

**COASTSIDE FIRE PROTECTION DISTRICT
SPECIAL BOARD OF DIRECTORS MEETING**

July 15, 2015

**LOCATION:
1191 Main Street
Half Moon Bay, CA 94019**

ACTION MINUTES

1. OPEN SESSION

President Burke called to order the special meeting of the Board of Directors of the Coastside Fire Protection District at 12:01 p.m.

The purpose of the Special Board Meeting was to declare the results of the special election and directing recording of Notice of Special Tax Lien.

It was decided to hold the regular monthly Board meeting at the same time and thereby cancel the regularly scheduled Board meeting that would have been held on July 22, 2015.

2. ROLL CALL

Directors Present: Secretary Ginny McShane, Director Harvey Rarback,
Director Bruce MacKimmie, Vice President J. B. Cockrell,
and President Gary Burke.
Staff: Assistant Chief Paul Cole.
Legal Counsel: Attorney Kai Reuss.
Admin. Secretary: Jean Headley.

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT

The Board heard public comments from a member of the audience.

5. CONSENT CALENDAR

- A. Approval of minutes of June 24, 2015 Regular Board Meeting.
- B. Approval of Vendor Checks #16782-16834 in the amount of \$234,256.82, dated June 1 to June 30, 2015.

- C. Approval of Payroll Checks #20780-20786 in the amount of \$624.79, dated June 1 to June 30, 2015.
- D. Direct Deposit of Federal, State, & Hospital Taxes in the amount of \$121.82, dated June 1 to June 30, 2015.

ON MOTION by Director Rarback, seconded by Secretary McShane, the Board unanimously approved the Consent Calendar as submitted. Motion passed 5-0.

6. CONTINUING BUSINESS

- A. Motion to Adopt Resolution No. 2015-21, Resolution Declaring Results of Special Election and Directing Recording of Notice of Special Election

Assistant Chief Cole opened the envelope containing the results of the special election and declared that the results came in as a Yes vote.

ON MOTION by President Burke, seconded by Secretary McShane, by the following Roll Call Vote, the Board unanimously adopted Resolution No. 2015-21, Resolution Declaring Results of Special Election and Directing Recording of Notice of Special Election:

Secretary McShane	Aye
Director Rarback	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 5-0.

- B. Motion to Adopt Ordinance No. 2015-02, an Ordinance Levying Special Taxes within Community Facilities District No. 30 (481, 483, 485 Pine Avenue, Half Moon Bay)

ON MOTION by President Burke, seconded by Secretary McShane, by the following Roll Call vote, the Board unanimously adopted Ordinance No. 2015-02, an Ordinance Levying Special Taxes within Community Facilities District No. 30 (481, 483, 485 Pine Avenue, Half Moon Bay):

Secretary McShane	Aye
Director Rarback	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 5-0.

C. Weed Abatement

1. Public Hearing

President Burke opened the public hearing.

Seeing no one wishing to speak on this item, he closed the public hearing.

2. Motion to Approve Weed Abatement Billings

ON MOTION by President Burke, seconded by Secretary McShane, the Board voted unanimously to approve the Weed Abatement billings. Motion passed 5-0.

3. Motion to Adopt Resolution No. 2015-22, A Resolution of the Board of Directors of the Coastside Fire Protection District to Recover Costs for Weed Abatement in the Amount of \$24,786.56 for 106 Parcels

ON MOTION by President Burke, seconded by Secretary McShane, by the following Roll Call Vote, the Board unanimously adopted Resolution No. 2015-22, A Resolution of the Board of Directors of the Coastside Fire Protection District to Recover Costs for Weed Abatement in the Amount of \$24,786.56 for 106 Parcels:

Secretary McShane	Aye
Director Rarback	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 5-0.

7. NEW BUSINESS

A. Adopt Resolution No. 2015-23, Determining Special Tax Liability for Fiscal Year 2015/16 for Community Facilities District No. 5 (Moon Ridge)

ON MOTION by President Burke, seconded by Secretary McShane, by the following Roll Call vote, the Board unanimously adopted Resolution No. 2015-23, Determining Special Tax Liability for Fiscal Year 2015/16 for Community Facilities District No. 5 (Moon Ridge):

Secretary McShane	Aye
Director Rarback	Aye

Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 5-0.

- B. Adopt Resolution No. 2015-24, Determining Special Tax Liability for Fiscal Year 2015/16 for Community Facilities District No. 10 (Main Street Apartments – Phase 2)

ON MOTION by President Burke, seconded by Secretary McShane, by the following Roll Call vote, the Board unanimously adopted Resolution No. 2015-24, Determining Special Tax Liability for Fiscal Year 2015/16 for Community Facilities District No. 10 (Main Street Apartments – Phase 2):

Secretary McShane	Aye
Director Rarback	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 5-0.

- C. Adopt Resolution No. 2015-25, Determining Special Tax Liability for Fiscal Year 2015/16 for Community Facilities District No. 14 (845 Main and 655 Miramontes)

ON MOTION by President Burke, seconded by Secretary McShane, by the following Roll Call vote, the Board unanimously adopted Resolution No. 2015-25, Determining Special Tax Liability for Fiscal Year 2015/16 for Community Facilities District No. 14 (845 Main and 655 Miramontes):

Secretary McShane	Aye
Director Rarback	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 5-0.

- D. Adopt Resolution No. 2015-26, Determining Special Tax Liability for Fiscal Year 2015/16 for Community Facilities District No. 15 (Main & Arnold Sr. Housing, Hacienda Gardens, Magnolia Park, 241 Yale)

ON MOTION by President Burke, seconded by Secretary McShane, by the following Roll Call vote, the Board unanimously adopted Resolution No. 2015-26, Determining Special Tax Liability for Fiscal Year 2015/16 for Community Facilities District No. 15 (Main & Arnold Sr. Housing, Hacienda Gardens, Magnolia Park, 241 Yale):

Secretary McShane	Aye
Director Rarback	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 5-0.

- E. Adopt Resolution No. 2015-27, Determining Special Tax Liability for Fiscal Year 2015/16 for Community Facilities District No. 16 (Seacrest School)

ON MOTION by President Burke, seconded by Secretary McShane, by the following Roll Call vote, the Board unanimously adopted Resolution No. 2015-27, Determining Special Tax Liability for Fiscal Year 2015/16 for Community Facilities District No. 16 (Seacrest School):

Secretary McShane	Aye
Director Rarback	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 5-0.

- F. Adopt Resolution No. 2015-28, Determining Special Tax Liability for Fiscal Year 2015/16 for Community Facilities District No. 17 (121/141 California)

ON MOTION by President Burke, seconded by Secretary McShane, by the following Roll Call vote, the Board unanimously adopted Resolution No. 2015-28, Determining Special Tax Liability for Fiscal Year 2015/16 for Community Facilities District No. 17 (121/141 California):

Secretary McShane	Aye
Director Rarback	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 5-0.

- G. Adopt Resolution No. 2015-29, Determining Special Tax Liability for Fiscal Year 2015/16 for Community Facilities District No. 18 (860 Airport)

ON MOTION by President Burke, seconded by Secretary McShane, by the following Roll Call vote, the Board unanimously adopted Resolution No. 2015-29, Determining Special Tax Liability for Fiscal Year 2015/16 for Community Facilities District No. 18 (860 Airport):

Secretary McShane	Aye
Director Rarback	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 5-0.

- H. Adopt Resolution No. 2015-30, Determining Special Tax Liability for Fiscal Year 2015/16 for Community Facilities District No. 19 (Harbor Village)

ON MOTION by President Burke, seconded by Secretary McShane, by the following Roll Call vote, the Board unanimously adopted Resolution No. 2015-30, Determining Special Tax Liability for Fiscal Year 2015/16 for Community Facilities District No. 19 (Harbor Village):

Secretary McShane	Aye
Director Rarback	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 5-0.

- I. Adopt Resolution No. 2015-31, Determining Special Tax Liability for Fiscal Year 2015/16 for Community Facilities District No. 20 (110 Ave. Portola)

ON MOTION by President Burke, seconded by Secretary McShane, by the following Roll Call vote, the Board unanimously adopted Resolution No. 2015-31, Determining Special Tax Liability for Fiscal Year 2015/16 for Community Facilities District No. 20 (Ave. Portola):

Secretary McShane	Aye
Director Rarback	Aye

Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 5-0.

- J. Adopt Resolution No. 2015-32, Determining Special Tax Liability for Fiscal Year 2015/16 for Community Facilities District No. 21 (505 Ave. Alhambra, 509 Ave. Alhambra, 120 Ferdinand)

ON MOTION by President Burke, seconded by Secretary McShane, by the following Roll Call vote, the Board unanimously adopted Resolution No. 2015-32, Determining Special Tax Liability for Fiscal Year 2015/16 for Community Facilities District No. 21 (505 Ave. Alhambra, 509 Ave. Alhambra, 120 Ferdinand):

Secretary McShane	Aye
Director Rarback	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 5-0.

- K. Adopt Resolution No. 2015-33, Determining Special Tax Liability for Fiscal Year 2015/16 for Community Facilities District No. 23 (169 Princeton Ave.)

ON MOTION by President Burke, seconded by Secretary McShane, by the following Roll Call vote, the Board unanimously adopted Resolution No. 2015-33, Determining Special Tax Liability for Fiscal Year 2015/16 for Community Facilities District No. 23 (169 Princeton Ave.):

Secretary McShane	Aye
Director Rarback	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 5-0.

- L. Adopt Resolution No. 2015-34, Determining Special Tax Liability for Fiscal Year 2015/16 for Community Facilities District No. 24 (400, 404, 408 Belleville)

ON MOTION by President Burke, seconded by Secretary McShane, by the following Roll Call vote, the Board unanimously adopted Resolution No. 2015-34, Determining Special Tax Liability for Fiscal Year 2015/16 for Community Facilities District No. 24 (400, 404, 408 Belleville):

Secretary McShane	Aye
Director Rarback	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 5-0.

- M. Adopt Resolution No. 2015-35, Determining Special Tax Liability for Fiscal Year 2015/16 for Community Facilities District No. 25 (925 Main St.)

ON MOTION by President Burke, seconded by Secretary McShane, by the following Roll Call vote, the Board unanimously adopted Resolution No. 2015-35, Determining Special Tax Liability for Fiscal Year 2015/16 for Community Facilities District No. 25 (925 Main St.):

Secretary McShane	Aye
Director Rarback	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 5-0.

- N. Adopt Resolution No. 2015-36, Determining Special Tax Liability for Fiscal Year 2015/16 for Community Facilities District No. 26 (460 Wavecrest Rd.)

ON MOTION by President Burke, seconded by Secretary McShane, by the following Roll Call vote, the Board unanimously adopted Resolution No. 2015-36, Determining Special Tax Liability for Fiscal Year 2015/16 for Community Facilities District No. 26 (460 Wavecrest Rd.):

Secretary McShane	Aye
Director Rarback	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 5-0.

- O. Adopt Resolution No. 2015-37, Determining Special Tax Liability for Fiscal Year 2015/16 for Community Facilities District No. 27 (801 Arnold Way)

ON MOTION by President Burke, seconded by Secretary McShane, by the following Roll Call vote, the Board unanimously adopted Resolution No. 2015-37, Determining Special Tax Liability for Fiscal Year 2015/16 for Community Facilities District No. 27 (801 Arnold Way):

Secretary McShane	Aye
Director Rarback	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 5-0.

- P. Review and Approve PlaceWorks CEQA Negative Declaration Scope of Work and Cost for the Station 40 Training Facility

Assistant Chief Cole summarized the Staff Report and recommended that the Board approve the Scope of Work and Costs for PlaceWorks.

Board discussion occurred with Assistant Chief Cole.

ON MOTION by President Burke, seconded by Vice President Cockrell, the Board voted unanimously to approve the Scope of Works and Costs for PlaceWorks regarding the Fire Training Facility adjacent to Fire Station 40. Motion passed 5-0.

- Q. Review and Approve Neal Martin & Associates Scope of Work for the Station 40 Fire Training Facility

Assistant Chief Cole summarized the Staff Report and recommended that the Board approve the Scope of Works for Neal Martin & Associates.

President Burke referred to the July 2, 2015 letter from the City of Half Moon Bay to Assistant Chief Paul Cole regarding the Station 40 proposed fire training facility, which indicated that the District will be the lead agency for CEQA. President Burke also reminded the Board that the District will be the lead agency for CEQA regarding the Station 41 rebuild.

ON MOTION by President Burke, seconded by Vice President Cockrell, the Board voted unanimously to approve the Scope of Works fir Neal Martin & Associates regarding the Fire Training Facility adjacent to Fire Station 40. Motion passed 5-0.

10. ADJOURNMENT

At Secretary McShane's request, President Burke adjourned the meeting at 12:20 p.m. in honor of Jerry Donovan, a former president of the Fire Board, former Mayor of Half Moon Bay, former member of the Coastside County Water District Committee, and was heavily involved in sports and children's athletics.

Respectfully submitted,



Ginny McShane, Secretary
Coastside Fire Protection District

Note: Audio and video tapes of meetings are available for inspection during regular business hours.

BOARD ACTION TAKEN AND DIRECTION TO STAFF

ON MOTION by Director Rarback, seconded by Secretary McShane, the Board unanimously approved the Consent Calendar as submitted. Motion passed 5-0.

ON MOTION by President Burke, seconded by Secretary McShane, by Roll Call Vote, the Board unanimously adopted Resolution No. 2015-21, Resolution Declaring Results of Special Election and Directing Recording of Notice of Special Election. Motion passed 5-0.

ON MOTION by President Burke, seconded by Secretary McShane, by Roll Call vote, the Board unanimously adopted Ordinance No. 2015-02, an Ordinance Levying Special Taxes within Community Facilities District No. 30 (481, 483, 485 Pine Avenue, Half Moon Bay). Motion passed 5-0.

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ON MOTION by President Burke, seconded by Vice President Cockrell, the Board voted unanimously to approve the Scope of Works and Costs for PlaceWorks regarding the Fire Training Facility adjacent to Fire Station 40. Motion passed 5-0.

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