

**COASTSIDE FIRE PROTECTION DISTRICT BOARD OF DIRECTORS  
REGULAR BOARD MEETING**

**March 22, 2023  
4:00 p.m.**

**LOCATION**

Fire Station 40, 1191 Main Street, Half Moon Bay, CA 94019  
and

BOARD OF DIRECTORS SHALL ATTEND MEETINGS IN PERSON UNLESS REMOTE PARTICIAPTION IS PERMITTED BY LAW. MEMBERS OF THE PUBLIC THAT WISH TO ATTEND AND/OR PARTICIPATE IN A MEETING MAY DO SO IN PERSON OR BY JOINING THE ZOOM MEETING <https://us02web.zoom.us/j/87418487303>. PUBLIC COMMENTS WILL BE ACCEPTED BOTH IN PERSON AND VIA ZOOM MEETING. ANY EMAILS SENT TO [jonathan.cox@fire.ca.gov](mailto:jonathan.cox@fire.ca.gov) WILL BE PROVIDED TO THE BOARD PRIOR TO THE MEETING.

IN THE EVENT THAT ANY MEMBER OF THE BOARD PARTICIPATES IN A MEETING BY TELECONFERENCE OR VIDEO CONFERENCE, PURSUANT TO THE RALPH M. BROWN ACT, GOVERNMENT CODE SECTION 54953, ALL VOTES OF THE BOARD SHALL BE BY ROLL CALL.

Join Zoom Meeting Online at:

<https://us02web.zoom.us/j/87418487303>

Join Zoom Meeting By Phone at:

+1( 669) 900-6833

Meeting ID: 874 1848 7303

Any request for reasonable accommodation should be addressed to Michele Ortiz at [mortiz@coastsidefire.org](mailto:mortiz@coastsidefire.org)

**AGENDA (Tab #1)**

1. **OPEN SESSION** – 4:00 pm
2. **ROLL CALL**  
President Burke, Vice President Cockrell, Director MacKimmie, Director Sherrill, Director Hanna
3. **PLEDGE OF ALLEGIANCE**
4. **PUBLIC COMMENT**
5. **CONSENT CALENDAR**
  - A. [Approval of minutes from January 25, 2023 Board meeting](#)
  - B. [Approval of minutes from December 14, 2022 Special Board meeting at 4pm](#)
  - C. [Approval of Vendor Checks #52528-52597 in the amount of \\$194,710.37 dated February 1, 2023 to February 28, 2023.](#)
  - D. [Approval of Payroll Checks #21231-21233 & DDs in the amount of \\$1,546.85 dated February 1 to February 28, 2023 \(pay period 1/2023.\)](#)

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- E. [Direct Deposit of Federal, State & Hospital Taxes in the amount of \\$256.30, dated February 1 to February 28, 2023 \(pay period 1/2023.\)](#)

**6. NEW BUSINESS**

- A. Review, Discuss and take Action to extend for the years 2024 and 2025 the recent agreement for the Coastside Fire Protection District to provide a presence and services at no cost to the “Coastside Dream Machines” annual charitable event. – Dir. Burke
- B. Review, Discuss and take Action to vote for Coastside Fire Protection District choice to fill the vacant seat on the Local Agency Formation Commission (LAFCO) Board of Directors. – Dir. Burke
- C. Review and Approve Resolution No. 2023-07 Authorizing Participation in and Amended and Restated Joint Exercise of Powers Agreement of the Fire Risk Management Services Joint Powers Authority – Chief Cox (**Tab #2**)
1. Adopt Resolution No. 2023-07; Resolution of the Coastside Fire Protection District Authorizing Participation in and Approving the Amended and Restated Joint Exercise of Powers Agreement of the Fire Risk Management Services Joint Powers Authority
- D. Weed Abatement – Chief Cox (**Tab #3**)
1. Authorization to advertise for Weed Abatement Contractor bids
- E. Review, Discuss and Approve Resolution No. 2023-08 Approving the Terms of the Updated Lease Agreement with American Medical Response West for Zone 5 – Chief Cox (**Tab #4**)
1. Adopt Resolution No. 2023-08; A Resolution of the Board of Directors of the Coastside Fire Protection District Approving the Terms of the Updated Lease Agreement with American Medical Response West for Zone 5 Ambulance Crew Housing and Posing Facilities at Fire Station # 40 and Authorizing the Board President to Execute the Agreement on behalf of the Coastside Fire Protection District
- F. Review and Discuss [Ordinance 2020-03](#) an Ordinance of the Coastside Fire Protection District setting Compensation for Members of the Coastside Fire Protection District Governing Board – Dir. Hanna (**Tab #5**)

**7. BOARD OF DIRECTORS AND CHIEFS’ REPORTS**

- A. Finance Committee Report – Dir. Burke, Dir. Cockrell (**Tab #6**)
- [FY22-23 February Revenue](#)
  - [FY22-23 February Expenses](#)
  - [FY22-23 February Reserve/Assets](#)
- B. Volunteer Committee Report – Dir. Cockrell, Dir. Hanna
- C. Land and Structures Committee Report - Dir. MacKimmie, Dir. Sherrill
- D. Vegetation Management Committee Report – Dir. Cockrell, Dir. Hanna
- E. Special Districts Association (SMCO Chapter) Liaison Report - Dir. Hanna
- F. ALS JPA Liaison Report– Dir. Burke
- G. Emergency Preparedness Liaison Report – Department of Emergency Management
- H. CERT Report – Dir. Sherrill
- I. Attorney’s Report – Attorney Jean Savaree
- J. Fire Marshals Report – Chief Griffin
- K. Fire Chief’s Report - Chief Cox (**Tab #7**)
- [February Statistics](#)
  - [PARS Monthly Statement for 2/1/2023 to 2/28/2023](#)

**8. ADJOURNMENT**

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Note: Any writings or documents provided to a majority of the Board regarding any item on this agenda will be made available for public inspection at the Administration Office front counter located at 1191 Main Street, Half Moon Bay, California, during normal business hours.

Oral Communications Procedures: This portion of the meeting has been allocated for public comments concerning items on the agenda for this meeting. If a member of the public wishes to defer comment until the item comes up on the agenda, the Board should be so advised during Oral Communications. In such event, the Board may permit public comment to be taken following the staff presentation of the item. The amount of time allotted for public comment shall be subject to reasonable limitations established by the Board.

Access for the Disabled

Board Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Fire Chief at least 1 working day before the meeting at phone number (650) 726-5213. Notification in advance of the meeting will enable the District make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

**Jonathan Cox, Deputy Chief**

Posted: March 17, 2023