Protection District to Recover Costs for Weed Abatement in the Amount of \$40,474.54 for 39 parcels:

Director Hanna	Aye
Director Sherrill	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 5-0.

B. Review and Approve Draft Audited Financial Statements and Independent Auditor's Report for the year ending June 30, 2025

President Burke introduced the report and mentioned there were no significant concerns.

ON MOTION by President Burke, seconded by Director MacKimmie, by the following Roll Call Vote, the Board voted to approve Draft Audited Financial Statements and Independent Auditor's Report for the year ending June 30, 2025:

Director Hanna	Aye
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Director Sherrill	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 5-0.

With no adjunction, the report is approved.

C. Review and Discuss District Fire Hydrant Maintenance Agreements

There was discussion on expectations for an agreement.

8. BOARD OF DIRECTORS AND CHIEFS' REPORTS

A. Finance Committee Report

No report.

B. Volunteer Committee Report

Academy is continuing to go well. There was a question on increased staffing for the new incoming apparatus. There was a discussion of having the volunteer engine assist in National Night out.

C. Land and Structures Committee Report

No report.

D. Vegetation Management Committee Report

No report.

E. Special Districts Association (SMCO Chapter) Liaison Report

No report.

F. ALS/JPA Liaison Report

No report.

G. District Capital Improvement Projects Report

No report.

H. CERT Report

Director Sherrill reported on CERT happenings.

I. Attorney's Report

No report.

J. Fire Marshal's Report

Battalion Chief Patrick Griffin reported for the Fire Marshal's Office and a discussion on projects in the District occurred.

K. Fire Chief's Report

Chief West reported on statistics for the District and his inspection of the water tender.

9. **ADJOURNMENT**

President Burke adjourned the meeting at 4:46 p.m.

Respectfully submitted,

Signed by:

Ryan West

8/27/2026

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Deputy Chief Ryan West, Secretary
Coastside Fire Protection District

Note: Audio and video tapes of meetings are available for inspection during regular business hours.

BOARD ACTION TAKEN AND DIRECTION TO STAFF

ON MOTION by Vice President Cockrell, seconded by Director Sherrill, the Board voted to approve the Consent Calendar Items A-D as submitted. Motion passed 4-0-1, with Director MacKimmie having recused himself.

ON MOTION by President Burke, seconded by Director MacKimmie, the Board voted to Adopt Resolution 2026-44; A Resolution of the Board of Directors of the Coastsides Fire Protection District to Recover Costs for Weed Abatement in the Amount of \$40,474.54 for 39 parcels. Motion passed 5-0.

ON MOTION by President Burke, seconded by Director MacKimmie, the Board voted to approve Draft Audited Financial Statements and Independent Auditor's Report for the year ending June 30, 2026. Motion passed 5-0.