

**COASTSIDE FIRE PROTECTION DISTRICT
REGULAR BOARD OF DIRECTORS MEETING**

April 22, 2015

**LOCATION:
1191 Main Street
Half Moon Bay, CA 94019**

ACTION MINUTES

1. OPEN SESSION

President Burke called to order the regular meeting of the Board of Directors of the Coastside Fire Protection District at 6:02 p.m.

2. ROLL CALL

Directors Present: Secretary Ginny McShane, Director Harvey Rarback,
Director Bruce MacKimmie, and President Gary Burke.
Cal Fire: Chief Scott Jalbert.
Legal Counsel: Attorney Jean Savaree.
Admin. Secretary: Jean Headley.

Assistant Chief Paul Cole was on vacation. Vice President J. B. Cockrell arrived at 6:18 p.m.

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT

None.

5. CONSENT CALENDAR

- A Approval of minutes of March 25, 2015 Regular Board Meeting
- B Approval of Vendor Checks #16595-16662 in the amount of \$1,874,253.49, dated March 1 to March 31, 2015
- C Approval of Payroll Checks #20754-20760 in the amount of \$674.79, dated March 1 to March 31, 2015
- D Direct Deposit of Federal, State, & Hospital Taxes in the amount of \$121.82, dated March 1 to March 31, 2015.

President Burke made one correction to the March 25, 2015 minutes.

ON MOTION by Director MacKimmie, seconded by Director McShane, the Board unanimously approved the Consent Calendar as amended. Motion passed 4-0.

6. CONTINUING BUSINESS

A. Weed Abatement

1. Public Hearing for Weed Abatement – for Property owners having any objections to the proposed removal of such weeds

President Burke opened the public hearing. Seeing no one in the audience wishing to speak on this item, President Burke closed the public hearing.

2. Authorization to Award Weed Abatement Contract

President Burke summarized the Staff Report and requested Board approval.

ON MOTION by Director MacKimmie, seconded by Secretary McShane, the Board unanimously approved the one-year extension of the Weed Abatement Contract to JC Hutchins Construction, Inc. in the amount of \$140.00 per hour for 2015. Motion passed 4-0.

7. NEW BUSINESS

- A. Review and Discuss Letter of Understanding with Granada Community Service District

President Burke provided brief background comments. Some Board discussion occurred.

- B. Review and Discuss New Fire Station 41 Public Meeting

President Burke announced that the meeting has been scheduled for Wednesday, April 29, 2015, at 7:00 p.m. at the current Station 41 in El Granada. President Burke indicated that he and Assistant Chief Cole have discussed a proposed agenda for the meeting, and he basically outlined what the new station could look like.

President Burke stated that this public meeting will be followed in the future by another public hearing which will be held by the County, and that the Coastside Fire Protection Board may decide to have yet another public meeting.

C. Consideration of Ordinance Setting Compensation for Board Members at \$125 for Meetings, Not to Exceed Two Meetings a Month for a Maximum Monthly Compensation of \$250 – Introduction and First Reading for Ordinance and Setting Time for Second Reading and Adoption on May 27, 2015. Review and Approve Ordinance #2015-01.

1. Staff Report

Attorney Savaree provided background on this issue.

2. Open Public Hearing

President Burke opened the public hearing.

(Vice President J. B. Cockrell arrived at the meeting.)

The Board heard public comments from a member of the audience.

3. Close Public Hearing

Seeing no one else wishing to speak on this item, President Burke closed the public hearing.

Board discussion occurred.

4. Motion to Introduce Ordinance by title and waive further reading

ON MOTION by Secretary McShane, seconded by Director MacKimmie, by the following Roll Call Vote, the Board voted to Introduce Ordinance #2015-01 by title and waive further reading:

Secretary McShane	Aye
Director Rarback	No
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 4-1.

ON MOTION by President Burke, seconded by Director MacKimmie, by the following Roll Call Vote, the Board voted to Pass the Ordinance #2015-01 to a second reading on May 27, 2015:

Secretary McShane	Aye
Director Rarback	No

Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 4-1.

8. BOARD OF DIRECTORS AND CHIEFS' REPORTS

A. Finance Committee Report

President Burke indicated the Finance Committee did not meet. He referred to the Summary of Expenses and Revenues in the Board packet, and he indicated we are 66 percent of budget and revenues.

B. Volunteer Liaison Report

Vice President Cockrell apologized for being late to tonight's meeting.

He announced the annual upcoming Crab Feed on May 2nd at 6:00 p.m. at a cost of \$60 per person. It will again be held at the I.D.E.S. Hall.

C. Land and Structures Committee Report

No further report.

D. Vegetation Management Committee Report

Secretary McShane indicated she has had informal discussions with neighbors regarding water conservation.

She also discussed her ongoing work with the Red Cross and their involvement in community awareness regarding defensible space around homes.

E. California Independent Special Districts Association (San Mateo Co. Chapter)

Director Rarback indicated there was no meeting this month.

F. ALS/JPA

Director MacKimmie stated there was no meeting this month, but there is a meeting scheduled in May.

G. Emergency Preparedness

Director Rarback reported he attended the April 17th CEAP meeting. There was a presentation by the Boys & Girls Club on the new gym on Kelly Avenue, and he discussed the parking situation at that location.

H. Attorney's Report

Attorney Savaree reported that the San Mateo County Board of Supervisors approved the request to move the election to even numbered years.

She said the County is considering whether to go to an all mail ballot. Resolutions will be placed on the agendas for all County entities.

I. Fire Chief's Report

Cal Fire Chief Jalbert referred to the Statistics Report and he discussed two significant events.

Chief Jalbert discussed the upcoming joint wildland fire drill on May 9th from 9 a.m. to 2:00 p.m. in the Miramar area.

Chief Jalbert reported that a CERT class recently graduated in Pescadero.

He discussed the upcoming placement of a Firefighter II here on a temporary basis, but he will be unable to drive an engine.

He discussed response times and compliance with requirements in the various zones.

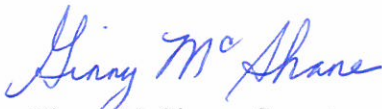
9. CORRESPONDENCE

No discussion.

9. ADJOURNMENT

President Burke adjourned the meeting at 7:50 p.m.

Respectfully submitted,



Ginny McShane, Secretary
Coastside Fire Protection District

Note: Audio and video tapes of meetings are available for inspection during regular business hours.

BOARD ACTION TAKEN AND DIRECTION TO STAFF

ON MOTION by Director MacKimmie, seconded by Director McShane, the Board unanimously approved the Consent Calendar as amended. Motion passed 4-0.

ON MOTION by Director MacKimmie, seconded by Secretary McShane, the Board unanimously approved the one-year extension of the Weed Abatement Contract to JC Hutchins Construction, Inc. in the amount of \$140.00 per hour for 2015. Motion passed 4-0.

ON MOTION by Secretary McShane, seconded by Director MacKimmie, by Roll Call Vote, the Board voted to Introduce Ordinance #2015-01 by title and waive further reading. Motion passed 4-1, with Director Rarback the dissenting vote.

ON MOTION by President Burke, seconded by Director MacKimmie, by Roll Call Vote, the Board voted to Pass the Ordinance #2015-01 to a second reading on May 27, 2015. Motion passed 4-1, with Director Rarback the dissenting vote.