

**COASTSIDE FIRE PROTECTION DISTRICT BOARD OF DIRECTORS
REGULAR BOARD MEETING**

**February 26, 2020
6:00 p.m.**

**LOCATION
1191 Main Street, Half Moon Bay, CA 94019**

AGENDA (Tab #1)

1. **OPEN SESSION** – 6:00 pm
2. **ROLL CALL**
President Burke, Vice President Cockrell, Secretary McShane, Director MacKimmie,
Director Stockman
3. **PLEDGE OF ALLEGIANCE**
4. **PUBLIC COMMENT**
5. **CONSENT CALENDAR**
 - A. [Approval of minutes from January 22, 2020 Regular Board meeting.](#)
 - B. [Approval of Vendor Checks #20411- 20463 in the amount of \\$913,384.81 dated January 1 to January 31, 2020.](#)
 - C. [Approval of electronic payment to CalPERS in the amount of \\$101,200.08 dated January 1 to January 31, 2020.](#)
 - D. [Approval of Payroll Checks #21084 - 21087 in the amount of \\$941.95, dated January 1 to January 31, 2020.](#)
 - E. Direct Deposit of Federal, State & Hospital Taxes in the amount of \$133.90, dated January 1 to January 31, 2020.
6. **NEW BUSINESS**
 - A. [Annexation No. 1 to Community Facilities District No. 22 \(Carnoustie Phase 4, Half Moon Bay\)](#) - Chief Larkin **(Tab #2)**
 - a. Motion to Adopt Resolution No. 2020-05; A Resolution of Intention to Annex Territory to Coastside Fire Protection District Community Facilities District No. 22 and to Authorize the Levy of Special Taxes Therein
 - B. Weed Abatement
 - a. [Authorization to advertise for Weed Abatement Contractor Bids](#) – Chief Larkin **(Tab #3)**
 - C. [Consider for Approval a Resolution to Adopt an Update Board Policy Manual](#) - Chief Cox **(Tab#4)**
 - a. Motion to Adopt Resolution No. 2020-06; A Resolution Approving the Adoption of an Updated Coastside Fire Protection District Board Policy Manual.
 - D. [Consider for Approval a Resolution to Adopt an updated Board Procurement Manual](#) – Chief Cox **(Tab #5)**
 - a. Motion to Adopt Resolution No. 2020-07; A Resolution Approving the Adoption of an Updated Coastside Fire Protection District Procurement Manual.

**COASTSIDE FIRE PROTECTION DISTRICT BOARD OF DIRECTORS
REGULAR BOARD MEETING**

- E. [Consider for Approval a Resolution to Enter into an Agreement with Lexipol, LLC and Streamline Automation Systems.](#) – Chief Cox **(Tab #6)**
 - a. Motion to Adopt Resolution No. 2020-08; A Resolution Approving of Contracts with Lexipol LLC, and Streamline Automation Systems in Order to Implement Recommendations from San Mateo County Grand Jury Report Entitled: Fire Safety Inspection Programs on the Road to Recovery.
- F. [Consider for Approval a Resolution to Enter into an Agreement with Wildcat Metals for facilities roof repairs at Coastside Fire Station #40.](#) – Chief Cox **(Tab #7)**
 - a. Motion to Adopt Resolution No. 2020-09; A Resolution Approving an Agreement with Radonich Enterprises, Inc. DBA Wildcat Metals for Gutter Replacement at Fire Station #40.
- G. [Consider for Approval a Resolution to Enter into an Agreement with American Medical Response West.](#) – Chief Cox **(Tab #8)**
 - a. Motion to Adopt Resolution No. 2020-10; A Resolution Approving an Agreement with American Medical Response West for Zone 5 Ambulance Crew Housing and Posting Facilities at Fire Station #40
- H. [Review, Discuss and Approve Updated Mobile Equipment Replacement Plan](#) - Chief Cox **(Tab#9)**
- I. [Review, Discuss and Approve the replacement of two Lucas CPR Devices](#) – Chief Cox **(Tab #10)**
- J. [Review, Discuss and Approve the Surplus of Equipment](#) – Chief Cox **(Tab #11)**
- K. [Review request from Dream Machines representative Chad Hooker regarding fire protection and support services for the 2020 event.](#) – Chief Cox **(Tab #12)**

7. BOARD OF DIRECTORS AND CHIEFS' REPORTS

- A. Finance Committee Report – Dir. Burke, Dir. McShane **(Tab #13)**
 - * [FY1920 January Revenue](#)
 - * [FY1920 January Expenses](#)
 - * [FY1920 January Reserve/Assets](#)
- B. Volunteer Committee Report – Dir. Cockrell
- C. Land and Structures Committee Report - Dir. Cockrell, Dir. Stockman
- D. Special Districts Association (SMCO Chapter) - Dir. MacKimmie
- E. ALS/JPA – Dir. MacKimmie
- F. Emergency Preparedness – Dir. Stockman
- G. Attorney's Report – Attorney Jean Savaree
- H. Fire Chief's Report - Chief Larkin **(Tab #14)**
 - * [January Statistics](#)
 - * [PARS Monthly Statement 1/1/20 to 1/31/20](#)

8. CORRESPONDENCE

9. CLOSED SESSION:

Conference with Real Property Negotiators (Government Code Section 54956.8):
Property: Lot at California x Etheldore, Parcel Number 037141120
Agency negotiator: Deputy Chief Jonathan Cox
Negotiating parties: Joseph Guntren Trust

**COASTSIDE FIRE PROTECTION DISTRICT BOARD OF DIRECTORS
REGULAR BOARD MEETING**

Under negotiation: Terms and price for potential purchase of property

Conference with Real Property Negotiators (Government Code Section 54956.8):

Property Lot at Etheldore x Marine, Parcel Number: 037160110

Agency negotiator: Deputy Chief Jonthan Cox

Negotiating parties: Nair Somanglow

Under negotiation: Terms and price for potential purchase of property

Conference with Legal Counsel – Anticipated Litigation (Government Code Section 54956.9(d)(2):

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code Section 54056.9: One Case

10. ADJOURNMENT

Note: Any writings or documents provided to a majority of the Board regarding any item on this agenda will be made available for public inspection at the Administration Office front counter located at 1191 Main Street, Half Moon Bay, California, during normal business hours.

Oral Communications Procedures: This portion of the meeting has been allocated for public comments concerning items on the agenda for this meeting. If a member of the public wishes to defer comment until the item comes up on the agenda, the Board should be so advised during Oral Communications. In such event, the Board may permit public comment to be taken following the staff presentation of the item. The amount of time allotted for public comment shall be subject to reasonable limitations established by the Board.

Access for the Disabled

Board Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Fire Chief at least 1 working day before the meeting at phone number (650) 726-5213. Notification in advance of the meeting will enable the District make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

Posted: February 21, 2020

Jonathan Cox, Deputy Chief