

**COASTSIDE FIRE PROTECTION DISTRICT BOARD OF DIRECTORS**  
**BOARD MEETING**  
**September 25, 2019**  
**6:00 p.m.**

**LOCATION**  
**1191 Main Street, Half Moon Bay, CA 94019**

**[AGENDA \(Tab #1\)](#)**

1. OPEN SESSION – 6:00 pm
  
2. ROLL CALL  
President Burke, Vice President Cockrell, Secretary McShane, Director MacKimmie,  
Director Stockman
  
3. PLEDGE OF ALLEGIANCE
  
4. PUBLIC COMMENT
  
5. CONSENT CALENDAR
  - A. [Approval of minutes from August 28, 2019 Regular Board meeting](#)
  - B. [Approval of Vendor Checks #20083-20145 in the amount of \\$1,236,856.39 dated August 1 to 31, 2019](#)
  - C. No Payroll Checks dated August 1 to 31, 2019
  
6. NEW BUSINESS
  - A. Review and approve Final Budget for Fiscal Year 2019/20. Chief Larkin **(Tab #2)**
    1. Public Hearing
    2. [Motion to adopt Final Budget for Fiscal Year 2019/20](#)
  
  - B. [First Reading and Introduction of Ordinance 2019-03](#) – An Ordinance Adopting the California Fire Code 2019 Edition and Prescribing Regulations Governing Conditions Hazardous to Life, Property and Environment from Fire, Panic, Explosion, Hazardous Materials and Hazardous Uses and Establishing a Bureau of Fire Protection and Providing Officers therefore. Chief Larkin **(Tab #3)**
  
  - C. [Review, Discuss and approve staff recommendations for upgraded website](#). Chief Larkin **(Tab # 4)**
  
7. BOARD OF DIRECTORS AND CHIEFS' REPORTS
  - A. Finance Committee Report – Dir. Burke, Dir. McShane **(Tab #5)**
    - \* [FY1819 August Revenue](#)
    - \* [FY1819 August Expenses](#)
    - \* [FY1819 August Reserve/Assets](#)
  
  - B. Volunteer Committee Report – Dir. Cockrell
  
  - C. Land and Structures Committee Report - Dir. Cockrell, Dir. Stockman
  
  - D. Special Districts Association (SMCO Chapter) - Dir. MacKimmie

- E. ALS/JPA – Dir. MacKimmie
- F. Midcoast Community Council (MCC) – Dir McShane
- G. Emergency Preparedness – Dir. Stockman
- H. Attorney’s Report – Attorney Jean Savaree
- I. Fire Chief’s Report - Chief Larkin (**Tab #6**)
  - \* [August Statistics](#)
  - \* [PARS Monthly Statement 8/1/2019 - 8/31/2019](#)

9. CORRESPONDENCE

9. ADJOURNMENT

**Note:** Any writings or documents provided to a majority of the Board regarding any item on this agenda will be made available for public inspection at the Administration Office front counter located at 1191 Main Street, Half Moon Bay, California, during normal business hours.

**Oral Communications Procedures:** This portion of the meeting has been allocated for public comments concerning items on the agenda for this meeting. If a member of the public wishes to defer comment until the item comes up on the agenda, the Board should be so advised during Oral Communications. In such event, the Board may permit public comment to be taken following the staff presentation of the item. The amount of time allotted for public comment shall be subject to reasonable limitations established by the Board.

Access for the Disabled

Board Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Fire Chief at least 1 working day before the meeting at phone number (650) 726-5213. Notification in advance of the meeting will enable the District make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

Posted: September 20, 2019

Ian Larkin, Fire Chief