

**COASTSIDE FIRE PROTECTION DISTRICT BOARD OF DIRECTORS  
REGULAR BOARD MEETING**

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**PUBLIC MEETING NOTICE & AGENDA**

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**August 28, 2024  
4:00 p.m.**

**LOCATION:** Fire Station 40, 1191 Main Street, Half Moon Bay, CA 94019

**TELECONFERENCE LINK:** <https://us02web.zoom.us/j/87418487303>

**PHONE LINK:** Dial +1 (669) 900-6833 Meeting ID: 874 1848 7303

**PUBLIC COMMENT:** Members of the public that wish to attend and/or participate in the meeting may do so in person, by joining the virtual link or by using the phone link.

- For members of the public using Zoom, if you would like to make public comment use the “Raise Hand” feature.
- For members of the public using the phone link, if you would like to make public comment press \*9 to raise your hand.

You may also submit any public comments by email to [cfpdadmin@fire.ca.gov](mailto:cfpdadmin@fire.ca.gov) up to one hour before the start of the meeting.

**REASONABLE ACCOMODATION:** Any request for reasonable accommodation should be addressed to Michele Ortiz at [mortiz@coastsidefire.org](mailto:mortiz@coastsidefire.org)

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**AGENDA (Tab# 1)**

1. **OPEN SESSION** – 4:00 pm
2. **ROLL CALL**  
President Burke, Vice President Cockrell, Director MacKimmie, Director Sherrill, Director Hanna
3. **PLEDGE OF ALLEGIANCE**
4. **PUBLIC COMMENT**  
This portion of the meeting has been allocated for public comments. If a member of the public wishes to defer comment until the item comes up on the agenda, the Board should be so advised during this time. In such event, the Board may permit public comment to be taken following the staff presentation of the item. The amount of time allotted for public comment shall be subject to reasonable limitations established by the Board.
5. (Tab# 1) **CONSENT CALENDAR**
  - A. [Approval of minutes from July 24, 2024 Board Regular meeting](#)
  - B. [Approval of Vendor Checks #56642-56721 in the amount of \\$264,276.01 dated July 1 to July 31, 2024.](#)
  - C. [Approval of Payroll Checks #21281-21283 and DDs in the amount of \\$1,074.41 dated July 1 to July 31, 2024 \(pay period 6/2024\).](#)
  - D. [Direct Deposit of Federal, State & Hospital Taxes in the amount of \\$177.97 dated July 1 to July 31, 2024 \(pay period 6/2024\).](#)
  - E. [Approval of electronic Annual Lump Sum payment to CalPERS in the amount of \\$1,750,803.00 date July 1, 2024 to July 31, 2024.](#)

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- F. [Approve Resolution No. 2024-52; Resolution of the Board of Directors of the Coastside Fire Protection District Clarifying the Findings of Resolution 2024-50 Regarding the Status of the District-Owned Site Located at 531 Obispo Road, El Granada \(APN 047-26\)](#)

**6. CONTINUING BUSINESS**

- A. (Tab# 2) Review and Discuss Informational Update Regarding the Station 41 South Lot Improvement Project – Chief Cox

**7. NEW BUSINESS**

- A. (Tab# 3) Review and Discuss Coastside Fire Protection District CalPERS Miscellaneous and Safety Pension Plans June 30, 2024 Consolidated GASBS 68 Reporting Information CalPERS Risk Pools– Chief Cox
- B. (Tab# 4) Review, Discuss and Provide Direction on the County’s Request for Coastside Fire Protection District to Contribute to Support County Emergency Dispatch Services – Chief Cox
- C. (Tab# 5) First Reading and Introduction of Ordinance 2024-02; An Ordinance Adopting the California Fire Code Edition and Prescribing Regulations Governing Conditions Hazardous to Life, Property and the Environment from Fire, Panic, Explosion, Hazardous Materials and Hazardous uses and Establishing a Bureau of Fire Prevention and Providing Officers therefor – Chief Cox
- D. (Tab# 6) Review, Discuss and Consider for Approval the Surplus of Equipment – Chief Cox

**8. BOARD OF DIRECTORS AND CHIEFS’ REPORTS**

- A. (Tab# 7) Finance Committee Report – Dir. Burke, Dir. Cockrell
- [FY23/24 June Revenue](#)
  - [FY23/24 June Expenses](#)
  - [FY23/24 June Reserves/Assets](#)
  - [FY24/25 July Revenue](#)
  - [FY24/25 July Expenses](#)
  - [FY24/25 July Reserves/Assets](#)
- B. Volunteer Committee Report – Dir. Cockrell, Dir. Hanna
- C. [Land and Structures Committee Report](#) - Dir. MacKimmie, Dir. Sherrill
- D. Vegetation Management Committee Report – Dir. Cockrell, Dir. Hanna
- E. Special Districts Association (SMCO Chapter) Liaison Report - Dir. Hanna
- F. ALS JPA Liaison Report– Dir. Burke
- G. Emergency Preparedness Liaison Report – Department of Emergency Management
- H. CERT Report – Dir. Sherrill
- I. Attorney’s Report – Attorney Jean Savaree
- J. Fire Marshals Report – Chief Griffin
- K. (Tab# 8) Fire Chief’s Report - Chief Cox
- [July 2024 Statistics](#)
  - [PARS Monthly Statement for 7/1/2024 to 7/31/2024](#)

**9. ADJOURNMENT**

Note: Any writings or documents provided to a majority of the Board regarding any item on this agenda will be made available for public inspection at the Administration Office front counter located at 1191 Main Street, Half Moon Bay, California, during normal business hours.

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Access for the Disabled

Board Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Fire Chief at least 1 working day before the meeting at phone number (650) 726-5213. Notification in advance of the meeting will enable the District make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

**Jonathan Cox, Deputy Chief**

Posted: August 23, 2024