

**COASTSIDE FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
SPECIAL BOARD MEETING
December 11, 2013
6:00 p.m.**

**LOCATION
Coastside Fire Protection District
Board Room
1191 Main Street
Half Moon Bay, CA 94019**

**AGENDA
(Tab #1)**

1. OPEN SESSION –6:00 pm
2. ROLL CALL
President Burke, Vice President Cockrell, Secretary McShane, Director Anderson,
Director Rarback
3. PLEDGE OF ALLEGIANCE
4. PUBLIC COMMENT
5. PUBLIC COMMENT- LOCAL 2881
6. CEREMONIAL
 - A. Oath of Office for Board Members Gary Burke, Ginny McShane and Harvey Rarback.
Counsel Savaree.
 - B. Presentation of Commendation to Fire Marshal Clayton Jolley on the Service Retirement –
Chief Jalbert
7. CONSENT CALENDER
 - A. Approval of minutes of October 23, 2013 Regular Board Meeting
 - B. Approval of Vendor Checks #15395-15459 in the amount of \$157,782.96, dated Oct. 1 to
Oct. 31, 2013
 - C. Approval of Vendor Checks #15460-15536 in the amount of \$103,645.73, dated Nov. 1 to
Nov. 30, 2013
 - D. Approval of Payroll Checks #20619-20625 in the amount of \$674.77, dated Oct. 1 to Oct. 31,
2013
Direct Deposit of Federal, State & Hospital Taxes in the amount of \$121.84, dated Oct. 1 to
Oct. 31, 2013
 - E. Approval of Payroll Checks #20626-20633 in the amount of \$782.05, dated Nov. 1 to Nov.
30, 2013
Direct Deposit of Federal, State & Hospital Taxes in the amount of \$143.74, dated Nov. 1 to
Nov. 30, 2013
8. NEW BUSINESS
 - A. Election of Board Officers – Dir. Burke
 - B. Selection of Board Committee Members – Board President
 - C. Selection of Volunteer Liaison – Board President

- D. Selection California Independent Special Districts Association Liaison – Board President
- E. Selection of ALS/JPA Liaison – Board President

9. CONTINUING BUSINESS

- A. Community Facilities District # 25 (925 Main Street, Half Moon Bay) **(Tab #2)**
 - 1. Motion to Adopt Res. No. 2013-38 Resolution Declaring Results of Special Election and Directing Recording of Notice of Special Election
 - 2. Motion to Adopt Ordinance No. 2013-04; An Ordinance Levying Special Taxes within Community Facilities District No. 25
- B. Community Facilities District # 26 (460 Wavecrest Road, Half Moon Bay) **(Tab #3)**
 - 1. Motion to Adopt Res. No. 2013-39 Resolution Declaring Results of Special Election And Directing Recording of Notice of Special Election
 - 2. Motion to Adopt Ordinance No. 2013-05; An Ordinance Levying Special Taxes within Community Facilities District No. 26 (460 Wavecrest Road, Half Moon Bay)
- C. Adoption of New Fire Code Ordinance (Second Reading) **(Tab #4)**
 - 1. Public Hearing
 - 2. Adopt Ordinance 2013-03; An Ordinance Adopting the California Fire Code 2013 Edition and Prescribing Regulations Governing Conditions Hazardous to Life, Property and the Environment from Fire, Panic, Explosion, Hazardous Materials and Hazardous Uses and Establishing a Bureau of Fire Prevention and Providing Officers Therefor.

10. NEW BUSINESS (Continued)

- A. CalPERS Actuarial Analysis Review Update – Bartel Associates LLC. Dir. Burke **(Tab #5)**
- B. Discuss Strategic Plan Work Schedule. Dir. Burke **(Tab #6)**
- C. Discuss and Approve scheduling a Special Board Meeting in January 2014 for the five member board to tour the three Coastside fire stations. Dir. McShane

11. BOARD OF DIRECTORS AND CHIEFS' REPORTS

- A. Finance Committee Report – Dir. Burke, Dir. Rarback
- B. Volunteer Liaison Report – Dir. Cockrell
- C. Land and Structures Committee Report - Dir. Cockrell, Dir. Anderson
- D. Vegetation Management Committee Report – Dir. McShane
- E. California Independent Special Districts Association (San Mateo Co. Chapter) - Dir. Rarback
- F. ALS/JPA – Dir. Anderson
- G. Emergency Preparedness – Dir. McShane
- H. Attorney's Report – Attorney Jean Savaree
- I. Fire Chief's Report - Chief Jalbert / Chief Cole

12. CORRESPONDENCE

13. ADJOURNMENT


Note: Any writings or documents provided to a majority of the Board regarding any item on this agenda will be made available for public inspection at the Administration Office front counter located at 1191 Main Street, Half Moon Bay, California, during normal business hours.

Oral Communications Procedures: This portion of the meeting has been allocated for public comments concerning items on the agenda for this meeting. If a member of the public wishes to defer comment until the item comes up on the agenda, the Board should be so advised during Oral Communications. In such event, the Board may permit public comment to be taken following the staff presentation of the item. The amount of time allotted for public comment shall be subject to reasonable limitations established by the Board.

Access for the Disabled

Board Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Fire Chief at least 1 working day before the meeting at phone number (650) 726-5213. Notification in advance of the meeting will enable the District make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

Posted:
December 6, 2013



Paul Cole, Assistant Chief