

**COASTSIDE FIRE PROTECTION DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS**

June 23, 2010

**LOCATION:
1191 Main Street
Half Moon Bay, CA 94019**

ACTION MINUTES

OPEN SESSION

President Chris Cilia called to order the regular meeting of the Board of Directors of the Coastside Fire Protection District at 7:30 p.m.

PLEDGE OF ALLEGIANCE

PRESENT AT ROLL CALL

Directors Present: President Chris Cilia, Vice President Gregg Hosfeldt, Secretary John Draper, Director Gary Burke, Director Doug Mackintosh, Director Ginny McShane, and Director Gary Riddell.
Staff: Division Fire Chief Paul Cole.
Cal Fire: Fire Chief John Ferreira.
Legal Counsel: Attorney Kate Kostrzewa.
Admin. Secretary: Jean Headley.

PUBLIC COMMENT

Lane Lees spoke about Steve Cardozi, business practices, due diligence, and CalPERS. He provided supporting documentation.

Vince Williams of Moss Beach discussed a HMB Fire meeting in the spring of 2006 and current revenues, expenses, and debts.

CONSENT CALENDAR

- A. Approval of Minutes of April 28, 2010 Regular Board Meeting
- B. Approval of Minutes of May 26, 2010 Regular Board Meeting
- C. Approval of Vendor Checks #12575 - #12638 in the amount of \$1,248,292.93, dated May 1 to May 31, 2010.
- D. Approval of Payroll Checks #20221 - #20229 in the amount of \$868.09 dated May 1 to May 31, 2010.
Direct Deposit of Federal, State and Hospital Tax in the amount of \$143.82 dated May 1 to May 31, 2010.

Director Mackintosh pulled Items A and B from the Consent Calendar.

ON MOTION by Director Draper, seconded by Director McShane, the Board unanimously approved Items C and D of the Consent Calendar. Motion passed 7-0.

Director Mackintosh made a motion to approve Items A and B of the Consent Calendar with the Public Comments removed. There was discussion between the Board and Attorney Kate Kostrzewa regarding whether or not to include Public Comments in the minutes. Attorney Kostrzewa stated that it is the Board's decision whether or not to include Public Comments in the minutes.

Director Mackintosh withdrew his motion, Director McShane withdrew the second, and Administrative Secretary Jean Headley was directed to revise the Public Comments in the minutes and bring the minutes of the April 28, 2010 and May 26, 2010 meetings back to the next Board meeting.

CONTINUING BUSINESS

- A. Determine Written Notice Language of Whether Coastside Fire District Intends to Extend or Enter into a New Agreement with Cal Fire (Pursuant to Exhibit C, Paragraph 3(A) of the Cal Fire Contract)

Vince Williams of Moss Beach and Lane Lees spoke on this item.

Attorney Kate Kostrzewa discussed the options contained in District General Counsel Jean Savaree's memo dated June 23, 2010 that Attorney Kostrzewa distributed to the Board just before tonight's meeting. President Cilia distributed copies of a preliminary work plan which was prepared by the Fire Protection Staffing/Management Committee. Extensive Board discussion occurred.

ON MOTION by Director Draper, seconded by Director McShane, by the following Roll Call Vote, the Board voted that the Board shall give the State written notice of its intent to enter into a new agreement with the State for fire protection services for Fiscal Year 2011/2012, and there is a possible intent to change the level of fire services:

Director Mackintosh	Yes
Director McShane	Yes
Vice President Hosfeldt	Yes
Director Draper	Yes
Director Burke	Yes
Director Riddell	No
President Cilia	Yes

Motion passed 6-1 (Director Riddell dissenting).

B. Employment of Board Consultants – Quantity & Scope of Services to be Determined

Vince Williams of Moss Beach spoke on this item.

Director Mackintosh provided background, discussed this issue, and stated why he feels two consultants are needed. Extensive Board discussion occurred.

Director Mackintosh made a motion, and Director Riddell seconded, to release Request for Qualifications #984 with the proviso that it goes through Legal and they make appropriate adjustments.

Following Board discussion, the motion and the second were withdrawn and this item will be brought back to the special Board meeting in July.

C. Staff Update on CalPERS ER 1979 Safety Plan Unfunded Liability

Division Chief Paul Cole indicated no action. He stated that at the upcoming meeting in July with CalPERS in Sacramento, Staff is to receive the actuarial and finally get the numbers for the option of termination and moving into the inactive category.

Vince Williams of Moss Beach, Steve Cardozi, and Lane Lees spoke on this item.

Following Board discussion, direction to Staff was to write a letter to CalPERS requesting a definite date to receive the actuarial figures and termination figures and to draft a Resolution of Intent to Terminate in anticipation of receiving the CalPERS requested information.

NEW BUSINESS

A. FY 2010/2011 Coastside Fire District Preliminary Budget

Division Chief Paul Cole summarized the Staff Report and recommended that the Board accept the Staff Report and adopt the FY 2001/2011 Coastside Fire Protection District Preliminary Budget.

1. Public Hearing

President Cilia opened the public hearing.

Jim Nolan, 5th District Vice President, CDF Fire Fighters, spoke on this item.

President Cilia closed the public hearing.

2. Review and Adopt FY 2010/11 Coastside Fire District Preliminary Budget

Discussion occurred between Board and Staff.

ON MOTION by Director Burke, seconded by Director Mackintosh, the Board voted unanimously to approve the Preliminary Budget for Fiscal Year 2010/2011. Motion passed 7-0.

B. Set Date for Special Board Meeting in July (Weed Abatement Charges)

Division Chief Paul Cole stated the reason for a special Board meeting prior to July 15th due to the weed abatement issue. The date of July 8th at 7:00 p.m. was selected for the special meeting regarding weed abatement.

C. Review and Approve Proposal for Actuarial Analysis of Retiree Health Benefits

Director Riddell recused himself and left the room.

Division Chief Paul Cole provided background, discussed Mr. Itelson's May 21st letter, and recommended using Mr. Itelson once again to conduct the actuarial analysis as directed by GASB.

ON MOTION by Director Burke, seconded by President Cilia, the Board voted unanimously to contract with Mr. Itelson to conduct the actuarial analysis for the retirees' health benefits in an amount not to exceed \$2,500. Motion passed 6-0 (Riddell recused).

The Board took a brief recess at 10:35 p.m. and reconvened at 10:45 p.m.

BOARD OF DIRECTORS AND CHIEFS' REPORTS

A. Finance Committee Report

Director Burke reported the summary is in the packet and is self-explanatory.

Division Chief Paul Cole indicated there's approximately \$40,000 more in secured property taxes than anticipated.

Director Mackintosh stated that Chief Cole is following up on the lots that were removed from our tax rolls.

B. Volunteer Liaison Report

Vice President Hosfeldt reported on the crab dinner. He stated the volunteers have provided \$1,500 in scholarships. He indicated they are looking for new volunteers and have interviewed 15 new candidates.

C. Land and Structures Committee Report

Director Riddell indicated nothing new to report, although the survey has been completed of all three stations. Chief Cole discussed some of the things that need to be done to the various stations. He discussed the possibility of having someone come in and look at these things from a fiscal viewpoint.

D. Vegetation Management Committee Report

This will be covered in the upcoming Special Board Meeting in July. Chief Sampson reported there have been 214 inspections in El Granada, and he discussed the pass/failure rates.

E. California Independent Special Districts Association (San Mateo Co. Chapter)

Director McShane reported the next meeting is in September.

F. ALS/JPA

President Cilia reported the next meeting is in September.

G. Water Supply Assessment Committee Report

Vice President Hosfeldt reported the committee is in the process of setting up communications between the District and other water agencies.

H. Fire Protection Staffing/Management Committee Report

President Cilia stated this has already been covered earlier in tonight's meeting.

I. Attorney's Report

No report. President Cilia thanked Attorney Kate Kostrzewa for filling in for Attorney Savaree.

J. Fire Chief's Report

Cal Fire Chief John Ferreira referred to the earlier comments by Jim Nolan and stated that the increase in employee contribution means a decrease in the employer contribution.

Chief Ferreira showed a Fire Safe promotional ad explaining citizens' fire safe responsibilities. There was discussion about Cal Fire radio ads about fire safety.

Division Chief Paul Cole referred to an AMR report and compliance times.

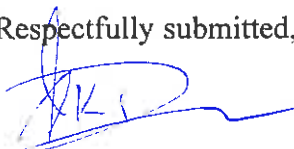
CORRESPONDENCE

Division Chief Paul Cole discussed the Exception Reports and said that they are closely analyzed.

ADJOURNMENT

ON MOTION by Secretary Draper, seconded by Vice President Hosfeldt, President Cilia adjourned the meeting at 11:06 p.m.

Respectfully submitted,



John Draper, Secretary
Coastside Fire Protection District

Note: Audio and video tapes of meetings are available for inspection during regular business hours.

BOARD ACTION TAKEN AND DIRECTION TO STAFF

ON MOTION by Director Draper, seconded by Director McShane, the Board unanimously approved Items C and D of the Consent Calendar. Motion passed 7-0.

Administrative Secretary Jean Headley was directed to revise the Public Comments in the minutes of the April 28, 2010 and May 26, 2010 meetings and bring those minutes back to the next Board meeting for approval.

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