

**COASTSIDE FIRE PROTECTION DISTRICT BOARD OF DIRECTORS**  
**BOARD MEETING**  
**January 23, 2019**  
**6:00 p.m.**

**LOCATION**  
**1191 Main Street, Half Moon Bay, CA 94019**

**AGENDA (Tab #1)**

1. OPEN SESSION – 6:00 pm
2. ROLL CALL  
President Burke, Vice President Cockrell, Secretary McShane, Director MacKimmie,  
Director Stockman
3. PLEDGE OF ALLEGIANCE
4. PUBLIC COMMENT
5. CONSENT CALENDAR
  - A. [Approval of minutes of December 12, 2018 Special Board Meeting.](#)
  - B. [Approval of Payroll Checks # 21030-21034 in the amount of \\$1,017.40 dated December 1 to December 31, 2018.](#)
  - C. Direct Deposit of Federal, State & Hospital Taxes in the amount of \$193.68, dated December 1 to December 31, 2018.
  - D. [Approval of Vendor Checks #19628-19663 in the amount of \\$816,255.46 dated December 1 to December 31, 2018.](#)
6. CONTINUING BUSINESS
  - A. Community Facilities District No. 34 (574, 576, 578, 580 Kelly Avenue, Half Moon Bay) **(Tab #2)** Chief Larkin
    1. [Motion to Adopt Resolution No. 2019-01; A Resolution of Formation](#)
    2. [Motion to Adopt Resolution No. 2019-02; A Resolution Calling for Special Election](#)
    3. [Motion to Adopt Resolution No. 2019-03; A Resolution Declaring Results of Special Election and Directing Recording of Notice of Special Tax Lien](#)
    4. [Motion to Adopt Ordinance No. 2019-01; An Ordinance Levying Special Taxes within Community Facilities District No. 34 \(574, 576, 578, 580 Kelly Avenue, Half Moon Bay\)](#)
7. NEW BUSINESS
  - A. Consider for Approval a Resolution Declaring Seasonal Weeds a Public Nuisance
    1. [Adopt Resolution No. 2019-04; A Resolution of the Board of Directors of the Coastside Fire Protection District Declaring Seasonal Weeds a Public Nuisance \(Tab #3\)](#) Chief Larkin.
  - B. Review and Discuss Community Relations – Dir Stockman

- C. [Review, Discuss and Take Action on the proposed amendment to the Coastside Fire Protection District Fire Code \(Ordinance #2016-01\) as it relates to Accessory Dwelling Unit Requirements. \(Tab#4\)](#). Chief Larkin

8. BOARD OF DIRECTORS AND CHIEFS' REPORTS

- A. Finance Committee Report – Dir. Burke, Dir. McShane **(Tab #5)**  
\* [FY1819 December Revenue](#)  
\* [FY1819 December Expenses](#)  
\* [FY1819 December Internal Service Fund Expenses](#)  
\* [FY1819 December Reserve/Assets](#)
- B. Volunteer Committee Report – Dir. Cockrell
- C. Land and Structures Committee Report - Dir. Cockrell, Dir. Burke
- D. Special Districts Association (SMCO Chapter) - Dir. MacKimmie
- E. ALS/JPA – Dir. MacKimmie
- F. Emergency Preparedness – Dir. Stockman
- G. Attorney's Report – Attorney Jean Savaree
- H. Fire Chief's Report - Chief Larkin **(Tab #6)**  
\* [December Statistics](#)  
\* PARS Monthly Statement [11/1/18 to 11/30/18](#) and [12/1/18 to 12/31/18](#)

9. CORRESPONDENCE

10. CLOSED SESSION:

CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)  
Property: Parcel A located at the corner of Obispo Road and Coronado Street in El Granada, California  
Agency Negotiator: Ian Larkin, Jan Gray and Barbara LaVey  
Negotiating Parties: Coastside Fire Protection District and Granada Community Services District  
Under Negotiation: Terms and price for potential sale of property

11. ADJOURNMENT

Note: Any writings or documents provided to a majority of the Board regarding any item on this agenda will be made available for public inspection at the Administration Office front counter located at 1191 Main Street, Half Moon Bay, California, during normal business hours.

Oral Communications Procedures: This portion of the meeting has been allocated for public comments concerning items on the agenda for this meeting. If a member of the public wishes to defer comment until the item comes up on the agenda, the Board should be so advised during Oral Communications. In such event, the Board may permit public comment to be taken following the staff presentation of the item. The amount of time allotted for public comment shall be subject to reasonable limitations established by the Board.

Access for the Disabled

Board Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Fire Chief at least 1 working day before the meeting at phone number (650) 726-5213. Notification in advance of the meeting will enable the District make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

Posted: January 18, 2019  
Ian Larkin, Fire Chief