

**COASTSIDE FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR BOARD MEETING**

August 26, 2026

LOCATION:

Pursuant to Resolution No. 2023-01,
the meeting was held as a hybrid meeting with attendance both in person at Fire Station 40,
1191 Main Street, Half Moon Bay, CA 94019, and via Zoom.

Members of the public were able to participate in person or via Zoom. Every
vote was done by Roll Call Vote.

ACTION MINUTES

1. OPEN SESSION

President Burke called to order the regular meeting of the Board of Directors of the
Coastside Fire Protection District at 4:00 p.m.

2. ROLL CALL

Directors Present: President Gary Burke, Vice President J.B. Cockrell, Director
Patrick Hanna (via Zoom), and Director Bruce MacKimmie
Board Secretary: Unit Chief Jed Wilson
CAL FIRE: Deputy Chief Ryan West, Deputy Chief Gary Silva, Battalion
Chief-Fire Marshal Patrick Griffin, Analyst Meghan Henry
Attorney: Kai Ruess

Also present, either in person or via Zoom, were Fire Captain-Fire Marshal Jordan Motta,
Deputy Chief James Allen, resident Steve Stockman, Michelle Dragony, and Barbra M.

3. PLEDGE OF ALLEGIANCE

President Burke led the Pledge of Allegiance.

4. PUBLIC COMMENT

No public comment was made.

5. CONSENT CALENDAR

- A. Approval of minutes from July 22, 2026 Board Regular meeting
- B. Approval of Vendor Checks #58417-58499 in the amount of \$271,314.68 dated July 1 to July 31, 2026.
- C. Approval of Payroll Checks #21336-21337 and DDs in the amount of \$1,074.41 dated July 1 to July 31, 2026 (pay period 6/2026.)
- D. Direct Deposit of Federal, State & Hospital Taxes in the amount of \$177.97 dated July 1 to July 31, 2026 (pay period 6/2026.)

- E. Approval of electronic Annual Lump Sum payment to CalPERS in the amount of \$1,826,555.00 dated July 1, 2026 to July 31, 2026

ON MOTION by Vice President Cockrell, seconded by President Burke, by the following Roll Call Vote, the Board voted to approve the Consent Calendar Items A-E as submitted:

Director Hanna	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 3-0-1, with Director MacKimmie recused and Director Sherrill absent.

6. CONTINUING BUSINESS

A. Receive an Update on Wildfire Prevention, Zone 0

Chief Wilson gave updates on Zone 0 implementation and timeline. Chief Wilson also explained the mutual aid process in regards to sending apparatus to Washington state. Chief West updated that the water tender is in California at Golden State Apparatus for inspections.

B. Receive an Update on Temporary and New Station 44 projects

This item was not addressed.

7. NEW BUSINESS

A. Review and Discuss Proposal for Updated CAL FIRE Fiscal Sheets to convert 2 Fire Apparatus Engineer Positions to Fire Captain Positions and adjust Operating Expenses in Coastside Fire Protection District's Cooperative Fire Protection Contract

Deputy Chief Ryan West introduced the resolution. There was a discussion.

1. Approve Resolution No. 2026-45; Accepting Updated CAL FIRE Fiscal Sheets to convert 2 Fire Apparatus Engineer Positions to Fire Captain Positions and adjust Operating Expenses in Coastside Fire Protection District's Cooperative Fire Protection Contract

ON MOTION by President Burke, seconded by Director MacKimmie, by the following Roll Call Vote, the Board voted to Adopt Resolution No. 2026-45; Accepting Updated CAL FIRE Fiscal Sheets to convert 2 Fire Apparatus Engineer Positions to Fire Captain Positions and adjust Operating Expenses in Coastside Fire Protection District's Cooperative Fire Protection Contract:

Director Hanna	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye

President Burke Aye

Motion passed 4-0 with Director Sherrill absent.

B. Review and Discuss Coastside Fire Protection District Actuarial Study of Retiree Health Liabilities Under GASB 74/75 Valuation for Fiscal Year-End June 30, 2026

1. Motion to Adopt Resolution No. 2026-48; A Resolution of the District Board of Coastside Fire Protection District Accepting August 5, 2026 Actuarial Study of Retiree Health Liabilities Under GASB 74/75 Prepared by Foster & Foster Actuaries and Consultants

ON MOTION by President Burke, seconded by Director Cockrell, by the following Roll Call Vote, the Board voted to Adopt Resolution No. 2026-48; A Resolution of the District Board of Coastside Fire Protection District Accepting August 5, 2026 Actuarial Study of Retiree Health Liabilities Under GASB 74/75 Prepared by Foster & Foster Actuaries and Consultants:

Director Hanna	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 4-0 with Director Sherrill absent.

C. Resolution Approving an Updated Conflict of Interest Code

1. Approve Resolution No. 2026-46; Resolution of the Board of Directors of the Coastside Fire Protection District Updating the District's Conflict of Interest Code

ON MOTION by President Burke, seconded by Director MacKimmie, by the following Roll Call Vote, the Board voted to approve Resolution 2026-46; Resolution of the Board of Directors of the Coastside Fire Protection District Updating the District's Conflict of Interest Code:

Director Hanna	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 4-0 with Director Sherrill absent.

D. Community Facilities District No. 40 (142 California Ave)

Chief Wilson introduced the resolution.

1. Motion to Adopt Resolution No. 2026-47; Resolution of Intention to Form Community Facilities District No. 40

ON MOTION by President Burke, seconded by Director MacKimmie, by the following Roll Call Vote, the Board voted to approve Resolution No. 2026-47; Resolution of Intention to Form Community Facilities District No. 40:

Director Hanna	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 4-0 with Director Sherrill absent.

E. Review, Discuss, and take Action on Appropriate CFPD Recognition for Retired Chief Lord.

President Burke initiated the conversation and discussion followed. Steve Stockman made a public comment.

ON MOTION by President Burke, seconded by Director Cockrell, by the following Roll Call Vote, the Board voted to approve an Ad-hoc Committee to Develop a Resolution Honoring Chief Lord:

Director Hanna	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 4-0 with Director Sherrill absent.

8. BOARD OF DIRECTORS AND CHIEFS' REPORTS

A. Finance Committee Report

President Burke summarized the financial information provided in the packet.

B. Volunteer Committee Report

Director Cockrell gave updates on the Volunteers including events and academy.

C. Land and Structures Committee Report

Director MacKimmie updated raised concerns on project progress and hold-ups for Station 44. Chief Silva gave updates on the Station 40 kitchen bids and gates for Station 41 and 44. There was also discussion on new and temporary Station 44.

D. Vegetation Management Committee Report

No report.

E. Special Districts Association (SMCO Chapter) Liaison Report

President Hanna reported the annual conference is currently occurring and directors will have to take their required classes including a new finance course.

F. ALS/JPA Liaison Report

No report.

G. District Capital Improvement Projects Report

No report.

H. CERT Report

Chief Wilson reported for Director Sherrill, who is at the CERT annual conference, that they received 56 radios.

I. Attorney's Report

No report.

J. Fire Marshal's Report

Chief Griffin reported upcoming projects include the new hotel across the street and Pumpkin Festival.

K. Fire Chief's Report

Chief Wilson gave updates on the District and statistics.

9. ADJOURNMENT

President Burke adjourned the meeting at 5:05 p.m.

Respectfully submitted,


Deputy Chief Jed Wilson, Secretary
Coastside Fire Protection District

9/29/2026

Note: Audio and video tapes of meetings are available for inspection during regular business hours.

BOARD ACTION TAKEN AND DIRECTION TO STAFF

ON MOTION by Vice President Cockrell, seconded by President Burke, the Board voted to approve the Consent Calendar Items A-E as submitted. Motion passed 3-0-1, with Director MacKimmie having recused himself and Director Sherrill absent.

ON MOTION by President Burke, seconded by Director MacKimmie, the Board voted to Adopt Resolution 2026-45; Accepting Updated CAL FIRE Fiscal Sheets to convert 2 Fire Apparatus Engineer Positions to Fire Captain Positions and adjust Operating Expenses in Coastside Fire Protection District's Cooperative Fire Protection Contract. Motion passed 4-0 with Director Sherrill absent.

ON MOTION by President Burke, seconded by Vice President Cockrell, the Board voted to Adopt Resolution 2026-48; A Resolution of the District Board of Coastside Fire Protection District Accepting August 5, 2026 Actuarial Study of Retiree Health Liabilities Under GASB 74/75 Prepared by Foster & Foster Actuaries and Consultants. Motion passed 4-0 with Director Sherrill absent.

ON MOTION by President Burke, seconded by Director MacKimmie, the Board voted to Adopt Resolution 2026-46; Resolution of the Board of Directors of the Coastside Fire Protection District Updating the District's Conflict of Interest Code. Motion passed 4-0 with Director Sherrill absent.

ON MOTION by President Burke, seconded by Director MacKimmie, the Board voted to Adopt Resolution No. 2026-47; Resolution of Intention to Form Community Facilities District No. 40. Motion passed 4-0 with Director Sherrill absent.

ON MOTION by President Burke, seconded by Vice President Cockrell, the Board voted to the Board voted to approve an Ad-hoc Committee to Develop a Resolution Honoring Chief Lord. Motion passed 4-0 with Director Sherrill absent.