

**COASTSIDE FIRE PROTECTION DISTRICT BOARD OF DIRECTORS
REGULAR BOARD MEETING**

PUBLIC MEETING NOTICE & AGENDA

**June 24, 2026
4:00 p.m.**

LOCATION: Fire Station 40, 1191 Main Street, Half Moon Bay, CA 94019

TELECONFERENCE LINK: <https://zoom.us/j/92333627095>

PHONE LINK: Dial +1 (669) 900-6833 Meeting ID: 923 3362 7095

PUBLIC COMMENT: Members of the public that wish to attend and/or participate in the meeting may do so in person, by joining the virtual link or by using the phone link.

- For members of the public using Zoom, if you would like to make public comment use the “Raise Hand” feature.
- For members of the public using the phone link, if you would like to make public comment press *9 to raise your hand.

You may also submit any public comments by email to cfpdadmin@fire.ca.gov up to one hour before the start of the meeting.

REASONABLE ACCOMODATION: Any request for reasonable accommodation should be addressed to Meghan Henry at meghan.henry@fire.ca.gov

AGENDA (Tab# 1)

1. **OPEN SESSION** – 4:00 pm
2. **ROLL CALL**
President Burke, Vice President Cockrell, Director MacKimmie, Director Sherrill, Director Hanna
3. **PLEDGE OF ALLEGIANCE**
4. **PUBLIC COMMENT**
This portion of the meeting has been allocated for public comments. If a member of the public wishes to defer comment until the item comes up on the agenda, the Board should be so advised during this time. In such event, the Board may permit public comment to be taken following the staff presentation of the item. The amount of time allotted for public comment shall be subject to reasonable limitations established by the Board.
5. (Tab# 1) **CONSENT CALENDAR**
 - A. [Approval of minutes from May 27, 2026 Board Regular meeting](#)
 - B. [Approval of Vendor Checks #58280-58344 in the amount of \\$2,479,265.89 dated May 1, 2026 to May 31, 2026.](#)
 - C. [Approval of Payroll Checks #21332-21333 and DD’s in the amount of \\$716.27 dated May 1, 2026 to May 31, 2026 \(pay period 4/2026\)](#)
 - D. [Direct Deposit of Federal, State, & Hospital Taxes in the amount of \\$118.65 dated May 1, 2026 to May 31, 2026 \(pay period 4/2026\).](#)

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6. CONTINUING BUSINESS

- A. Update on Wildfire Prevention, Zone 0 (verbal update no staff report) – Chief Wilson
- B. Update on Temporary and New Station 44 projects (Verbal update with no staff report) - **This will be a monthly continuing business item until it is determined to no longer be necessary

7. NEW BUSINESS

- A. ([Tab# 2](#)) Review and Approve Coastside Fire Protection District Preliminary Budget for Fiscal Year 26/27 – Chief Wilson
 - 1. Public Hearing
 - 2. Motion to Adopt Preliminary Budget for Fiscal Year 2026/27
- B. ([Tab# 3](#)) Review of the Newly Enacted Provisions of the Brown Act and Adoption of Teleconference Disruption Policy – Attorney Jean Savaree
 - 1. Adopt Resolution No. 2026-10; Resolution of the Board of Directors of the Coastside Fire Protection District Approving Service Disruption Policies for Board and Committee Meetings
- C. ([Tab# 4](#)) Adopt Res. No. 2026-11; Establishing the Appropriations Limit Applicable to the District During Fiscal Year 2026-2027 – Chief Wilson
- D. ([Tab# 5](#)) Adopt Res. No. 2026-12; Resolution Authorizing San Mateo County to Place a Benefit Assessment in the Half Moon Bay FPD Assessment Zone on the Tax Roll for Fiscal Year 2026-2027 – Chief Wilson
- E. ([Tab# 6](#)) Adopt Res. No. 2026-13; Resolution Authorizing San Mateo County to Place a Special Tax in the Point Montara FPD Assessment Zone on the Tax Roll for Fiscal Year 2026-2027 – Chief Wilson
- F. ([Tab# 7](#)) Motion to Adopt Resolutions No. 2026-14 through 2026-41 For Community Facility Districts 5, 10, and 14-39 – Chief Wilson
 - 1. Resolution No. 2026-14; Determining Special Tax Liability for Fiscal Year 2026/27 for Community Facilities District No. 5 (Moon Ridge)
 - 2. Resolution No. 2026-15; Determining Special Tax Liability for Fiscal Year 2026/27 for Community Facilities District No. 10 (Main Street Apartments – Phase 2)
 - 3. Resolution No. 2026-16; Determining Special Tax Liability for Fiscal Year 2026/27 for Community Facilities District No. 14 (845 Main & 655 Miramontes)
 - 4. Resolution No. 2026-17; Determining Special Tax Liability for Fiscal Year 2026/27 for Community Facilities District No. 15 (Main & Arnold Sr. Housing, Hacienda Gardens, Magnolia Park, 241 Yale)
 - 5. Resolution No. 2026-18 Determining Special Tax Liability for Fiscal Year 2026/27 for Community Facilities District No. 16 (Seacrest School)
 - 6. Resolution No. 2026-19; Determining Special Tax Liability for Fiscal Year 2026/27 for Community Facilities District No. 17 (121/141 California)
 - 7. Resolution No. 2026-20; Determining Special Tax Liability for Fiscal Year 2026/27 for Community Facilities District No. 18 (860 Airport)
 - 8. Resolution No. 2026-21; Determining Special Tax Liability for Fiscal Year 2026/27 for Community Facilities District No. 19 (Harbor Village)
 - 9. Resolution No. 2026-22; Determining Special Tax Liability for Fiscal Year 2026/27 for Community Facilities District No. 20 (110 Ave. Portola)
 - 10. Resolution No. 2026-23; Determining Special Tax Liability for Fiscal Year 2026/27 for Community Facilities District No. 21 (505 Ave. Alhambra, 509 Ave. Alhambra, 120 Ferdinand)
 - 11. Resolution No. 2026-24; Determining Special Tax Liability for Fiscal Year 2026/27 for Community Facilities District No. 22 (Carnoustie, LLC)

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12. Resolution No. 2026-25; Determining Special Tax Liability for Fiscal Year 2026/27 for Community Facilities District No. 23 (169 Princeton Ave.)
 13. Resolution No. 2026-26; Determining Special Tax Liability for Fiscal Year 2026/27 for Community Facilities District No. 24 (400, 404, 408 Belleville)
 14. Resolution No. 2026-27; Determining Special Tax Liability for Fiscal Year 2026/27 for Community Facilities District No. 25 (925 Main St.)
 15. Resolution No. 2026-28; Determining Special Tax Liability for Fiscal Year 2026/27 for Community Facilities District No. 26 (460 Wavecrest Rd.)
 16. Resolution No. 2026-29; Determining Special Tax Liability for Fiscal Year 2026/27 for Community Facilities District No. 27 (801 Arnold Way)
 17. Resolution No. 2026-30; Determining Special Tax Liability for Fiscal Year 2026/27 for Community Facilities District No. 28 (1-6 Bloom Ln.)
 18. Resolution No. 2026-31; Determining Special Tax Liability for Fiscal Year 2026/27 for Community Facilities District No. 29 (101 Ave Portola)
 19. Resolution No. 2026-32; Determining Special Tax Liability for Fiscal Year 2026/27 for Community Facilities District No. 30 (481, 483, 485 Pine)
 20. Resolution No. 2026-33; Determining Special Tax Liability for Fiscal Year 2026/27 for Community Facilities District No. 31 (1-19 Pacific Ridge)
 21. Resolution No. 2026-34; Determining Special Tax Liability for Fiscal Year 2026/27 for Community Facilities District No. 32 (1400 S. Cabrillo Hwy)
 22. Resolution No. 2026-35; Determining Special Tax Liability for Fiscal Year 2026/27 for Community Facilities District No. 33 (195 Ave Cabrillo EG)
 23. Resolution No. 2026-36; Determining Special Tax Liability for Fiscal Year 2026/27 for Community Facilities District No. 34 (574,576,578,580 Kelly Ave HMB)
 24. Resolution No. 2026-37; Determining Special Tax Liability for Fiscal Year 2026/27 for Community Facilities District No. 35 (711 Main St. HMB)
 25. Resolution No. 2026-38; Determining Special Tax Liability for Fiscal Year 2026/27 for Community Facilities District No. 36 (Harbor Village RV)
 26. Resolution No. 2026-39; Determining Special Tax Liability for Fiscal Year 2026/27 for Community Facilities District No. 37 (Stone Pine)
 27. Resolution No. 2026-40; Determining Special Tax Liability for Fiscal Year 2026/27 for Community Facilities District No. 38 (203 Airport St)
 28. Resolution No. 2026-41; Determining Special Tax Liability for Fiscal Year 2026/27 for Community Facilities District No. 39 (386 Airport - Big Wave)
- G. ([Tab# 8](#)) Adopt a Resolution Accepting Completion of the Temporary Fire Station 44 Site Improvement Project and Authorizing Staff to Record a Notice of Completion– Chief West and Sean Rose, Contract Project Manager
1. Adopt Resolution No. 2026-42; Resolution Accepting Completion of the Temporary Fire Station 44 Site Improvement Project and Authorizing Staff to Record a Notice of Completion
- H. ([Tab# 9](#)) Adopt a Resolution Taking the Following Actions in Relation to the Fire Station 40 Kitchen Remodel Project: 1) Approving plans and specifications; 2) Authorizing advertisement of sealed bids for construction; 3) Authorizing the Fire Chief or his designee to execute a construction contract with the lowest responsive and responsible bidder in an amount not to exceed \$216,237 plus a ten percent contingency in

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the amount of \$21,624; and 4) Professional services agreement with PBK Architects in the amount of \$6,360 for construction support services – Chief West

1. Adopt Resolution No. 2026-43; Resolution of the Coastside Fire Protection District Board of Directors
1) Approving the Design Plans and Specifications for the Station 40 Kitchen Remodel Project; 2) Authorizing Advertisement of Sealed Bids for Construction; 3) Authorizing the Fire Chief or his Designee to Execute a Construction Contract with the Lowest Responsive and Responsible Bidder in an Amount not to Exceed \$216,237, plus a Ten Percent Contingency in the Amount of \$21,624; and 4) Authorizing the Fire Chief or his Designee to Execute an Amendment to Professional Services Agreement with PBK Architects in the Amount of \$6,360 for Construction Support Services

8. BOARD OF DIRECTORS AND CHIEFS' REPORTS

- A. (Tab# 9) Finance Committee Report – Dir. Burke, Dir. Cockrell
 - [FY25/26 May Revenue](#)
 - [FY25/26 May Expenses](#)
 - [FY25/26 May Reserve/Assets](#)
- B. Volunteer Committee Report – Dir. Cockrell, Dir. Hanna
- C. Land and Structures Committee Report - Dir. MacKimmie, Dir. Sherrill
- D. Vegetation Management Committee Report – Dir. Cockrell, Dir. Hanna
- E. Special Districts Association (SMCO Chapter) Liaison Report - Dir. Hanna
- F. ALS JPA Liaison Report– Dir. Burke
- G. Emergency Preparedness Liaison Report – Department of Emergency Management
- H. CERT Report – Dir. Sherrill
- I. Attorney's Report – Attorney Jean Savaree
- J. Fire Marshals Report – Chief Griffin
- K. (Tab# 10) Fire Chief's Report - Chief Wilson
 - [May 2026 Statistics](#)
 - [PARS Monthly Statement for 5/1/2026 to 5/31/2026](#)

9. ADJOURNMENT

Note: Any writings or documents provided to a majority of the Board regarding any item on this agenda will be made available for public inspection at the Administration Office front counter located at 1191 Main Street, Half Moon Bay, California, during normal business hours.

Access for the Disabled

Board Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Fire Chief at least 1 working day before the meeting at phone number (650) 726-5213. Notification in advance of the meeting will enable the District make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

Jed Wilson, Fire Chief

Posted: June 19, 2026