

**COASTSIDE FIRE PROTECTION DISTRICT  
SPECIAL BOARD OF DIRECTORS MEETING**

**May 2, 2019**

**LOCATION:  
1191 Main Street, Half Moon Bay, CA 94019**

**ACTION MINUTES**

**1. OPEN SESSION**

President Burke called to order the special meeting of the Board of Directors of the Coastside Fire Protection District at 6:00 p.m. The purpose of the special Board meeting was to discuss and decide whether to support sponsorship of the Coastside CERT and to adopt a Resolution regarding the Local Agency Investment Fund (LAIF).

**2. ROLL CALL**

Directors Present: Secretary Ginny McShane, Director Bruce MacKimmie (by teleconference call), Director Steve Stockman, Vice President J.B. Cockrell, and President Gary Burke.  
Legal Counsel: Jean Savaree.  
Cal Fire: Chief Ian Larkin.  
Admin. Secretary: Jean Headley.

**3. PLEDGE OF ALLEGIANCE**

**4. PUBLIC COMMENT**

None.

**5. NEW BUSINESS**

- A. Coastside CERT Presentation by Cynthia Sherrill and Emily Kim. Review, discuss and act on whether to support sponsorship of the Coastside CERT

Cynthia Sherrill, co-coordinator of Coastside CERT, gave an overhead PowerPoint slide show and spoke to the Board requesting District sponsorship of Coastside CERT, renewable annually with quarterly reporting to the Board.

Several of the CERT volunteers who were in the audience introduced themselves.

Emily Kim, co-coordinator of Coastside CERT, spoke regarding neighborhood preparation and neighbors' organizational efforts. She provided examples of how the CERT efforts benefit the public.

Half Moon Bay Mayor Harvey Rarback, CERT trainee, spoke in support of Coastside CERT receiving sponsorship by the Coastside Fire Protection District.

Jim Holly, direct service volunteer with Red Cross, coordinator for local HAM operators, and CEAP officer, spoke in support of CERT sponsorship by the District.

Justin Stockman, who grew up in the community and has multiple family members here, spoke in support of Coastside CERT sponsorship by the District.

President Burke thanked the speakers and asked for a copy of the PowerPoint presentation.

Chief Larkin provided comments from a Fire Chief's perspective.

Attorney Savaree stated that other public agencies she represents are all involved with CERT programs.

Chris Orman, long-time resident of the Coastside as well as Red Cross and CERT volunteer, spoke in support of District sponsorship of Coastside CERT.

Discussion occurred between Secretary McShane and Cynthia Sherrill regarding several questions Ms. McShane needed answers to.

Heather Peters, Public Information Officer for Coastside Emergency Corps, spoke about all the agencies that Coastside CERT works with and asked for Board support of CERT's request for sponsorship.

President Burke provided comments regarding Cal Fire's contract as well as volunteer firefighters.

ON MOTION by Director Stockman, seconded by Vice President Cockrell, by the following Roll Call Vote, the Board voted unanimously for the Coastside Fire Protection District to be a sponsor of Coastside CERT:

President Burke	Aye
Vice President Cockrell	Aye
Director MacKimmie	Aye

Director Stockman	Aye
Secretary McShane	Aye

Motion passed 5-0.

- B. Motion to Adopt Resolution No. 2019-05, Resolution Authorizing Investment of District Monies in Local Agency Investment Fund (LAIF) and Specifying the Individuals Authorized to Order Deposits and Withdrawals

Chief Larkin introduced the Resolution and explained what it is for.

ON MOTION by President Burke, seconded by Director MacKimmie, by the following Roll Call Vote, the Board unanimously voted to adopt Resolution No. 2019-05, Resolution Authorizing Investment of District Monies in Local Agency Investment Fund (LAIF) and Specifying the Individuals Authorized to Order Deposits and Withdrawals:

Secretary McShane	Aye
Director Stockman	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 5-0.

**6. CLOSED SESSION**

President Burke adjourned the Board into Closed Session at 6:51 p.m.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 549556.8)

Property: Parcel A located at the corner of Obispo Road and Coronado Street in El Granada

California Agency Negotiator: Ian Larkin, Jan Gray and Barbara LaVey

Negotiating Parties: Coastside Fire Protection District and Granada Community Services District

Under Negotiation: Terms and price for potential sale of property

**7. OPEN SESSION**

The Board returned to Open Session at 7:21 p.m.

**8. REPORT ON ACTION TAKEN IN CLOSED SESSION**

Attorney Jean Savaree reported there was no action taken in Closed Session.

**9. ADJOURNMENT**

President Burke adjourned the meeting at 7:22 p.m.

Respectfully submitted,

Ginny McShane, Secretary  
Coastside Fire Protection District

Note: Audio and video tapes of meetings are available for inspection during regular business hours.

**BOARD ACTION TAKEN AND DIRECTION TO STAFF**

ON MOTION by Director Stockman, seconded by Vice President Cockrell, by Roll Call Vote, the Board voted unanimously for the Coastside Fire Protection District to be a sponsor of Coastside CERT. Motion passed 5-0.

ON MOTION by President Burke, seconded by Director MacKimmie, by Roll Call Vote, the Board unanimously voted to adopt Resolution No. 2019-05, Resolution Authorizing Investment of District Monies in Local Agency Investment Fund (LAIF) and Specifying the Individuals Authorized to Order Deposits and Withdrawals. Motion passed 5-0.