

**COASTSIDE FIRE PROTECTION DISTRICT BOARD OF DIRECTORS
SPECIAL BOARD MEETING
December 11, 2017
6:00 p.m.**

**LOCATION
1191 Main Street, Half Moon Bay, CA 94019**

AGENDA (Tab #1)

1. OPEN SESSION – 6:00 pm
2. ROLL CALL
President Burke, Vice President Cockrell, Secretary McShane, Director MacKimmie,
Director Stockman
3. PLEDGE OF ALLEGIANCE
4. PUBLIC COMMENT
5. CONSENT CALENDAR
 - A. Approval of minutes of October 25, 2017 Regular Board Meeting.
 - B. Approval of Vendor Checks #18753-18818 in the amount of \$213,625.69, dated October to October 31, 2017.
 - C. Approval of Payroll Checks # 20970-20978 in the amount of \$1,127.26 dated October 1 to October 31, 2017.
 - D. Direct Deposit of Federal, State & Hospital Taxes in the amount of \$218.35, dated October 1 to October 31, 2017.
 - E. Approval of Vendor Checks # 18819-18880 in the amount of \$240,715.37, dated November 1 to November 30, 2017.
6. NEW BUSINESS
 - A. Election of Board Officers – Dir. Burke
 - B. Selection of Board Committee Members – Board President
 - C. Selection of Volunteer Liaison – Board President
 - D. Selection California Independent Special Districts Association Liaison – Board President
 - E. Selection of ALS/JPA Liaison – Board President
 - F. Adopt Resolution 2017-33; A Resolution Declaring Certain District-Owned Real Properties to Be Surplus, Approving A Contract with Fabbro, Moore & Associates, Inc., In The Amount Of \$10,700 To Appraise The Properties, And Directing Staff To Prepare And Issue A Request For Proposals For Real Estate Broker’s Services To Market The Surplus Properties. Chief Cole (Tab #2)
7. BOARD OF DIRECTORS AND CHIEFS’ REPORTS
 - A. Finance Committee Report – Dir. Burke, Dir. McShane (Tab #3)
 - * FY1718 November Expenses
 - * FY1718 November Internal Service Fund Expenses
 - * FY1718 November Revenue
 - * FY1718 November Reserves/Assets
 - B. Volunteer Committee Report – Dir. Cockrell
 - C. Land and Structures Committee Report - Dir. Cockrell, Dir. Stockman

- D. Special Districts Association (SMCO Chapter) - Dir. MacKimmie
- E. ALS/JPA – Dir. MacKimmie
- F. Emergency Preparedness – Dir. Stockman
- G. Attorney’s Report – Attorney Jean Savaree
- H. Fire Chief’s Report - Chief Cole (**Tab #4**)
 - * November Statistics
 - *PARS October Statement

8. CORRESPONDENCE

9. ADJOURNMENT


Note: Any writings or documents provided to a majority of the Board regarding any item on this agenda will be made available for public inspection at the Administration Office front counter located at 1191 Main Street, Half Moon Bay, California, during normal business hours.

Oral Communications Procedures: This portion of the meeting has been allocated for public comments concerning items on the agenda for this meeting. If a member of the public wishes to defer comment until the item comes up on the agenda, the Board should be so advised during Oral Communications. In such event, the Board may permit public comment to be taken following the staff presentation of the item. The amount of time allotted for public comment shall be subject to reasonable limitations established by the Board.

Access for the Disabled

Board Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Fire Chief at least 1 working day before the meeting at phone number (650) 726-5213. Notification in advance of the meeting will enable the District make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

Posted: December 8, 2017



Paul Cole, Assistant Chief