

**COASTSIDE FIRE PROTECTION DISTRICT
REGULAR BOARD OF DIRECTORS MEETING**

August 26, 2015

**LOCATION:
1191 Main Street
Half Moon Bay, CA 94019**

ACTION MINUTES

1. OPEN SESSION

President Burke called to order the regular meeting of the Board of Directors of the Coastside Fire Protection District at 6:00 p.m.

2. ROLL CALL

Directors Present: Secretary Ginny McShane, Director Harvey Rarback,
Director Bruce MacKimmie, Vice President J. B. Cockrell,
and President Gary Burke.

Staff: Assistant Chief Paul Cole.

Legal Counsel: Attorney Jean Savaree.

Admin. Secretary: Jean Headley.

CalFire Chief Jalbert is absent because he is running a unified command team in the northern part of California.

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT

None.

5. CONSENT CALENDAR

- A. Approval of minutes of July 15, 2015 Regular Board Meeting.
- B. Approval of Vendor Checks #16836-16918 in the amount of \$142,957.34, dated July 1 to July 31, 2015.
- C. Approval of Payroll Checks #20787-20793 in the amount of \$674.79, dated July 1 to July 31, 2015.
- D. Direct Deposit of Federal, State, & Hospital Taxes in the amount of \$121.82, dated July 1 to July 31, 2015.

ON MOTION by Director Rarback, seconded by Secretary McShane, the Board unanimously approved the Consent Calendar as submitted. Motion passed 5-0.

6. CONTINUING BUSINESS

A. SDLF District of Distinction Update

President Burke indicated the application will be submitted in September. The Board members all need to complete the training requirements within the next few weeks.

7. NEW BUSINESS

A. New Fire Station 41 Project Update

Assistant Chief Cole updated the Board on the EIR process regarding the new Station 41. He discussed the July 16th public meeting that was held at El Granada School. He commented on letters received from members of the public and the Coastal Commission. He also discussed meetings held with the Coastal Commission and the County and the need for a site specific tsunami study. He discussed a possible land exchange with San Mateo County for a different location for the new Station 41.

The Board heard public comments from members of the audience.

Extensive discussion occurred between the Board and Assistant Chief Cole.

President Burke provided additional comments on this issue.

B. Discuss Potential Closure of Fire Station 41

Vice President Cockrell provided extensive comments on this issue and he discussed how the cost to rebuild Station 41 will go up every year the longer the rebuild is delayed.

Assistant Chief Cole discussed why the current Station 41 is no longer viable for several reasons.

President Burke, Secretary McShane, and Director MacKimmie provided additional comments on this issue.

President Burke asked Staff to continue working on this issue and report back to the Board.

C. Discuss Board Meeting Date Change for September 2015

President Burke indicated he has a conflict and requested that the regularly

Scheduled Board meeting of September 23rd be changed to a special Board meeting on September 30th.

ON MOTION by President Burke, seconded by Vice President Cockrell, the Board voted unanimously that the September Board meeting be held on September 30, 2015 at 6:00 p.m. Motion passed 5-0.

8. BOARD OF DIRECTORS AND CHIEFS' REPORTS

A. Finance Committee Report

President Burke reported that the Finance Committee did not meet this evening.

Assistant Chief Cole pointed out the new spreadsheet he developed, and he indicated that it tracks the expenses better.

B. Volunteer Liaison Report

Vice President Cockrell reported he and Secretary McShane will be attending a dinner on August 27th to celebrate the volunteers' graduating class.

C. Land and Structures Committee Report

No further report.

D. Vegetation Management Committee Report

No report. Secretary McShane distributed pictures of a goat and called it vegetation management.

E. California Independent Special Districts Association (San Mateo Co. Chapter)

Director Rarback stated that he attended the CSDA meeting on August 4th and heard a presentation by the head of the County Resource Conservation District. They are very active in water quality and flood control issues. He learned that the Sequoia Health District is sponsoring free CPR on their website.

F. ALS/JPA

No report.

G. Emergency Preparedness

Director Rarback reported he attended the August CEAP meeting. There was a presentation from the County OES regarding lessons learned from storm simulations, and also a presentation by the General Manager of the Montara Water & Sanitary District about what to do if your toilet doesn't work.

H. Attorney's Report

No report.

I. Fire Chief's Report

Assistant Chief Cole summarized CalFire Chief Jalbert's July 6th update memo on the training facility.

Assistant Chief Cole discussed the July statistics report.

Assistant Chief Cole indicated the Fire Marshall has several ongoing projects, which will ultimately result in increased tax revenues.

Assistant Chief Cole indicated the District received a \$449,000 refund from the State due to cost savings in personnel wages for last year's fourth quarter actual figures.

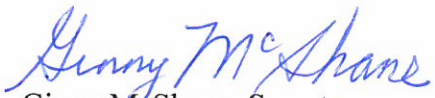
9. CORRESPONDENCE

President Burke referenced the PARS Report.

10. ADJOURNMENT

President Burke adjourned the meeting at 7:23 p.m.

Respectfully submitted,



Ginny McShane, Secretary
Coastside Fire Protection District

Note: Audio and video tapes of meetings are available for inspection during regular business hours.

BOARD ACTION TAKEN AND DIRECTION TO STAFF

ON MOTION by Director Rarback, seconded by Secretary McShane, the Board unanimously approved the Consent Calendar as submitted. Motion passed 5-0.

President Burke asked Staff to continue working on the Station 41 issue and report back to the Board.

ON MOTION by President Burke, seconded by Vice President Cockrell, the Board voted unanimously that the September Board meeting be held on September 30, 2015 at 6:00 p.m. Motion passed 5-0.