

COASTSIDE FIRE PROTECTION DISTRICT BOARD OF DIRECTORS
BOARD MEETING
May 22, 2019
6:00 p.m.

LOCATION
1191 Main Street, Half Moon Bay, CA 94019

AGENDA (Tab #1)

1. OPEN SESSION – 6:00 pm

2. ROLL CALL
President Burke, Vice President Cockrell, Secretary McShane, Director MacKimmie,
Director Stockman

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT

5. CONSENT CALENDAR
 - A. Approval of minutes of March meeting and May Special meeting, 2019
 - B. Approval of Vendor Checks #19792-19899 in the amount of \$3,025,992.17 dated March 1 to April 30, 2019
 - C. Approval of Payroll Checks #21040-21047 in the amount of \$1517.51 dated March 1 to April 30, 2019
 - D. Direct Deposit of Federal, State & Hospital Taxes in the amount of \$298.92 dated March 1 to April 30, 2019

7. NEW BUSINESS
 - A. Weed Abatement **(Tab #2)**
 1. Public Hearing for Weed Abatement - for property owners having any objections to the proposed removal of such weeds
 2. Review Weed Abatement Contract Bid
 3. Authorization to Award Weed Abatement Contract

 - B. Adopt Resolution No. 2019-06; A Resolution of the Board of Directors of the Coastside Fire Protection District Authorizing the Fire Chief to Undertake the Removal of Weeds and Abatement of Public Nuisances **(Tab #3)**

 - C. Adopt Resolution No. 2019-07: Authorizing the sale of certain District owned surplus real property known as Avenue Portola APN047-261-030, El Granada, California 94018 to The San Mateo County Harbor District for One Million Three Hundred Thousand Dollars (\$1,300,000) Attorney Savaree **(Tab #4)**

- D. Review, Discuss and take action to appoint CERT coordinators for the Coastside CERT Branch 1 & 2. Name; Emily Kim as Coastside Cert Branch 1 Coordinator and Cheryl Sherrill as Coastside Branch 2 Coordinator. Chief Larkin (Tab #5)
- E. Review, Discuss and Authorize Chief Larkin to approve and execute the contract with Telecommunication Engineering Associates (TEA) for the purchase of equipment and associated installation of Radio and Fire Station Alerting systems at the New Fire Station 41, contract for \$ 65,360.72 Chief Larkin (Tab #6)
- F. Review, Discuss and approved the replacement of one Lucas (CPR) Device as per attached quotation for \$19,235.48. Chief Larkin (Tab #7)

8. BOARD OF DIRECTORS AND CHIEFS' REPORTS

- A. Finance Committee Report – Dir. Burke, Dir. McShane (Tab #8)
 - * FY1819 March & April Revenue
 - * FY1819 March & April Expenses
 - * FY1819 March & April Internal Service Fund Expenses
 - * FY1819 March & April Reserve/Assets
- B. Volunteer Committee Report – Dir. Cockrell
- C. Land and Structures Committee Report - Dir. Cockrell, Dir. Burke
- D. Special Districts Association (SMCO Chapter) - Dir. MacKimmie
- E. ALS/JPA – Dir. MacKimmie
- F. Emergency Preparedness – Dir. Stockman
- G. Attorney's Report – Attorney Jean Savaree
- H. Fire Chief's Report - Chief Larkin (Tab #9)
 - * March and April Statistics
 - * PARS Monthly Statement 3/1/19 -3/31/2019 & 4/1/19 – 4/30/19

9. CORRESPONDENCE

10. ADJOURNMENT

Note: Any writings or documents provided to a majority of the Board regarding any item on this agenda will be made available for public inspection at the Administration Office front counter located at 1191 Main Street, Half Moon Bay, California, during normal business hours.

Oral Communications Procedures: This portion of the meeting has been allocated for public comments concerning items on the agenda for this meeting. If a member of the public wishes to defer comment until the item comes up on the agenda, the Board should be so advised during Oral Communications. In such event, the Board may permit public comment to be taken following the staff presentation of the item. The amount of time allotted for public comment shall be subject to reasonable limitations established by the Board.

Access for the Disabled

Board Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Fire Chief at least 1 working day before the meeting at phone number (650) 726-5213. Notification in advance of the meeting will enable the District make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

Posted: May 17, 2019



Ian Larkin, Fire Chief