

**COASTSIDE FIRE PROTECTION DISTRICT
REGULAR BOARD OF DIRECTORS MEETING**

February 24, 2016

**LOCATION:
1191 Main Street, Half Moon Bay, CA 94019**

ACTION MINUTES

1. OPEN SESSION

President Burke called to order the regular meeting of the Board of Directors of the Coastside Fire Protection District at 6:00 p.m.

2. ROLL CALL

Directors Present: Secretary Ginny McShane, Director Bruce MacKimmie,
Vice President J. B. Cockrell, and President Gary Burke.
Cal Fire: Chief Scott Jalbert.
Staff: Assistant Chief Paul Cole.
Legal Counsel: Attorney Jean Savaree.
Admin. Secretary: Jean Headley.

Director Harvey Rarback was absent due to illness.

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT

Captain Tyler Martin, Fire Captain/Paramedic at Station 41, and North Division Deputy Director of Local 2881, introduced himself, provided some career background, and said he and wishes to spend the rest of his career here.

The Board heard public comments from a member of the audience regarding the Training Prop.

5. CONSENT CALENDAR

- A. Approval of minutes of January 27, 2016 Regular Board Meeting.
- B. Approval of Vendor Checks #17283-17343 in the amount of \$177,976.45, dated January 1 to January 31, 2016.
- C. Approval of Payroll Checks #20841-20842 in the amount of \$192.53, dated January 1 to January 31, 2016.
- D. Direct Deposit of Federal, State, & Hospital Taxes in the amount of \$53.74, dated January 1 to January 31, 2016.

ON MOTION by President Burke, seconded by Vice President Cockrell, the Board voted unanimously to approve the Consent Calendar as submitted. Motion passed 4-0.

6. CONTINUING BUSINESS

A. SDLF District of Distinction Update

Assistant Chief Cole indicated Staff submitted the application packet last month. Staff has followed-up to learn the status and still awaits response.

B. New Fire Station 41 and Station 40 Training Prop Construction Update

Assistant Chief Cole updated the Board regarding the progress of the Training Prop and he thanked the Board for their support on this endeavor. He stressed how important it is for this District to have a Training Prop.

Assistant Chief Cole reminded the Board that the next meeting on this issue will be at 7:00 p.m. on Tuesday, March 1, at the Half Moon Bay City Council Chambers. Board discussion occurred.

Assistant Chief Cole updated the Board on the status of the tsunami study issue. He indicated he is exploring preliminary discussions regarding alternatives. Board discussion occurred.

President Burke directed Assistant Chief Cole to contact the person who did the tsunami study.

7. NEW BUSINESS

A. Review and Approve 120-day Written Notice to Cal Fire Requesting the Defunding of the Mechanic (HEM) Classification from the Cooperative Fire Programs Fire Protection Reimbursement Agreement 1 CA 6676

Assistant Chief Cole summarized the Staff Report and recommended defunding the Mechanic position in the Cooperative Agreement.

ON MOTION by President Burke, seconded by Director MacKimmie, the Board voted unanimously to approve 120-day written notice to Cal Fire requesting the defunding of the Mechanic (HEM) Classification from the Cooperative Fire Programs Fire Protection Reimbursement Agreement 1 CA 6676. Motion passed 4-0.

8. BOARD OF DIRECTORS AND CHIEFS' REPORTS

A. Finance Committee Report

President Burke reported that the Finance Committee met earlier this evening.

Secretary McShane thanked Staff for adjusting to the new system and praised the new person in the office. She reported that everything seems to be going very well.

Assistant Chief Cole reported that property tax revenues are approximately 8% above what they were at the same time last year, although ERAF monies are down by approximately 9%. He also discussed some of the other percentage differences in the figures from last year.

B. Volunteer Liaison Report

Vice President Cockrell reported his attendance at the volunteers' meeting. They discussed how the mechanics operate. He named a few volunteers who went to other fire departments. He indicated the next volunteer academy will be held in LaHonda. He indicated he met the new training officer, Captain Dave Lutz.

C. Land and Structures Committee Report

Nothing additional to report.

D. Vegetation Management Committee Report

Chief Mondragon reported the annual lot clearing is in process. He indicated they are working with State inspectors regarding properties that are just outside of the District.

E. California Independent Special Districts Association (San Mateo Co. Chapter

No report.

F. ALS/JPA

No report.

G. Emergency Preparedness

Secretary McShane indicated she will attend the upcoming CEAP meeting this Friday.

H. Attorney's Report

No report.

I. Fire Chief's Report

Assistant Chief Cole indicated that some classes are currently underway at the Training Prop. He discussed other activities at the Training Prop.

Assistant Chief Cole reported there will be a day on the ropes coming up at the north part of Devil's Slide for additional training opportunities.

Assistant Chief Cole indicated that firefighters from all over the state will be coming here for training on how to do what we do.

Assistant Chief Cole discussed our new Battalion Chief Ferrell, who comes to us with a great background and a depth of experience in technical rescue.

Chief Jalbert further discussed the difficulties of the technical skills and leadership that Assistant Chief Cole has brought to the District.

President Burke indicated that he feels it would be appropriate to have a press release about the specialized shared training and rope training.

9. CORRESPONDENCE

No discussion.

10. ADJOURNMENT

President Burke adjourned the meeting at 6:53 p.m.

Respectfully submitted,

Ginny McShane, Secretary
Coastside Fire Protection District

Note: Audio and video tapes of meetings are available for inspection during regular business hours.

BOARD ACTION TAKEN AND DIRECTION TO STAFF

ON MOTION by President Burke, seconded by Vice President Cockrell, the Board voted unanimously to approve the Consent Calendar as submitted. Motion passed 4-0.

President Burke directed Assistant Chief Cole to contact the person who did the tsunami study.

ON MOTION by President Burke, seconded by Director MacKimmie, the Board voted unanimously to approve 120-day written notice to Cal Fire requesting the defunding of the Mechanic (HEM) Classification from the Cooperative Fire Programs Fire Protection Reimbursement Agreement 1 CA 6676. Motion passed 4-0.

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