

**COASTSIDE FIRE PROTECTION DISTRICT  
REGULAR MEETING OF THE BOARD OF DIRECTORS**

**August 24, 2011**

**LOCATION:  
1191 Main Street  
Half Moon Bay, CA 94019**

**ACTION MINUTES**

**OPEN SESSION**

President Gregg Hosfeldt called to order the regular meeting of the Board of Directors of the Coastside Fire Protection District at 7:35 p.m.

**PRESENT AT ROLL CALL**

Directors Present: Secretary Doug Mackintosh, Director Ginny McShane, Director Gary Burke, Director Mike Alifano, and President Gregg Hosfeldt.  
Staff: Division Fire Chief Paul Cole.  
Cal Fire: Fire Chief John Ferreira.  
Legal Counsel: Attorney Kate Kostrzewa.  
Admin. Secretary: Jean Headley.

Vice President John Draper and Director Gary Riddell were absent.

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT**

Vince Williams of Moss Beach said he intends to speak on Items 7B and that he reserves his right to make comments on other items on the agenda. He spoke about the CalPERS debt.

J. B. Cockrell spoke about the CalPERS issue.

**CONSENT CALENDAR**

- A. Approval of Minutes of July 27, 2011 Regular Board Meeting
- B. Approval of Minutes of August 16, 2011 Special Board Meeting
- C. Approval of Vendor Checks #13526-13586 in the amount of \$236,145.33 dated July 1 to July 31, 2011
- D. Approval of Payroll Checks #20366-20380 in the amount of \$1,928.01 dated July 1 to July 31, 2011

Direct Deposit of Federal, State & Hospital Taxes in the amount of \$289.58 dated July 1 to July 31, 2011

President Hosfeldt asked if there was any Public Comment on the Consent Calendar. Seeing no one wishing to speak on this item, he closed the Public Comment section.

President Hosfeldt made a correction to Item B, the Minutes of the August 16, 2011 Special Board meeting, and Division Chief Paul Cole made a note of the correction. Director Burke stated he would abstain from voting on Item B as he was not at that meeting.

ON MOTION by Secretary Mackintosh, seconded by Director McShane, the Board voted unanimously to approve Items A, C, and D of the Consent Calendar as presented. Motion passed 5-0.

ON MOTION by Secretary Mackintosh, seconded by Director McShane, the Board voted to approve Item B of the Consent Calendar as amended. Motion passed 4-0-1, with Director Burke abstaining.

#### **CONTINUING BUSINESS**

A. Tri-Data Report – Project Update

President Hosfeldt stated that he distributed a link to the final draft report to the other Board members. Director Burke and Cal Fire Chief Ferreira indicated they have not received it yet. Division Chief Cole indicated he will email it to both of them. President Hosfeldt asked the Board members to review and comment on the report, and this item will be on the agenda for the next regular Board meeting.

Board discussion occurred. President Hosfeldt stated that Tri-Data has indicated they will come to a Board meeting and present the report if the Board so wishes.

President Hosfeldt asked if there was any Public Comment on this item. J. B. Cockrell commented on this item.

Following additional Board discussion regarding the amount of payment, direction to Staff was to agendize this item for the next regular Board meeting.

B. Discuss Anticipated Personnel Changes to the Fire Prevention Bureau

Director Mackintosh introduced this item.

President Hosfeldt asked if there was any Public Comment on this item. Seeing no one wishing to speak, he closed the Public Comment section.

Cal Fire Chief Ferreira discussed Chief Clayton Jolley's change of assignment and the associated changes as a result.

C. Discuss Status of Water Rescue Services

President Hosfeldt asked if there was any Public Comment on this item. Seeing no one wishing to speak on this item, he closed the Public Comment section.

Cal Fire Chief Ferreira discussed the Sheriff, State, and Harbor personnel working in conjunction on water rescue, and Division Chief Cole indicated a group is asking to be permitted to have private water craft in the water to use as rescue vehicles. He indicated that a meeting has been scheduled to discuss the water rescue services issue.

D. Discuss Implemented Date of Amended Cal Fire Contract

Secretary Mackintosh said this item has already been dealt with and should not be on the agenda.

**NEW BUSINESS**

A. Adopt Resolution No. 2011-20; Recognizing the Pillar Point Harbor District

President Hosfeldt introduced the Resolution and reminded the Board that some time ago he had discussed having an annual awards ceremony to recognize citizens who assisted in saving lives. He indicated the Resolution in tonight's packet is a sample template for such a Recognition Resolution.

President Hosfeldt asked if there was any Public Comment on this item. Seeing no one wishing to speak, he closed the Public Comment section.

Board discussion occurred regarding minor changes to the sample resolution.

ON MOTION by President Hosfeldt, seconded by Director Burke, by the following Roll Call vote, the Board unanimously adopted the sample template Resolution No. 2011-20, Resolution Recognizing the Pillar Point Harbor District, as to be amended to include appropriate names and details:

Secretary Mackintosh	Aye
Director McShane	Aye
Director Burke	Aye
Director Alifano	Aye
President Hosfeldt	Aye

Motion passed 5-0.

B. Adopt Resolution No. 2011-21; Recognizing Retired LaHonda Fire Brigade Chief Larry Whitney

President Hosfeldt introduced the Resolution and provided background.

President Hosfeldt asked if there was any Public Comment on this item. Seeing no one wishing to speak, he closed the Public Comment section.

ON MOTION by President Hosfeldt, seconded by Director Burke, by the following Roll Call vote, the Board unanimously adopted the sample template Resolution No. 2011-21, Resolution Recognizing Larry Whitney for More Than 20 Years of Service, as to be amended to include appropriate names and details:

Secretary Mackintosh	Aye
Director McShane	Aye
Director Burke	Aye
Director Alifano	Aye
President Hosfeldt	Aye

Motion passed 5-0.

C. Cal Fire Contract – “Exhibit E” Work Plan Update

Division Chief Cole provided background and recommended that this item be tabled to the September Board meeting to allow sufficient time to go over the document.

President Hosfeldt asked if there was any Public Comment on this item. Seeing no one wishing to speak, he closed the Public Comment section.

D. Discuss Board Decision to Not Cancel the CalPERS Safety Contract

Director Burke provided background on this issue and extensively discussed his opinion about the Board’s decision at the August 16<sup>th</sup> Special Board meeting to not cancel the CalPERS safety contract, as he was not present at that meeting.

President Hosfeldt asked if there was any Public Comment on this item.

Vince Williams of Moss Beach and J. B. Cockrell commented on this item.

Seeing no one else wishing to speak on this item, President Hosfeldt closed the Public Comment section.

Director McShane provided her comments on this issue.

## **BOARD OF DIRECTORS AND CHIEFS' REPORTS**

President Hosfeldt opened Items A through I for Public Comment. Seeing no one wishing to speak on any of these items, President Hosfeldt closed the Public Comment section.

A. Finance Committee Report

Secretary Mackintosh and Director Burke discussed the CalPERS Pension Reserve shown on the financial statements.

B. Volunteer Liaison Report

President Hosfeldt reported that the volunteers are involved in First Responder Medical Training and Haz Mat Recertification and also Driver Operator Training. He said the volunteers also participated in a structure fire and a chimney fire.

Chief Cole indicated that there are potentially six new volunteer recruits preparing to start the academy.

C. Land and Structures Committee Report

No report.

D. Vegetation Management Committee Report

No report.

E. California Independent Special Districts Association (San Mateo Co. Chapter)

No report.

F. ALS/JPA

No report.

G. Water Supply Assessment Committee Report

President Hosfeldt reported that he has made contact with the Montara Water & Sanitary District and is awaiting a date for a meeting.

H. Attorney's Report

No report.

I. Fire Chief's Report

Cal Fire Chief John Ferreira discussed the Governor's budget for Cal Fire.

Chief Ferreira discussed chute times shown on the July 2011 Statistics Report. He also discussed the Exception Reports. Board discussion occurred regarding the Exception Reports.

President Hosfeldt asked if there was any Public Comment on this item. Seeing no one wishing to speak, he closed the Public Comment section.

**CORRESPONDENCE**

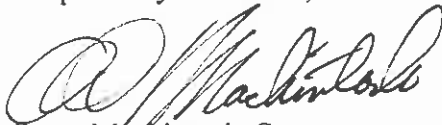
Division Fire Chief Paul Cole discussed the items in the Correspondence section.

Chiefs Cole and Ferreira discussed the upcoming 9/11 memorial service in Redwood City.

**ADJOURNMENT**

ON MOTION by Secretary Mackintosh, seconded by Director McShane, President Hosfeldt adjourned the meeting at 8:52 p.m.

Respectfully submitted,



Doug Mackintosh, Secretary  
Coastside Fire Protection District

Note: Audio and video tapes of meetings are available for inspection during regular business hours.

**BOARD ACTION TAKEN AND DIRECTION TO STAFF**

ON MOTION by Secretary Mackintosh, seconded by Director McShane, the Board voted unanimously to approve Items A, C, and D of the Consent Calendar as presented. Motion passed 5-0.

ON MOTION by Secretary Mackintosh, seconded by Director McShane, the Board voted to approve Item B of the Consent Calendar as amended. Motion passed 4-0-1, with Director Burke abstaining.

Following additional Board discussion regarding the amount of payment to be made to Tri-Data, direction to Staff was to agendize this item for the next regular Board meeting.

ON MOTION by President Hosfeldt, seconded by Director Burke, by Roll Call vote, the Board unanimously adopted the sample template Resolution No. 2011-20, Resolution Recognizing the Pillar Point Harbor District, as to be amended to include appropriate names and details. Motion passed 5-0.

ON MOTION by President Hosfeldt, seconded by Director Burke, by Roll Call vote, the Board unanimously adopted the sample template Resolution No. 2011-21, Resolution Recognizing Larry Whitney for More Than 20 Years of Service, as to be amended to include appropriate names and details. Motion passed 5-0.

Division Chief Cole provided background on the Cal Fire Contract – “Exhibit E” Work Plan Update and this item was tabled to the September Board meeting to allow sufficient time to go over the document.

ON MOTION by Secretary Mackintosh, seconded by Director McShane, President Hosfeldt adjourned the meeting at 8:52 p.m.