



Coastside Fire Protection District STAFF REPORT

TO: Honorable Board of Directors **FROM:** Ian Larkin, Fire Chief
SUBJECT: Chief Report – **DATE:** May 22, 2019

Staff Recommendation

The Board of Directors appoint Emily Kim to Coastside CERT Branch 1 Coordinator and Cynthia Sherrill to Coastside CERT Branch 2 Coordinator:

Background

In Coastside Branches 1,2,3,4, the properly FEMA-credentialed CERT Program Managers/Lead instructors are Cal Fire Battalion Chiefs David Cosgrave (Branches 1, 2). According to the CEC, the civilian CERT branch coordinators are appointed by the Sponsor in consultation with the Program Manager. In the absence of sponsorship, the CEC asked Emily Kim and Cynthia Sherrill to serve as acting co-coordinators for Branches 1 and 2 until sponsorship was secured. Now that the Coastside Fire Protection District is officially sponsoring the Coastside CERT Branches 1&2 staff recommends appointing Emily Kim as Branch 1 Coordinator and Cynthia Sherrill as Branch 2 Coordinator, in accordance with FEMA registration requirements. Both Emily and Cynthia will continue to operate as jointly responsible co-coordinators of a unified CERT Branch 1 and 2 organization. Many CERT sponsors oversee multiple CERT programs throughout the State of California, some of which operate jointly. Coastside Branch 1 and 2 have permission from Suu-Va Tai, Director of Disaster Volunteer & Preparedness, California Volunteers, Office of the Governor (and grant administrator), to operate and submit grant reports jointly.